

Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth
Hertfordshire CM21 9AN
Tel: 01279 724537



MAYOR
Cllr Ruth Buckmaster

e-mail: info@sawbridgeworth-tc.gov.uk
web: www.sawbridgeworth-tc.gov.uk

TOWN CLERK
Christopher Hunt CILCA, Dip. CSMP®

Cllrs E Buckmaster; R Buckmaster;
Furnace; Newell; Pagdades; A Parsad-Wyatt; N Parsad-Wyatt; Penney, Rattey;
Rider; R Smith; S Smith

MEETING OF THE TOWN COUNCIL

You are summoned to attend the meeting of the town council to be held at Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 29th April 2024** commencing at 7:30pm to transact the business set out in the agenda below.

A handwritten signature in black ink, appearing to read 'Christopher Hunt'.

Town Clerk
22nd April 2024

AGENDA

Welcome by the Town Mayor followed by Thought for the Day.

- 23/152 APOLOGIES FOR ABSENCE**
[👏] To receive and approve any apologies for absence.
- 23/153 DECLARATIONS OF PECUNIARY INTEREST**
To receive any Declarations of Pecuniary Interest by Members
- 23/154 PUBLIC FORUM**
To receive and respond to questions from members of the public on matters within the remit of the Town Council.
- 23/155 MINUTES**
[📄][👏] To approve as a correct record the minutes of the Meeting of the town council held on 25th March 2024 (M09) [Appendix A]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- 23/156 PLANNING COMMITTEE**
[📄] To receive and note the minutes of the Planning Committee held on 25th March 2024 (P17)

To receive and note the draft minutes of the Planning Committee held on 15th April 2024 (P18) [Appendix B]

- 23/157 FINANCE, POLICY and ECONOMIC DEVELOPMENT COMMITTEE**
 [📄] To receive and note the draft minutes of the Finance, Policy and Economic Development Committee. *[Appendix C]*
- 23/158 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**
 To receive mayor's appointments and communications
- 23/159 REPRESENTATIVES REPORTS**
 To receive representatives reports from:
- [📄]
 [📄][📄]
- County Councillor
 - District Councillors
 - Hertfordshire Police
 - Other Representatives
 - Cllr R Buckmaster
 - Cllr A Furnace
- [📄] *[Appendix D]*
- 23/160 TOWN CLERKS REPORT**
 A verbal update on current challenges and year summary.
- 23/161 TOWN PROJECT MANAGERS EVENT PLANNER**
 [📄] Event planner for 2024
[Appendix E]
- 23/162 POLICY MATTERS**
 To resolve to adopt the following policies agreed at Finance, Policy and Economic Development Committee.
- [📄][👉]
 [📄][👉]
- Complaints policy
 - Flyposting policy
- [Appendix F]*
- 23/163 DEPOSIT & CONSULTATION DOCUMENTS**
 To note receipt of any Documents for Noting and Consultation
- 23/164 FINANCIAL REPORT**
 [📄] To note the current Financial Report and Clerks Variances Report
[Appendix G]
- 23/165 ACCOUNTS FOR PAYMENT**
 To note and approve accounts for payment.

Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.