

SAWBRIDGEWORTH TOWN COUNCIL

PLANNING COMMITTEE Minutes

of the meeting of the Planning Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 30 March 2026** at 7.49pm.

Those present

Cllr R Buckmaster
Cllr N Parsad-Wyatt
Cllr S Penney

Cllr A Parsad-Wyatt
Cllr S Pagdades

In attendance:
L Nolan – Planning Officer

P 25/171 APOLOGIES FOR ABSENCE

To receive and approve any apologies for absence. Apologies received and accepted from Cllr S Smith – work commitments [*prop'd Cllr A Parsad-Wyatt; sec'd Cllr R Buckmaster*]

P 25/172 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Planning Committee. There were none.

P 25/173 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Interest by Members. There were none.

P 25/174 MINUTES

Resolved: To approve as a correct record the minutes of the Meeting held on:

- 16 March 2026 (P016) [*prop'd Cllr Penney; sec'd Cllr R Buckmaster*]

To attend to any matters arising from these Minutes and not dealt with elsewhere on the Agenda. There were none.

P 25/175 S106 PRIORITIES

To compile and review the suggested funding points from Section 106 funds, which are contributions from developers to support the costs of new community and social infrastructure in the town. There were none.

P 25/176 NEIGHBOURING DEVELOPMENTS

To report & receive updates on proposed neighbouring developments. No updates.

- Stansted Airport Expansion
- Gilston – Upcoming meeting 6-8.30pm, 21 April – Gilston Village Hall

P 25/177 STREET NAMING – SAWB4 (KECKSYS FARM)

To submit considerations for new development street names to East Herts District Council, as requested, for 5 new streets and one block of flats – at least 10-15 street names and 3-5 potential block names – finalised list to be submitted to EHDC by 7 April.

P 25/178 PLANNING APPLICATIONS RECEIVED FROM EHDC

To consider Planning Applications received from EHDC since the last meeting of the Planning Committee.

3/26/0170/LBC Joscelyns, 16 Knight Street, CM21 9AT

Repair and replacement works to roof, brick plinths, windows, door, cills and lintels; replacement guttering and downpipes; upgrading of insulation to existing dwelling and installation and mechanical vent outlet

STC Comment: LBC - Noted

3/26/0330/HH 23 Pishiobury Drive, CM21 0AD

Demolition of existing single-storey side extension and garage; erection of single-storey rear, two storey side and two-storey front extensions; formation of a new roof including lead dormer windows to facilitate future loft conversion; erection of front portico canopy; external alterations including changes to fenestration, render finish, stone cills, replacement roof tiles, white sash windows, black rear casement windows and doors, and new entrance gate; the formation of roof terrace/balcony with obscure glazed front screens.

STC Comment: No objection [*prop'd Cllr A Parsad-Wyatt; sec'd Cllr Penney*]

P 25/179 LATE PLANNING APPLICATIONS

To deal with Planning Applications received from EHDC following the Publication of this Agenda and received before 27 March 2026. There were none.

P 25/180 PLANNING DECISIONS MADE BY EHDC

To receive Planning Decisions from EHDC.

3/25/1932/HH 41 Station Road, CM21 9JY

Insertion of 3 x rooflights to front and 3 x dormer windows to rear in connection with conversion of existing loft to habitable accommodation. Construction of single storey rear extension

STC Comment: No objection

EHDC Decision: Granted

3/26/0136/PNHH 40 Gilders, CM21 0EF

Proposed single storey rear extension: depth extending from the original rear wall of 4.50 metres, a maximum height of 3.00 metres and an eaves height of 3.00 metres with a roof light measuring 2.00 metres by 1.00 metre

STC Comment: No objection

EHDC Decision: Prior approval is not required

P 25/181 PLANNING APPEALS

To receive notification from EHDC of Planning Appeals. There were none.

Meeting Closed at 7.54pm