



Sawbridgeworth Town Council

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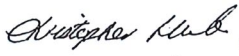
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MAYOR
Cllr Greg Rattey
TOWN CLERK
Christopher Hunt Dip. CSMP®

To: Cllrs Alder, E Buckmaster, R Buckmaster, Parsad and Royle

FINANCE AND POLICY COMMITTEE

You are invited to a meeting of this committee of the Council which will take place on **Monday 11th April 2022** following the meeting of the Planning Committee, at **8.00pm**, at Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.


Clerk
05th April 2022

Agenda

- F 21/24 APOLOGIES FOR ABSENCE**
[🗨️] To receive any approve apologies for absence
- F 21/25 DECLARATIONS OF INTEREST**
To receive any Declarations of Interest by Members
- F 21/26 MINUTES**
[📄] [🗨️] To approve as a correct record the minutes of the Finance and Policy Committee held on Monday 17th January 2022 (F03) *[Attached as Appendix A]*
To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- F 21/27 STAFF MATTERS**
To consider any matters relating to members of staff.
- F 21/28 FINANCE MATTERS**
[📄] [🗨️] To receive, consider and approve management accounts for the twelve-month period to 31st March 2022 *[Appendix B]*
- F 21/29 POLICY MATTERS**
To consider any matters relating to policies for the future development of Town Council services to the community.
- F 21/30 COMMUNICATION MATTERS**
To consider any matters relating to council communications
- F 21/31 ITEMS FOR FUTURE AGENDAS**
To consider any items for inclusion on future agendas.

Members of the public and press are cordially invited to attend all meetings of the council and its committees.

Appendix A

SAWBRIDGEWORTH TOWN COUNCIL

FINANCE AND POLICY COMMITTEE

Minutes

of the meeting of the Finance and Policy Committee held at the Chamber, Sayesbury Manor, Bell Street, Sawbridgeworth at 20:30 on Monday 17th January 2022.

Those present

Cllr Angela Alder
Cllr Eric Buckmaster
Cllr Ruth Buckmaster

Cllr David Royle
Cllr Nathan Parsad

In attendance:
Christopher Hunt – RFO
J Sargent – Town Project Manager

Cllr Greg Rattey (Ex Officio)

F 21/17 APOLOGIES FOR ABSENCE

Cllr D Patel - *[prop Cllr R Buckmaster; secd Cllr N Parsad]*

F 21/18 DECLARATIONS OF INTEREST

There were no Declarations of Interest by Members

F 21/19 MINUTES

To approve as a correct record the minutes of the Finance and Policy Committee held on 13th September 2021 (F02)
[prop Cllr A Alder; secd Cllr R Buckmaster]

- Cllr E Buckmaster asked if there was an update on the energy provider for the council building, the Clerk responded that a one year fixed rate contract had been completed due to the rapid increase in charges.

F 21/20 STAFF MATTERS

To consider any matters relating to members of staff.

Updates:

- The Clerk informed members that Covid restrictions asking people to work from home if possible was negatively impacting on communication and as such all staff were happy to work in the office with caution.
- The Clerk with Cllr Alder were now in a position to complete staff appraisals and these would be completed this month.

F 21/21 FINANCE MATTERS

Updates:

- Cllr E Buckmaster referred to the 2022/23 budget and asked if members agreed to the Clerk referring to the points in his report to cover the main areas of change, all agreed to this.
- The Clerk then proceeded to read from his report:
- Establishment – a new full time Ranger was budgeted for due to

the increase in land management and to save on outsourcing to contractors

- Finance and Policy – the office will move over to a VOIP internet phone system to save money. Computer numbers will be reduced and the website to be upgraded.

Cllr Royle asked if the Eco Audit had impacted on the budget, the Clerk responded that green energy providers had been contacted but were very expensive, so it was agreed for this year to go for a cheaper option until the energy costs had stabilised.

- Estates – storage continues to be expensive and alternative locations are being sought but difficult to find locally
- Amenities – Amin areas are allotments, Cemetery, West Road Play area and Orchard management.

Cllr Alder asked if the new West Road allotments could have funding from the developer to ensure they don't run at a loss. Cllr E Buckmaster stated that this was not likely. Cllr R Buckmaster enquired to the cutting of the grass in the orchard as it had not been completed, the Project Manager said part payment had been made only and it was the site that affected the ability to complete a full grass cut.

- Operations – Bell Street toilets were generating money from users. A lawnmower is required due to the current one getting old and CCTV is to be extended in the town and all had been budgeted for.
- Events – Local Market to start, Fun On The Field to go ahead, Christmas event to be repeated as they were pre Covid restrictions.

Cllr Furnace asked if the Town Selfie Walk was budgeted for which the Clerk informed it was.

- Projects – the Town Green project had been budgeted for another ten thousand pounds added to reserves to support the project.
- Civic Event – Mayor Civic Dinner event to go ahead this year.
- SawboBus – funding has been stopped by East Herts District Council and funding is being sought from several sources to maintain the service.

Options regarding funding were:

1. Do nothing, bus service to be terminated
2. A small fee, £2 per day for passengers, STC subsidy at previous investment of £15,000. This may be sufficient to maintain the service and sponsorship and further funding streams are being explored. The introduction of a fare may reduce numbers further for those who are not willing to pay.
3. Reduce the fee to £1 per day for passengers increasing STC's subsidy to £25,000

It was agreed by all members recommendation 3 was preferred and to promote the service, seek sponsorship and any other funding that may be available. It was recognised the service was valued by the users who are predominantly who are at risk of socially isolated and offered them access to local amenities.

- Summary – the above was summarised by the Clerk and all were happy for the budget to be submitted for the full town Council
[prop Cllr Alder; sec'd Cllr R Buckmaster]

Cllr R Buckmaster raised a point, in the budget playschemes were marked for £2000 and in fact this was no longer required, this money could be removed from the budget for this coming financial year, this will be raised at the full council meeting.

F 21/22 POLICY MATTERS

Updates:

- The Clerk explained that he was required to review Standing Orders and two items needed to be added relating to public and press being able to record Town Council meetings and voting on reasons given for Councillors absence from meetings was to be voted on if it was deemed valid or recorded as an absence.
[prop Cllr Parsad; sec'd Cllr Royle]

F 21/23 ITEMS FOR FUTURE AGENDAS

To consider any items for inclusion on future agendas.
There were none

Meeting Closed at 21.16

Appendix B

Sawbridgeworth Town Council

Memorandum from the Town Clerk

To: Finance and Policy Committee
From: Christopher Hunt
Subject: Financial Report Year to 31st March 2022
Date: 11th April 2022

Attached are the provisional:

- Balance Sheet as at 31st March 2022 and
- Summary and Detailed Income & Expenditure Report by Budget Heading for the 12 month period up to 31st March 2022.

Balance Sheet

- Nothing of consequence to report
- Reserves: No transfers to be made

Income and Expenditure Report

- Group 200. Adverse variances on IT support £5,224 due mainly to the cost increasing on monthly back up and to replace battery pack unit for the server.
- Group 200. Adverse variance on contingency £3697, due predominantly to the Covid screens, Allotment clearance of fly tip and storm damage repairs.
- Group 200. Adverse variance of £4,852 due to expenditure on items for Welcome Back project and all expenditure will be recovered from EU funding via EHDC.
- Group 300. Maintenance, adverse variance of £4,205 mainly due to repairs to the Civic centre, doors, roof and light timers.
- Allotments have shown a modest surplus. The cemetery is showing a surplus of £15,456 for the year.
- Group 640: Projects, has a surplus of £12,429 due to the Town Green project (£10,000) and hanging baskets and planters expenditure lower than budgeted but mainly due to Covid restrictions.
- Group 700: A delicate balancing act shows that our community bus operations remain broadly on target.

Detailed Income & Expenditure by Budget Heading 01/03/2022

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>100 Staff</u>						
4000 Bowran R						
4001 Carter L						
4003 Sargant J						
4004 Parrish S						
4005 Dale L						
4008 Jones J						
4011 V Derrick						
4012 G Howell						
4014 S Crocker						
4015 C Hunt						
4016 A Robinson						
4017 N Shenton						
4029 Salary Recharge						
4035 NIC						
4040 Pension						
Staff :- Indirect Expenditure	194,115	143,831	179,683	35,852	0	35,852
Net Expenditure	(194,115)	(143,831)	(179,683)	(35,852)		
<u>200 General Administration</u>						
1076 Precept	339,283	361,628	361,628	0		
1078 New Homes Bonus	8,863	0	0	0		
1090 Interest Received	82	58	750	692		
1999 Miscellaneous Income	1,404	151	0	(151)		
General Administration :- Income	349,632	361,837	362,378	541		
4035 NIC	0	3,929	0	(3,929)		(3,929)
4040 Pension	0	2,436	0	(2,436)		(2,436)
4045 Subcontracted Labour	490	366	0	(366)		(366)
4070 Subscriptions	2,619	1,672	1,500	(172)		(172)
4075 IT Support	9,689	11,224	6,000	(5,224)		(5,224)
4080 Training (Members)	30	240	1,000	760		760
4081 Travel Expenses	36	204	240	36		36
4082 Training (Staff)	281	2,058	1,600	(458)		(458)
4083 Clerks Expenses	79	5	250	245		245
4090 IT Development	0	0	1,000	1,000		1,000
4095 Photocopy Charges	1,068	1,310	1,500	190		190
4100 Telephone/Broadband	2,137	2,022	2,500	478		478
4105 Postage	681	584	900	316		316
4110 Stationery	1,138	973	750	(223)		(223)

Detailed Income & Expenditure by Budget Heading 01/03/2022

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4115 Insurance	0	0	6,100	6,100		6,100
4120 Bank Charges	195	181	600	419		419
4125 Repairs & Renewals	0	0	500	500		500
4130 Staff Care	893	1,636	1,500	(136)		(136)
4135 Office Care	3,256	4,091	2,500	(1,591)		(1,591)
4140 Office Equipment	864	1,978	1,000	(978)		(978)
4180 Accountancy Services	110	1,588	1,500	(88)		(88)
4185 Audit	2,100	0	2,200	2,200		2,200
4190 Professional Fees	3,627	5,284	1,700	(3,584)		(3,584)
4195 Tourism	217	245	500	255		255
4200 Web-site	1,900	0	2,000	2,000		2,000
4201 Web-site development	0	0	1,000	1,000		1,000
4410 Heat & Light	28	0	0	0		0
4800 Fuel	42	0	0	0		0
4805 Vehicle Maintenance	0	16	0	(16)		(16)
4990 Contingency	5,249	6,197	2,500	(3,697)		(3,697)
4999 Miscellaneous Costs	2,564	4,852	0	(4,852)		(4,852)
General Administration :- Indirect Expenditure	<u>39,293</u>	<u>53,090</u>	<u>40,840</u>	<u>(12,250)</u>	<u>0</u>	<u>(12,250)</u>
Net Income over Expenditure	<u>310,339</u>	<u>308,747</u>	<u>321,538</u>	<u>12,791</u>		
<u>210 Democratic Services</u>						
1335 Civic Dinner Income	639	2,065	6,000	3,935		
Democratic Services :- Income	<u>639</u>	<u>2,065</u>	<u>6,000</u>	<u>3,935</u>		
4310 Election Expenses	0	5,870	2,500	(3,370)		(3,370)
4315 Mayor's Allowance	65	267	1,500	1,233		1,233
4330 Civic Events	0	714	2,500	1,786		1,786
4335 Civic Dinner Expenditure	1,800	3,850	5,000	1,150		1,150
Democratic Services :- Indirect Expenditure	<u>1,865</u>	<u>10,701</u>	<u>11,500</u>	<u>799</u>	<u>0</u>	<u>799</u>
Net Income over Expenditure	<u>(1,226)</u>	<u>(8,636)</u>	<u>(5,500)</u>	<u>3,136</u>		
<u>220 Grants</u>						
1375 Income	(56)	0	0	0		
Grants :- Income	<u>(56)</u>	<u>0</u>	<u>0</u>	<u>0</u>		
4350 Grants - SYPRC	0	0	1,000	1,000		1,000
4355 Grants - The Hailey Centre	0	0	1,000	1,000		1,000
4360 Grants - Twinning - Bry	1,000	0	0	0		0
4370 Grants - S137	0	0	75	75		75
4375 Grants - Citizens' Awards	0	0	500	500		500

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4380 Grants - Other	3,000	1,470	2,500	1,030		1,030
Grants :- Indirect Expenditure	4,000	1,470	5,075	3,605	0	3,605
Net Income over Expenditure	(4,056)	(1,470)	(5,075)	(3,605)		
<u>300 Civic Centre</u>						
1400 Rental Income	0	200	500	300		
Civic Centre :- Income	0	200	500	300		
4115 Insurance	1,723	12,421	0	(12,421)		(12,421)
4405 Rates	7,859	7,859	9,000	1,141		1,141
4410 Heat & Light	2,997	4,069	3,000	(1,069)		(1,069)
4415 Water	1,221	2	100	98		98
4420 Maintenance	4,136	6,205	2,000	(4,205)		(4,205)
4425 Fixtures & Fittings	530	0	1,000	1,000		1,000
4445 New Equipment	0	0	2,000	2,000		2,000
Civic Centre :- Indirect Expenditure	18,465	30,556	17,100	(13,456)	0	(13,456)
Net Income over Expenditure	(18,465)	(30,356)	(16,600)	13,756		
<u>310 Police Suite</u>						
1400 Rental Income	3,840	2,880	3,840	960		
Police Suite :- Income	3,840	2,880	3,840	960		
4420 Maintenance	0	0	250	250		250
Police Suite :- Indirect Expenditure	0	0	250	250	0	250
Net Income over Expenditure	3,840	2,880	3,590	710		
<u>320 Hailey Centre</u>						
4420 Maintenance	250	1,430	2,000	570		570
Hailey Centre :- Indirect Expenditure	250	1,430	2,000	570	0	570
Net Expenditure	(250)	(1,430)	(2,000)	(570)		
<u>330 Other Rented Accommodation</u>						
4400 Rent	3,115	3,140	3,020	(120)		(120)
4410 Heat & Light	601	0	0	0		0
4420 Maintenance	0	48	0	(48)		(48)
Other Rented Accommodation :- Indirect Expenditure	3,716	3,188	3,020	(168)	0	(168)
Net Expenditure	(3,716)	(3,188)	(3,020)	168		

Detailed Income & Expenditure by Budget Heading 01/03/2022

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>400 Bullfield Allotments</u>						
1500 Allotment Rent Income	1,288	1,077	750	(327)		
1510 Allotment Water Income	128	110	200	90		
Bullfield Allotments :- Income	<u>1,415</u>	<u>1,187</u>	<u>950</u>	<u>(237)</u>		
4415 Water	343	413	500	87		87
4420 Maintenance	2,423	716	1,500	784		784
Bullfield Allotments :- Indirect Expenditure	<u>2,766</u>	<u>1,129</u>	<u>2,000</u>	<u>871</u>	<u>0</u>	<u>871</u>
Net Income over Expenditure	<u>(1,351)</u>	<u>58</u>	<u>(1,050)</u>	<u>(1,108)</u>		
<u>410 Bellmead Allotments</u>						
1500 Allotment Rent Income	241	240	120	(120)		
1510 Allotment Water Income	58	23	30	8		
Bellmead Allotments :- Income	<u>299</u>	<u>263</u>	<u>150</u>	<u>(113)</u>		
4415 Water	72	79	50	(29)		(29)
4420 Maintenance	765	600	250	(350)		(350)
Bellmead Allotments :- Indirect Expenditure	<u>837</u>	<u>679</u>	<u>300</u>	<u>(379)</u>	<u>0</u>	<u>(379)</u>
Net Income over Expenditure	<u>(538)</u>	<u>(417)</u>	<u>(150)</u>	<u>267</u>		
<u>420 Vantorts Allotments</u>						
1500 Allotment Rent Income	270	263	125	(138)		
1510 Allotment Water Income	33	28	25	(3)		
Vantorts Allotments :- Income	<u>303</u>	<u>291</u>	<u>150</u>	<u>(141)</u>		
4415 Water	53	61	100	39		39
4420 Maintenance	659	839	750	(89)		(89)
Vantorts Allotments :- Indirect Expenditure	<u>712</u>	<u>900</u>	<u>850</u>	<u>(50)</u>	<u>0</u>	<u>(50)</u>
Net Income over Expenditure	<u>(409)</u>	<u>(609)</u>	<u>(700)</u>	<u>(91)</u>		
<u>430 Southbrook Allotments</u>						
1500 Allotment Rent Income	1,405	1,220	1,000	(220)		
1510 Allotment Water Income	180	163	175	13		
Southbrook Allotments :- Income	<u>1,585</u>	<u>1,382</u>	<u>1,175</u>	<u>(207)</u>		
4415 Water	168	240	250	10		10
4420 Maintenance	291	452	1,250	799		799
Southbrook Allotments :- Indirect Expenditure	<u>459</u>	<u>691</u>	<u>1,500</u>	<u>809</u>	<u>0</u>	<u>809</u>
Net Income over Expenditure	<u>1,126</u>	<u>691</u>	<u>(325)</u>	<u>(1,016)</u>		

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
440 Cemetery						
1550 Burial Fees	26,400	26,935	33,594	6,659		
1560 Memorial Fees	1,880	2,385	2,428	43		
1570 Grave Digging Income	1,990	1,500	2,000	500		
1580 Trees	6,000	3,425	6,694	3,269		
1581 Benches	4,025	1,572	4,666	3,094		
1582 Plaques	120	(144)	750	894		
Cemetery :- Income	40,415	35,673	50,132	14,459		
4029 Salary Recharge	17,292	11,319	12,398	1,079		1,079
4045 Subcontracted Labour	0	0	5,000	5,000		5,000
4415 Water	117	199	150	(49)		(49)
4420 Maintenance	1,486	3,225	5,000	1,775		1,775
4440 New Area	0	0	10,000	10,000		10,000
4441 Cemetery Development	1,602	0	0	0		0
4520 Skip Hire	3,540	2,930	3,000	70		70
4525 Grave Digging Costs	590	0	0	0		0
4530 Trees	676	660	1,000	340		340
4531 Benches	3,887	623	2,500	1,877		1,877
4532 Plaques	1,036	900	500	(400)		(400)
4675 Publicity	0	0	500	500		500
Cemetery :- Indirect Expenditure	30,226	19,855	40,048	20,193	0	20,193
Net Income over Expenditure	10,189	15,817	10,084	(5,733)		
450 Playground						
4420 Maintenance	7,372	11,828	5,000	(6,828)		(6,828)
4580 Playschemes	0	0	2,000	2,000		2,000
Playground :- Indirect Expenditure	7,372	11,828	7,000	(4,828)	0	(4,828)
Net Expenditure	(7,372)	(11,828)	(7,000)	4,828		
460 Rivers Heritage Site & Orchard						
1700 RHSOG Income	0	50	0	(50)		
Rivers Heritage Site & Orchard :- Income	0	50	0	(50)		
4700 RHSOG	1,075	1,290	2,500	1,210		1,210
Rivers Heritage Site & Orchard :- Indirect Expenditure	1,075	1,290	2,500	1,210	0	1,210
Net Income over Expenditure	(1,075)	(1,240)	(2,500)	(1,260)		

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>500 Groundsman</u>						
1100 Asset Disposal	7,413	0	0	0		
1603 Public Toilet Income	701	760	1,250	491		
1610 Contract - Other	710	0	500	500		
Groundsman :- Income	<u>8,824</u>	<u>760</u>	<u>1,750</u>	<u>991</u>		
4029 Salary Recharge	9,116	8,419	12,398	3,979		3,979
4045 Subcontracted Labour	0	0	10,000	10,000		10,000
4600 Planters	50	1,672	1,000	(672)		(672)
4601 Bell St Conveniences	9,653	11,482	10,000	(1,482)		(1,482)
4605 Parish Paths	0	0	3,000	3,000		3,000
4615 Ranger's Mower	17,862	556	1,500	944		944
4620 Ranger's Tools	1,506	2,136	1,000	(1,136)		(1,136)
4625 Mower Costs	393	0	0	0		0
4630 CCTV	2,640	2,241	2,500	259		259
4635 CCTV Extension	0	1,935	2,500	565		565
Groundsman :- Indirect Expenditure	<u>41,220</u>	<u>28,442</u>	<u>43,898</u>	<u>15,456</u>	<u>0</u>	<u>15,456</u>
Net Income over Expenditure	<u>(32,396)</u>	<u>(27,682)</u>	<u>(42,148)</u>	<u>(14,466)</u>		
<u>600 Fun on the Field</u>						
1670 Event Income	0	0	1,000	1,000		
Fun on the Field :- Income	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>		
4029 Salary Recharge	0	0	600	600		600
4045 Subcontracted Labour	0	0	300	300		300
4670 Event Costs	0	400	1,000	600		600
4675 Publicity	0	0	500	500		500
Fun on the Field :- Indirect Expenditure	<u>0</u>	<u>400</u>	<u>2,400</u>	<u>2,000</u>	<u>0</u>	<u>2,000</u>
Net Income over Expenditure	<u>0</u>	<u>(400)</u>	<u>(1,400)</u>	<u>(1,000)</u>		
<u>610 Events General</u>						
4670 Event Costs	93	1,613	1,000	(613)		(613)
4675 Publicity	0	0	500	500		500
Events General :- Indirect Expenditure	<u>93</u>	<u>1,613</u>	<u>1,500</u>	<u>(113)</u>	<u>0</u>	<u>(113)</u>
Net Expenditure	<u>(93)</u>	<u>(1,613)</u>	<u>(1,500)</u>	<u>113</u>		
<u>620 Christmas Festival</u>						
1670 Event Income	0	515	400	(115)		
Christmas Festival :- Income	<u>0</u>	<u>515</u>	<u>400</u>	<u>(115)</u>		

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4029 Salary Recharge	0	0	1,000	1,000		1,000
4045 Subcontracted Labour	0	0	350	350		350
4670 Event Costs	1,321	2,947	1,000	(1,947)		(1,947)
4675 Publicity	0	0	500	500		500
4685 Christmas Lights	14,816	9,600	15,000	5,400		5,400
4690 Competitions	242	256	600	344		344
Christmas Festival :- Indirect Expenditure	<u>16,379</u>	<u>12,802</u>	<u>18,450</u>	<u>5,648</u>	<u>0</u>	<u>5,648</u>
Net Income over Expenditure	<u>(16,379)</u>	<u>(12,287)</u>	<u>(18,050)</u>	<u>(5,763)</u>		
630 Markets						
1670 Event Income	0	0	7,500	7,500		
Markets :- Income	<u>0</u>	<u>0</u>	<u>7,500</u>	<u>7,500</u>		
4029 Salary Recharge	0	0	2,250	2,250		2,250
4675 Publicity	2,950	0	3,000	3,000		3,000
Markets :- Indirect Expenditure	<u>2,950</u>	<u>0</u>	<u>5,250</u>	<u>5,250</u>	<u>0</u>	<u>5,250</u>
Net Income over Expenditure	<u>(2,950)</u>	<u>0</u>	<u>2,250</u>	<u>2,250</u>		
640 Projects						
4700 RHSOG	400	0	0	0		0
4710 Hanging Baskets	0	0	2,000	2,000		2,000
4715 Planters Project	0	0	500	500		500
4720 Town Green	2,348	634	10,000	9,366		9,366
4725 Fair Green	0	450	1,200	750		750
4735 Remembrance Day	37	187	0	(187)		(187)
4740 War Memorial	920	0	0	0		0
Projects :- Indirect Expenditure	<u>3,705</u>	<u>1,271</u>	<u>13,700</u>	<u>12,429</u>	<u>0</u>	<u>12,429</u>
Net Expenditure	<u>(3,705)</u>	<u>(1,271)</u>	<u>(13,700)</u>	<u>(12,429)</u>		
660 Town Selfie Walk						
1670 Event Income	0	0	500	500		
Town Selfie Walk :- Income	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>		
4029 Salary Recharge	0	0	500	500		500
4670 Event Costs	47	0	0	0		0
4675 Publicity	0	0	500	500		500
4681 Promotional Equipment	0	0	1,000	1,000		1,000
Town Selfie Walk :- Indirect Expenditure	<u>47</u>	<u>0</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>	<u>2,000</u>
Net Income over Expenditure	<u>(47)</u>	<u>0</u>	<u>(1,500)</u>	<u>(1,500)</u>		

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>700 Sawbobus</u>						
1150 Grants Received	31,232	22,805	14,525	(8,280)		
1151 STC Subsidy	0	0	15,000	15,000		
1800 Fares	194	215	250	35		
1820 Fuel Rebate	698	698	1,000	302		
1830 Sponsorship	1,667	1,500	2,000	500		
1850 Vehicle Hire Income	21,028	0	0	0		
Sawbobus :- Income	<u>54,819</u>	<u>25,219</u>	<u>32,775</u>	<u>7,557</u>		
4029 Salary Recharge	15,087	10,548	4,124	(6,424)		(6,424)
4045 Subcontracted Labour	3,397	3,691	7,280	3,589		3,589
4800 Fuel	1,202	3,390	5,000	1,610		1,610
4805 Vehicle Maintenance	2,413	4,467	2,500	(1,967)		(1,967)
4810 Vehicle Tax & Insurance	1,533	2,407	2,000	(407)		(407)
4816 Community Bus Reserve	0	0	10,000	10,000		10,000
Sawbobus :- Indirect Expenditure	<u>23,632</u>	<u>24,503</u>	<u>30,904</u>	<u>6,401</u>	<u>0</u>	<u>6,401</u>
Net Income over Expenditure	<u>31,187</u>	<u>715</u>	<u>1,871</u>	<u>1,156</u>		
<u>710 Lofty WK05</u>						
4800 Fuel	131	0	0	0		0
4805 Vehicle Maintenance	276	0	0	0		0
4810 Vehicle Tax & Insurance	325	0	0	0		0
Lofty WK05 :- Indirect Expenditure	<u>731</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Expenditure	<u>(731)</u>	<u>0</u>	<u>0</u>	<u>0</u>		
<u>800 Heffer GL61</u>						
1850 Vehicle Hire Income	250	586	1,000	414		
Heffer GL61 :- Income	<u>250</u>	<u>586</u>	<u>1,000</u>	<u>414</u>		
4800 Fuel	20	907	600	(307)		(307)
4805 Vehicle Maintenance	973	3,624	1,000	(2,624)		(2,624)
4810 Vehicle Tax & Insurance	1,602	631	2,000	1,369		1,369
Heffer GL61 :- Indirect Expenditure	<u>2,595</u>	<u>5,161</u>	<u>3,600</u>	<u>(1,561)</u>	<u>0</u>	<u>(1,561)</u>
Net Income over Expenditure	<u>(2,345)</u>	<u>(4,575)</u>	<u>(2,600)</u>	<u>1,975</u>		
<u>810 Rangers Truck FT63</u>						
1850 Vehicle Hire Income	8,000	0	0	0		
Rangers Truck FT63 :- Income	<u>8,000</u>	<u>0</u>	<u>0</u>	<u>0</u>		

Detailed Income & Expenditure by Budget Heading 01/03/2022

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4800 Fuel	29	1,391	500	(891)		(891)
4805 Vehicle Maintenance	88	1,786	1,000	(786)		(786)
4810 Vehicle Tax & Insurance	221	653	450	(203)		(203)
Rangers Truck FT63 :- Indirect Expenditure	338	3,830	1,950	(1,880)	0	(1,880)
Net Income over Expenditure	7,662	(3,830)	(1,950)	1,880		
<u>910 Town Action Plan</u>						
4910 Town Action Plan Costs	0	0	500	500		500
Town Action Plan :- Indirect Expenditure	0	0	500	500	0	500
Net Expenditure	0	0	(500)	(500)		
Grand Totals:- Income	469,965	432,906	470,200	37,294		
Expenditure	396,841	358,662	437,818	79,156	0	79,156
Net Income over Expenditure	73,124	74,244	32,382	(41,862)		
Movement to/(from) Gen Reserve	73,124	74,244				