

SAWBRIDGEWORTH TOWN COUNCIL

MEETING OF THE TOWN COUNCIL Minutes

of the Meeting of Sawbridgeworth Town Council held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth at 7.30 pm on **Monday 29 April 2019**.

Those present

Cllr Sotirios Adamopoulos	Cllr Pat Coysten
Cllr Angela Alder	Cllr Don Hall
Cllr Roger Beeching	Cllr Annelise Furnace
Cllr Eric Buckmaster	Cllr Heather Riches
Cllr Ruth Buckmaster	Cllr David Royle
Cllr John Burmicz	

In attendance:

Emma Vandore – BS Independent	2 Members of the Public
R Bowran - Town Clerk	Lisa Dale – Finance Officer

Welcome by the Mayor who reminded Members that we continue in a state of Purdah which precedes the local elections on 02 May.

The Mayor also advised that the Town Ranger was in hospital and would not be back at work for some time. Arrangements were being to fill the void with contractors.

Prayers were said by Cllr Beeching.

18/173 APOLOGIES FOR ABSENCE

Received from Cllr Mike Shaw – Family issues.

18/174 DECLARATIONS OF PECUNIARY INTEREST

There were no Declarations of Pecuniary Interest by Members.

18/175 PUBLIC FORUM

There were no representations from members of the public on matters within the remit of the Town Council.

18/176 MINUTES

Resolved: To approve as a correct record the minutes of the Meeting of the Town Council held on 25 March 2018 (M09) [prop Cllr E Buckmaster; secd Cllr Riches]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

18/162. Cllr Furnace asked what progress has been made in obtaining TPO's on trees in the Springhall Road area. *Clerk replied that progress was being made.*

18/177 PLANNING COMMITTEE

Received and Noted: The minutes of the Planning Committee Meeting held on: 25 March 2019 (P16)

Received and Noted: The draft minutes of the Planning Committee Meeting held on: 15 April 2019 (P17)

18/178 FINANCE & POLICY COMMITTEE

Received and Noted: The draft minutes of the Finance & Policy Committee Meeting held on: 15 April 2019 (F04)

18/179 MAYOR'S CORRESPONDENCE/COMMUNICATIONS

To receive Mayor's appointments and communications.

- o 30 March. Thanks to all who attended my Civic Charity Dinner.
- o 02 April. Spellbrook school council meeting in the chamber.
- o 06 April. East Herts Civic Dinner.
- o 08 April. Annual Town Meeting.
- o 11 April. Spring Flower Basket Workshop in aid of my charity.
- o 17 April. Herts Schools Symphony Orchestra concert at Haileybury College.
- o 23 April. Leventhorpe School Council in the council chamber.
- o 25 April. Primary Schools Travel Challenge Group in the council chamber.
- o 26 April. Presentation evening for Champions' Awards and presentation of a cheque for £3,000 to the Friends of Jacobs Neurological Centres.
- o 28 April. Thanks to all who attended the St George's Day service at Gt St Marys church.

18/180 REPRESENTATIVES AND CHAMPIONS REPORTS

To receive reports from:

- o County Cllr Eric Buckmaster
 - o Amendments to the Tarmac submission to the Minerals Local Plan Review
 - o Fly Tipping on the A414 had been cleared up
 - o Trading Standards active in countering Rogue Trading
 - o Positive Alternative scheme to address defence against knife crime and other threats
 - o Hertfordshire 2020 Year of Culture
- o District Cllr Angela Alder
 - o Attended East Herts Dementia Group focussing on difficulties for the farming community
 - o Attended Chairman's charity dinner.
- o District Cllr Eric Buckmaster
 - o EHDC has been recognised as a Dementia Friendly District by the Alzheimers Society
 - o Noted the Hertswise meeting on Dementia at the Hailey Centre and a prospective new group at the cricket club.
- o Hertfordshire Police
 - o Were not present and no report given
- o Other Representatives & Champions
 - o Cllr Royle. SCHOOLS Town council briefing and school town council meetings: Leventhorpe School Council are coming to the Council on 23 April for a briefing on what we do and they will also make a presentation of their own. I will report on anything significant on 29th. Briefing sessions have been arranged for the remaining infants, junior and primary schools in May and June.
Recycling: I currently don't have any information on the response to and take-up of the recent recycling 'offer' from East Herts Council.
FOOTPATHS AND OPEN SPACES Corinne Lewis organised a successful and well-supported litter pick on Saturday 30 March using equipment borrowed from TUBS. There are plans to purchase 'our own' equipment with a grant, which could be

made available to other community groups.
SAWBRIDGEWORTH SPORTS ASSOCIATION

The AGM is being held on 23 April. I will report on any matters arising at Council on 29th. Association regretted the removal of SAWB5 from the District Plan.

TOWN TWINNING We had a successful visit from Moosburg from 5-7 April, which included a visit to Wimpole Hall and a dinner at the Hailey Centre. Extensive coverage in German local press. New logo and banner produced. Moosburg to be added to town approach signs.

I have sent a message of sympathy/solidarity to the Mayor of Bry-sur-Marne and our town twinning committee contacts there following the tragic fire at Notre Dame.

- o Cllr R Buckmaster. SYPRC. The Syprc Committee met last week. The painting of the hall is now finished and along with the new floor looks really bright and fresh. We are getting quotes for decorating the toilets.

The committee feel that in line with other venues we should offer WiFi for parties etc and are looking into installing this.

The playground equipment is being monitored and inspected with ongoing repairs as needed. We would like to install new picnic benches for the children and families to use and will look into grants to finance these.

The hall has a new hirer on Monday's a performing arts group that will offer dancing.

The hall is booked for five weeks in the summer, two week for Diverse and three for the play scheme.

The hall will be used for polling and the hirers have been notified.

Youth Connexions have informed us the youth club will now only operate during term times. The committee is concerned about the effect of this on the young people who use this facility and are looking into whether it is possible to run a drop in/ youth cafe service during the summer holidays.

The committee discussed raising the spending referral limit which is to be discussed later in this meeting.

- o Cllr Alder. Attended a meeting of STACC as the HAPTC representative. Presentation about the new Airport College

18/181 OFFICERS REPORTS

Received and Noted: The report from: Town Clerk and Town Projects Manager

Clerk reported additionally that he had met with the EHDC project manager for the Bell Street conveniences and handed over plans to enable planning consent to be obtained. Prospects for using the balance of available capital funding for the provision of an eco-toilet for the cemetery seem positive.

18/182 EAST HERTS DISTRICT PLAN

To report on any developments following the adoption of the East Herts District Plan 2018.

District Cllr E Buckmaster advised that the Masterplanning process for SAWB4 would be initiated in June following the original non-compliance of the Countryside application.

18/183 EXPANSION OF TOWN CCTV SYSTEM

To review proposals for enhancements and additions to the town

CCTV system.

Resolved: To proceed with the stage 1 upgrade at a cost of £5,011. Funding to be vired from another account, not yet determined.
[prop Cllr Adamopoulos; secd Cllr Burmicz]

18/184 SAWBRIDGEWORTH YOUNG PEOPLES RECREATION CENTRE

To respond to a request from the SYPRC management committee to increase the spending limit before reporting to council. Spending limit is currently £2,000.

Resolved: To increase the reporting threshold to £5,000 as requested by the SYPRC Management Committee.
[prop Cllr R Buckmaster; secd Cllr Riches]

18/185 DEPOSIT & CONSULTATION DOCUMENTS

There were no documents for Noting and Consultation.

18/186 FINANCIAL REPORT

Noted: The current Financial Report.

18/187 ACCOUNTS FOR PAYMENT

Noted and Approved: The accounts for payment.

18/188 ITEMS FOR FUTURE AGENDAS

There were no items proposed for inclusion on future agendas.

Meeting closed at 20:05

A handwritten signature in black ink, possibly reading 'R. Riches', is written inside a hand-drawn circle. Below the circle, the date '13th May 2019.' is written in a cursive hand.

Purchase Ledger - Cheque List April 2019

CHEQUE NO:	PAYABLE TO:	AMOUNT:	REASON:
1979	Strictly Tables & Chairs	£124.74	6ft Round Table
1980	Rubber Cheese	£816.00	Galleries
1981	EOC Services Ltd	£612.17	Supply and install fan motor - Air con unit - Clerk's Office
1982	D & K Auto Electrical Services	£115.20	RO11 Interior Light
1983	D Honour & Son (Landscape) Ltd	£1,195.97	Footpath reinstatement
1984	TLC - Richard Newman	£1,480.00	Vantorts Allotment maintenance
1985	KGS	£43.20	Add names to Mayors Honours board
1986	Home & Office Fire Extinguishers	£246.60	Vehicle Annual Fire Extinguisher Service
1987	ICCM	£95.00	Institute of Cemetary & Crem Management - Annual Membership
1988	HAPTC	£1,326.25	NALC Affiliation - Annual Membership
1989	RICHO	£489.78	Quarterly Photocopy charges
1990	Southern Electric x3 invoices	£5.41	Unmetered Electricity supply to Telephone box
1991	Ernest Doe & Sons Ltd x3 invoices	£356.20	Fuel oil, grass seed, filters
1992	David Allam	£922.56	Maintenance/repairs GL61, SJ16, R011 & EU67
1993	Breeze Office Solutions	£115.09	Breeze Office Solutions Limited
1994	Impamark	£67.20	Awards for Community Champions
1995	Froom & Co Limited	£252.00	Skip Hire - Cemetary
1996	Ridgeons x3 invoices	£117.96	Top soil & Fixings
1997	Lodge & Sons Builders Ltd	£354.00	PAT Testing Civic Centre & Lock up
1998	Lisa Dale	£200.00	Office cleaning - April

£8,935.33

Non-Purchase Ledger Cheques - April 2019

Cheque No:	Payable to:	Amount:	Reason:
(These cheques have already been signed and presented)			
1975	Friends of Jacobs Neuro Centre	£3,000.00	Mayors Final Charity Cheque
1976	Cancelled chq		Wrong amount written - chq shredded
1977	ATC 309 Sqdm	£150.00	Champion of the Year chosen charity
1978	Youth Create	£150.00	Young Champion of the Year chosen charity
(These cheques have already been signed and presented)			
1999	CASH	£135.11	Petty cash Top-up
2000	Frank Gowen	£104.89	Relief & Saturday Driving - Sawbobus
2001	Adrian (Rob) Robinson	£279.72	Relief & Saturday Driving - Sawbobus
		£3,819.72	