

Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth
Hertfordshire CM21 9AN
Tel: 01279 724537



MAYOR
Cllr Reece Smith

e-mail: info@sawbridgeworth-tc.gov.uk
web: www.sawbridgeworth-tc.gov.uk

TOWN CLERK
Christopher Hunt CILCA, Dip. CSMP®

Cllrs E Buckmaster; R Buckmaster;
Furnace; Newell; Pagdades; A Parsad-Wyatt; N Parsad-Wyatt; Penney, Rattey;
Rider; R Smith; S Smith

MEETING OF THE TOWN COUNCIL

You are summoned to attend the meeting of the town council to be held at Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 28th April 2025** commencing at 7pm to transact the business set out in the agenda below.

Town Clerk
22nd April 2025

AGENDA

Welcome by the Town Mayor followed by Thought for the Day.

24/159 APOLOGIES FOR ABSENCE

[👏] To receive and approve any apologies for absence.

24/160 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Pecuniary Interest by Members

24/161 PUBLIC FORUM

To receive and respond to questions from members of the public on matters within the remit of the Town Council.

Emailed question received for this meeting.

"What opportunities will there be in the 2025/6 Council year for councillors to engage with residents, over and above Council meetings?"

24/162 MINUTES

[📄][👏]

To approve as a correct record the minutes of the Meeting of the town council held on 31st March 2025 (M09) [Appendix A]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

Action	Owner	Update
To contact local officers to request for speed enforcement in the new 20mph areas in the North side of the town.	Clerk	COMPLETED E-mail sent 1/4/25 to the local officers and

		Sergeant
To write to the EHDC Community Governance Review Working Group requesting a direct meeting to discuss the matter further with Sawbridgeworth Town Council members.	Clerk	COMPLETED E-mail sent to Edward McCreadie EHDC 1/4/25
To report the incident where a driver assaulted a pedestrian in Bell Street to the police again.	Clerk	COMPLETED E-mail sent to Insp Mark Collins 1/4/25, pending update. Update received from Insp Mark Collins that the victim was not supportive of police action. Matter being further investigated by attending officers Sergeant and CCTV submitted.
To write to EHDC to enquire if the discretionary tax relief for charities has been withdrawn across the district.	Clerk	Email sent to Jonathon Geal EHDC and waiting on a response 1/4/25. Further email sent 22 nd April 2025

24/163

PLANNING COMMITTEE



To receive and note the minutes of the Planning Committee held on 31st March 2025 (P17)



To receive and note the draft minutes of the Planning Committee held on 14th April 2025 (P18) *[Appendix B]*

24/164

FINANCE, POLICY and ECONOMIC DEVELOPMENT COMMITTEE



To receive and note the draft minutes of the Finance, Policy and Economic Development Committee. *[Appendix C]*

24/165

MAYOR'S CORRESPONDENCE/COMMUNICATIONS

To receive mayor's appointments and communications

24/166

REPRESENTATIVES REPORTS



To receive representatives reports from:

- County Councillor
- District Councillors
- Hertfordshire Police
- Other Representatives
 - Cllr R Buckmaster
 - Cllr A Furnace
 - Cllr S Penney Sports Association
 - Cllr S Smith The Hailey Centre

[Appendix D]

24/167

TOWN CLERKS REPORT



Clerks April update report.

[Appendix E]

- 24/168 TOWN PROJECT MANAGERS UPDATE**
Event plans for 2025
- 24/169 POLICY MATTERS**
To resolve to adopt the following policies agreed at Finance, Policy and Economic Development Committee.
- [📄][👉] • Finance Regulations
[Appendix F]
- 24/170 APPROVAL OF LAND REGISTRY DOCUMENTATION AND APPLYING THE COUNCIL SEAL**
- [📄][👉] Approval of Land Registry Documentation – Chalks Farm New Allotment Site
- To resolve to accept the transfer of land via the Land Registry documentation from Barratt Homes for the Chalks Farm New Allotment Site.
- [Appendix G]
- 24/171 DEPOSIT & CONSULTATION DOCUMENTS**
To note receipt of any Documents for Noting and Consultation
- 24/172 FINANCIAL REPORT**
[📄] To note the current Financial Report and Clerks Variances Report
[Appendix H]
- 24/174 ACCOUNTS FOR PAYMENT**
To note and approve accounts for payment.
- 24/175 ITEMS FOR FUTURE AGENDAS**

Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.