

Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth
Hertfordshire CM21 9AN
Tel: 01279 724537



MAYOR
Cllr Greg Rattey

TOWN CLERK
Christopher Hunt

e-mail: info@sawbridgeworth-tc.gov.uk
web: www.sawbridgeworth-tc.gov.uk

Cllrs Alder; E Buckmaster; R Buckmaster; Burmicz; Chester;
Furnace; Parr; Parsad; Rattey; Rider; Smith, Wyatt

MEETING OF THE TOWN COUNCIL

You are summoned to attend the meeting of the town council to be held at Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 27th FEBRUARY 2023** commencing at 7:30pm to transact the business set out in the agenda below.

A handwritten signature in black ink, appearing to read 'Christopher Hunt'.

Town Clerk
21st February 2023

AGENDA

Welcome by the Town Mayor followed by Thought for the Day.

22/129 APOLOGIES FOR ABSENCE

[👏]

To receive and approve any apologies for absence.

22/130 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Pecuniary Interest by Members

22/131 PUBLIC FORUM

[📄]

To receive and respond to questions from members of the public on matters within the remit of the Town Council.

Questions received from Mr David Royle [Appendix A]

22/132 MINUTES

[📄][👏]

To approve as a correct record the minutes of the Meeting of the town council held on 30th January 2023 (M07) [Appendix B]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

22/133 PLANNING COMMITTEE

[📄]

To receive and note the minutes of the Planning Committee held on 30th January 2023 (P12) [Appendix C]

To receive and note the draft minutes of the Planning Committee held on 13th February 2023 (P13) [Appendix C]

- 22/134 TOWN ACTION PLAN AND AMENITIES COMMITTEE**
 [📄] To receive and note the minutes of the Town Action Plan and Amenities Committee held on 13th February 2023 (T03) *[Appendix D]*
- 22/135 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**
 [📄] To receive mayor's appointments and communications
- 22/136 REPRESENTATIVES REPORTS**
 [📄]
 [📄][📄]
 [📄][📄]
 [📄]
 To receive representatives reports from:
 • County Councillor
 • District Councillors
 • Hertfordshire Police
 • Other Representatives
 • Cllr R Buckmaster
 • Cllr A Furnace
[Appendix E]
- 22/137 FLAG FLYING POLICY**
 [📄][👉] To **resolve** adoption of the flag flying policy
[Appendix F]
- 22/138 SAWBRIDGEWORTH ACTION PLAN NEW START DATE**
 [👉] To **resolve** the proposed new start date of the Sawbridgeworth Town Action Plan to coincide with councillor elections.
Cllr Angus Wyatt
- 22/139 UKRAINE SITUATION REPORT**
 [📄] Report submitted by David Royle on the current situation in Ukraine.
[Appendix G]
- 22/140 DEPOSIT & CONSULTATION DOCUMENTS**
 To note receipt of any Documents for Noting and Consultation
- 22/141 FINANCIAL REPORT**
 [📄] To note the current Financial Report *[Appendix H]*
- 22/142 ACCOUNTS FOR PAYMENT**
 To note and approve accounts for payment.
- ITEMS FOR FUTURE AGENDAS**
 To note any items for future agendas.

Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.

Appendix A

Public Forum questions:

Mr David Royle

- What can be done to improve communication around road closures in terms of more informative signage and diversion signs? 'ROAD CLOSED AHEAD' signs way ahead of a closure aren't helpful.
- What measures is the Council taking to generate new candidates for the town council and make it more representative of the town as a whole?

Appendix B

SAWBRIDGEWORTH TOWN COUNCIL

MEETING OF THE TOWN COUNCIL Minutes

of the Meeting of Sawbridgeworth Town Council held at 7:30pm in the Council Chamber, Sayesbury Manor, Bell Street on **Monday 30th January 2023**.

Those present

Cllr Angela Alder	Cllr Fred Parr
Cllr Eric Buckmaster	Cllr Nathan Parsad
Cllr Ruth Buckmaster	Cllr Greg Rattey
Cllr John Burmicz	Cllr John Rider
Cllr Craig Chester	Cllr Reece Smith
Cllr Annelise Furnace	Cllr Angus Wyatt

In attendance:

Christopher Hunt - Town Clerk
Press – Chris Carter
2 members of the public

Welcome by the Town Mayor followed by thought of the day Cllr Parsad.

22/112 APOLOGIES FOR ABSENCE None received.

22/113 DECLARATIONS OF PECUNIARY INTEREST Declarations of Pecuniary Interests. None declared that impacted on the budget debate at item **22/121**

22/114 PUBLIC FORUM To receive and respond to questions from members of the public on matters within the remit of the Town Council. Questions were received from Mr David Royle in relation to local snow clearance, Police commissioners council tax levy and updates on the Town Green, Market and EV chargers.

Councillor Buckmaster updated the meeting that the amenities committee will discuss the Town Councils response to extreme weather and gritting. He will request Bell Street is gritted by highways due to the essential services this road leads to.

Cllr Rattey raised the concerns from shop keepers the risk of clearing snow and being liable for injuries resulting in slips trips or falls. It was highlighted in Mr Royles questions that if the clearance was completed safely this wouldn't be the case.

The Clerk updated members on recent correspondence with the local police inspector who was aware of the vacancy for a PCSO in Sawbridgeworth and was waiting for officers to be replaced through the recruitment process. The EV chargers were to be discussed at the Eco Audit meeting tomorrow and the market and town green updates were on minutes open to the public from the previous Finance Policy and Economic Development Committee.

22/115 MINUTES

Resolved: To approve as a correct record the minutes of the Meeting of the town council held on 28th November 2022 (M06)
[prop Cllr Parsad; secd Cllr R Buckmaster]

- All actions on the minutes had been completed.

22/116 PLANNING COMMITTEE

Received and noted: the minutes of the Planning Committee held on 28th November 2022 (P10)

Received and noted: the draft minutes of the planning committee held on the 16th January 2023 (P11)

22/117 TOWN ACTION PLAN AND AMENITIES COMMITTEE

Received and noted: The minutes of the Town Action Plan and Amenities Committee held on 17th October 2022 (T02)

22/118 FINANCE, POLICY AND ECONOMIC DEVELOPMENT COMMITTEE

Resolved: To approve the minutes of the Finance and Policy Committee held on 13th June 2022 (F01)
[prop Cllr E Buckmaster; secd Cllr R Buckmaster]

22/119 MAYOR'S CORRESPONDENCE/COMMUNICATIONS

To receive new Mayor's appointments and communications:

- Cllr Greg Rattey updated members on the events he has attended this month.

22/120 REPRESENTATIVES REPORTS

Received and noted: Representatives reports from:

- County Councillor E Buckmaster
The May Fayre will be on the 30th April 2023 and road closures approved.
Gave an overview on budget setting at County and District level to put the towns budget into context with the bigger picture.

Discussion was held for the future plan to ensure Essex and Hertfordshire residents use recycling centres in the respective counties. When the information is available Cllr E Buckmaster will share the information to members.
- District Councillor Alder
Was unwell and couldn't attend the last meeting. She updated that new residents and replacement general waste wheelie bins will be smaller and have a purple lid, this is to encourage recycling.
Cllr R Buckmaster stated this was due to sharing facilities with North Herts and this is the size bins they already use there.
- District Councillor R Buckmaster
Referred to her report and if anyone had questions.
Cllr Furnace asked why Sawbridgeworth affordable homes information was put together with Bishops Stortford. This was always set out in this format.

- The Clerk read out the police report from PC Shelly Marshall.
- Cllr R Buckmaster referred to her report and the successful Wassail event that was held this year.
- Cllr Furnace updated on the success of the January repair café with 55% of items repaired and 41% repairable requiring parts with predominantly electrical items being repaired. Community Eco event was held last Saturday with a film and local speakers presenting and launched the Sustainable Sawbridgeworth thermal imaging camera and thanked Cllr E Buckmaster for the funding for the camera.

22/121

BUDGET 2022-23 & DETERMINATION OF PRECEPT

Cllr E Buckmaster highlighted some of the budgeting items to allow the Town Council to deliver a service to the town.

Cllr Wyatt thanked Cllr Buckmaster, the Clerk and Joanne Sargent for the work put in to develop the budget for the forthcoming year. He highlighted the awareness of the hardships being faced by residents and the difficult decisions made to complete the budget.

Cllr Smith enquired with regard to the reserves and the investment, the Clerk reassured members the monies are invested by a government approved scheme.

Cllr Alder asked if hanging baskets were being put up this year as there was no money in the budget for them. The Clerk stated these would be donated by a local supplier.

1. **Resolved:** To consider the Recommendation of the Finance & Policy Committee and adopt a Budget for 2023-24
[prop Cllr E Buckmaster sec'd Cllr R Buckmaster]

2. **Resolved:** To determine the Precept for 2023-24 and instruct the principal authority accordingly.
[prop Cllr E Buckmaster sec'd Cllr Alder]

Precept on billing authority signed by the Mayor, Councillor E Buckmaster, Councillor R Buckmaster and the Clerk.

22/122

GRANT APPLICATIONS

Resolved: To approve the grant requests made by the following:

1. Citizens Advice – approved £145
2. East Herts Council – approved £500
3. Dragonfly Wellness – approved £500

[prop Cllr Chester sec'd Cllr R Buckmaster]

22/123

TOWN PROJECT MANAGERS REPORT

Town Clerk referred to the report

22/124

UKRAINE SITUATION REPORT

Mr Royle updated members on the current local position regarding families being housed from hosts and the approaching one year anniversary of the war. He would report back on how local Ukraine families would like to mark this period.

- 22/125 DEPOSIT & CONSULTATION DOCUMENTS**
Noted: The deposit and consultation documents
- 22/126 FINANCIAL REPORT**
Noted: The current Financial Report
- 22/127 ACCOUNTS FOR PAYMENT**
Noted: the accounts for payment.
- 22/128 ITEMS FOR FUTURE AGENDAS**
None raised.

Meeting Closed 8:31pm

Chair

Date.....

Appendix C

SAWBRIDGEWORTH TOWN COUNCIL

PLANNING COMMITTEE

Minutes

of the meeting of the Planning Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 30 January 2023** at 8.30pm.

Those present

Cllr Angela Alder
Cllr Fred Parr
Cllr Greg Rattey

Cllr Craig Chester
Cllr Nathan Parsad
Cllr Angus Wyatt

In attendance:

L Dale – Planning Officer

P 22/104 APOLOGIES FOR ABSENCE

To receive and approve any apologies for absence. There were none.

P 22/105 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Planning Committee. There were none.

P 22/106 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Interest by Members. There were none.

P 22/107 MINUTES

Resolved: To approve as a correct record the minutes of the Meeting held on:

- 16 January 2023 (P11) [*prop Cllr Wyatt; secd Cllr Rattey*]

To attend to any matters arising from these Minutes and not dealt with elsewhere on the Agenda. There were none.

P 22/108 NEIGHBOURING DEVELOPMENTS

To report & receive updates on proposed neighbouring developments. There were none.

P 22/109 PLANNING APPLICATIONS RECEIVED FROM EHDC

To consider Planning Applications received from EHDC since the last meeting of the Planning Committee.

3/23/0072/HH 2 Roseacres, CM21 0BU

Part removal of single storey side projection and removal of boundary brick wall. Construction of first floor side extension with two storey side extensions attached, incorporating a first floor rear facing terrace, single storey rear extension, front porch extension, new pitched roof and external wall to side projection with a velux rooflight window. New cedar weatherboard cladding to be fitted. New timber fence

STC Comment: No objection [*prop Cllr Chester; secd Cllr Parr*]

3/23/0104/HH 12 East Drive, CM21 9EU

Removal of chimney. Demolition of rear extension. Erection of single storey rear extension. Raising of roof pitch for loft conversion. Installation of two front dormers, one rear dormer and front and rear velux rooflight windows. Alterations to front and side elevations

STC Comment: No objection [*prop Cllr Wyatt; secd Cllr Chester*]

P 22/110 LATE PLANNING APPLICATIONS

To deal with Planning Applications received from EHDC following the Publication of this Agenda and received before 27 January 2023.

3/23/0076/HH 2 Pishiobury Drive, CM21 0AE

Retrospective demolition of double garage and conservatory. Erection of single storey rear extension and two storey side extensions. Installation of 3 juliet balconies to rear. Construction of front porch

STC Comment: No objection although dislike retrospective planning applications [*prop Cllr Rattey; secd Cllr Wyatt*]

3/23/0121/COMPN 35-37 Bell Street, CM21 9AR

Change of use from Class E to Class C3 for three 1-bed residential apartments with partial retention of existing ground floor commercial space

STC Comment: No objection. Welcome the retention of retail space at ground floor [*prop Cllr Parr; secd Cllr Rattey*]

3/23/0137/HH 51 Sayesbury Road, CM21 0EB

Demolition of existing garage, porch and side lean-to. Erection of porch, part single storey and part two storey side extension, 1st floor rear extension, two storey rear extension. Insertion rooflights and velux rooflights to main roof. Juliet balcony to rear

STC Comment: No objection [*prop Cllr Parsad; secd Cllr Chester*]

P 22/111 PLANNING DECISIONS MADE BY EHDC

To receive Planning Decisions from EHDC.

3/22/2142/FUL 34 London Road, CM21 9JS

Proposed alterations to the shop front to include changing the window and door

STC Comment: No objection

EHDC Decision: Granted

3/22/2270/HH 131 West Road, CM21 0BW

Removal of rear conservatory. Construction of two storey and part single storey rear extension, single storey front porch extension and new first floor side window

STC Comment: No objection to the double storey extension however impact on neighbouring properties needs to be considered and urge that a light assessment be carried out

EHDC Decision: Granted

3/22/2369/HH 9 Kingsmead, CM21 9EY

Construction of side and rear part two storey, part single storey extension. Conversion of garage to habitable space. Construction of garage. Construction of front porch. Alterations to fenestration

STC Comment: No objection

EHDC Decision: Granted

3/22/2467/HH 50 Bullfields, CM21 9DF

Demolition of outbuilding. Erection of single storey rear extension

STC Comment: No objection

EHDC Decision: Granted

P 22/112 PLANNING APPEALS

To receive notification from EHDC of Planning Appeals. There were none.

Meeting Closed at 8.46pm

SAWBRIDGEWORTH TOWN COUNCIL

PLANNING COMMITTEE

Minutes

of the meeting of the Planning Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 13 February 2023** at 7.30pm.

Those present

Cllr Fred Parr
Cllr Angus Wyatt

Cllr Nathan Parsad

In attendance:

C Hunt – Town Clerk
L Dale – Planning Officer
J Sargent – Town Project Manager

One member of public

P 22/113 APOLOGIES FOR ABSENCE

To receive and approve any apologies for absence. Apologies received and approved from Cllrs Alder, Chester & Rattey.

P 22/114 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Planning Committee. One member of public.

P 22/115 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Interest by Members. There were none.

P 22/116 MINUTES

Resolved: To approve as a correct record the minutes of the Meeting held on:

- 30 January 2023 (P12) [*prop Cllr Wyatt; secd Cllr Parr*]

To attend to any matters arising from these Minutes and not dealt with elsewhere on the Agenda. There were none.

P 22/117 NEIGHBOURING DEVELOPMENTS

To report & receive updates on proposed neighbouring developments. There were none.

P 22/118 PLANNING APPLICATIONS RECEIVED FROM EHDC

To consider Planning Applications received from EHDC since the last meeting of the Planning Committee.

3/23/0128/HH Corner House, 19 Vantorts Road, CM21 9AH
[Replacement of garage with two storey garage, incorporating window to front](#)
STC Comment: No objection [*prop Cllr Parr; secd Cllr Wyatt*]

3/23/0198/HH 2 Parkway, CM21 9NR

Change of garage roof structure from flat to sloping and cement board cladding to areas of front elevation

STC Comment: No objection [*prop Cllr Parsad; secd Cllr Parr*]

P 22/119 LATE PLANNING APPLICATIONS

To deal with Planning Applications received from EHDC following the Publication of this Agenda and received before 10 February 2023.

3/23/0254/ASDPN 5A Bluebell Walk, CM21

Addition of one storey to dwelling

STC Comment: We urge EHDC to consider objection from neighbouring property to ensure scale of this proposed development is acceptable [*prop Cllr Parsad; secd Cllr Parr*]

P 22/120 PLANNING DECISIONS MADE BY EHDC

To receive Planning Decisions from EHDC.

3/22/2461/ADV Hilton Suzuki, London Rd, Spellbrook, CM23 4AU

2 internally illuminated folded aluminium fascias. 1 internally illuminated double sided illuminated folded aluminium totem. 2 single sided illuminated folded aluminium freestanding welcome signs. 1 internally illuminated wall mounted illuminated aluminium "Service Centre" sign

STC Comment: No comment

EHDC Decision: [Refuse Consent in Part and Grant Consent in Part](#) – Please follow link to view Decision Notice

3/22/2603/HH 15 Rochester Avenue, CM21 0FN

Erection of rear outbuilding

STC Comment: No objection

EHDC Decision: Granted

3/22/2557/HH 121 Sheering Mill Lane, CM21 9ND

Removal of conservatory. Erection of single storey rear extension. Installation of rear roof mounted solar PV panels. Alterations to rear and side fenestration

STC Comment: No comment

EHDC Decision: Granted

P 22/121 PLANNING APPEALS

To receive notification from EHDC of Planning Appeals. There were none.

Meeting Closed at 7.36pm

Appendix D

SAWBRIDGEWORTH TOWN COUNCIL

TOWN ACTION PLAN AND AMENITIES COMMITTEE

Minutes

of the meeting of the Town Action Plan and Amenities Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth at 8pm on **Monday 13th February 2023**.

Those present

Cllr Annelise Furnace
Cllr Ruth Buckmaster (Ex Officio)

Cllr John Rider
Cllr Angus Wyatt

In attendance:

Christopher Hunt - Town Clerk
Joanne Sargent - Events manager

Cllr Eric Buckmaster
Cllr Nathan Parsad
Mr David Royle

T22/28 APOLOGIES FOR ABSENCE

Cllr Burmicz
Cllr Craig Chester
Apologies accepted [*prop Cllr Wyatt; sec'd Cllr Parsad*]

T22/29 PUBLIC FORUM

Nothing received

T22/30 DECLARATIONS OF INTEREST

T22/31 MINUTES

Resolved: To approve as a correct record the minutes of the Committee Meeting held on 18th October 2022 (T02)
[*prop Cllr Smith; sec'd Cllr Wyatt*]

T22/32 ALLOTMENTS

Received and noted – Allotments Officer Report

The report was talked through by the Clerk and Cllr Furnace asked for the officer to be thanked for the detailed information.

Cllr Rider updated the meeting on the drain clearance completed over the last two weekends and asked for the Clerk to thank Thames Water and obtain drainage maps from them for any future issues.

T22/33 CEMETERY

Received and noted – Cemetery Officer Report

- Updated on the probation evening she attended to see the work community payback had successfully completed.

T22/34 FOOTPATHS & OPEN SPACES

- The Clerk read from Bob Reeds report regarding the negative impact the damage path is having to the environment and the community.

Resolved: The Clerk to write to formally to request the HCC Countryside and Rights of Way department, to consider the

repairs to footpath 22 to be graded as urgent due to the negative impact on the environment and likelihood the path will become unusable.

- Discussion was had over the behaviour of dog owners using Pishiobury Park not keeping their dogs under control and being abusive when challenged.
- Mr Royle updated the meeting on his report, he explained there was no update on the bin location survey that was carried out some time ago.

Action; Clerk to write to East Herts to request an update on the bin location survey.

T22/35 OPERATIONS

To receive, note and discuss matters relating to Operations.

The Clerk stated Sawbobus hire charges had remained static since 2015 and price increases were impacting on the maintenance of the vehicles. He proposed a price increase in hire charges to match the current cost implications.

Resolved; the proposal to raise the 'self-drive hire' charges from April 2023.

Regular Hires

From £12 per day + 90p per mile - To £15 per day +95p per mile travelled

Occasional Hirers

From £15 per day + 90p per mile - To £18 per day + 95p per mile travelled

T22/36 ECO-AUDIT WORKING PARTY

Received and noted – Eco Audit Report

Cllr Furnace advised that:

- EV chargers have been put on hold once again, communication had improved with East Herts Council in efforts to get Sawbridgeworth chargers fitted.
- Three Acorns can be requested to complete a further energy use audit at the council offices now we have a years data to assess following the pandemic.
- Water testing and quality surveys are becoming a national focus as well as local.
- The thermal imaging camera has been used locally to assess insulation effectiveness to buildings, Cllr Rider updated on the use and the accidental discovery which has gone viral in respect to assessing bee hive activity using the camera.

T22/37 TOWN ACTION PLAN

The current Town Action Plan – 2020/24, had been reviewed by Cllr Wyatt and the format changed to allow for actions and results to be monitored. The plan runs in four year cycles and it was debated as to the opportunity this year to start a fresh plan to coincide with the elections and the councillors elected period.

It was agreed to place this recommendation on the the next meeting for debate and resolution.

T22/38 COUNCILLOR ENGAGEMENT

Cllr Rider updated the meeting on the good work of the Trustees at the Memorial Hall and plans were being drawn up to extend the building adding a first floor. He asked if the Town Council can support this development.

The support would need to be agreed at full council and it was agreed to assess this proposal moving forward and with further information.

T22/39 RAIL STATION ADOPTION

Cllr Wyatt updated that he was waiting on further information to questions posed to the member of staff running the project. This person covers the eastern region and will update the meeting when the information has been received.

T22/40 DEVELOPMENT TO MAXIMISE PARTNERSHIP WORKING BETWEEN TOWN, DISTRICT AND COUNTY COUNCILS

Cllr Rider raised the concerns of the local response to the recent snow fall and lack of salt available to residents. Communication and actions to climate change extreme weather events needed to be improved.

Cllr Buckmaster explained, the primary and secondary salting routes in the town. The secondary routes were not always gritted during the last snow fall due to the primary routes being treated three times per day as the temperature remained sub zero for a sustained period of time.

A list of secondary routes will be sent to the member of staff by the Clerk who determines gritting routes in the County.

Further salt bins will be purchased and the Town Rangers will replenish the salt when empty in poor weather for members of the community to use on roads near to their homes.

It was agreed 'community resilience' should be added to the next Town Action Plan

T22/41 ITEMS FOR FUTURE AGENDAS

No further items were raised.

Meeting ended at 21:30

Appendix E

E Buckmaster report for Feb 2023

New report details Hertfordshire Fire and Rescue Service's improved performance

Hertfordshire Fire and Rescue Service is pleased with its improved performance as detailed in a report published by His Majesty's Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS).

HMICFRS visited Hertfordshire early in 2022 to inspect the work of the service under three pillars: Effectiveness, Efficiency, and People. Since the last report in 2018, the service has moved from 'Requires Improvement' in all three pillars to a 'Good' rating in two out of the three areas of inspection.

In the report, the Inspectorate once again acknowledged the strength of the service's emergency response arrangements, the skills and professionalism of its firefighters and incident commanders, as well as recognising the high standard of training to ensure the continued delivery of a strong and effective emergency response.

The service's contribution to national response arrangements was also judged to be good, remarking on the quality of our specialist equipment and, once again, the expertise of our staff.

The report highlighted innovative practice in the Fire Protection department, noting that the service has "strong links and engages well with regulatory partners and local businesses" and that it "contributes to improving local business productivity with guidance and advice."

In its report, HMICFRS also highlighted areas that require improvement, including some elements of the service's fire prevention work, efficiency, and diversity of its people.

Hertfordshire County Council is encouraging residents to apply now for street parties to celebrate the King's coronation.

Anyone wanting to close a road for a street party will need to apply to the county council at www.hertfordshire.gov.uk/streetparties by 26 March 2023.

Recognising the social and community benefits of celebrating this historic event, the county council has decided to waive the usual road closure fees in hope of encouraging as many people as possible to take up the opportunity to celebrate this momentous occasion.

Hertfordshire has a strong reputation for community held Royal celebrations, with the county hosting more than 560 street parties to celebrate the Queen's platinum jubilee last summer, and claiming the title of street party capital of Britain for previous royal weddings and jubilees.

Information on how to apply for a street party road closure can be found on the county council's website at www.hertsdirect.org/streetparties

Helping Hertfordshire's children have a HAPpy Easter holiday

We are delighted to be working in partnership again with Herts Sports Partnership and Hertfordshire Community Foundation to run the HAPpy programme (Holiday Activities Programme), supporting local families at a time when they need it the most.

Booking will open on 6 March for more than 14,000 spaces run by 75 different providers from 3 April – 14 April 2023 (not bank holidays).

The programme is open to children and young people eligible for benefits-related free school meals. We understand not all families in need meet the FSM criteria, and a small proportion of free places can be provided to families identified by those professionals working with them. A unique code can be issued only to those professionals to share with the family. Any services who work with vulnerable/eligible families and would like a code or wish to promote this further please email happy@hertfordshire.gov.uk for more information.

Hertfordshire schools will be giving out booking codes on 20 February to families of eligible children. Parents/carers who have not received the code should contact their school office or email haf@herts.ac.uk.

We will be sharing information about the HAPpy programme on our social media channels. If you have your own social media accounts, please help us spread the word by sharing our posts.

Further details of the programme, the camps available and to book places can be found at: <https://sportinherts.org.uk/happy/booking>

County Councils Network (CCN) has published a new CCN Analysis publication, focusing on economic inactivity.

Focusing on the four main categories of economic inactivity (and excluding 'temporary sick') the CCN has analysed Office of National Statistics' Annual Population Survey dataset for March 2020 and September 2022 to ascertain where, and for what reason, people have left the employment market pre and post pandemic. The analysis includes local authority type, regional and CCN member council level data

Over 100,000 people have taken the 'lifestyle choice' of early retirement in England's county areas during the pandemic, contributing to hundreds of thousands of people leaving the jobs market over the last three years. CCN are calling for extra powers over employment and skills to be devolved to their areas to help encourage these 'missing' workers back into employment as new analysis reveals that over 320,000 more people have become economically inactive in England's 36 county areas compared to the outbreak of Coronavirus in March 2020

Summary of Key Findings;

- The number of economically inactive people in England has grown from 7m to 7.243m as a result of a 11.6% (320,300) increase in the number of economically inactive people in England's 37 county and CCN unitary areas. Excluding the rise in students, these areas still witness a far greater increase (6.5%) than all other local authority types.
- In contrast, major cities and towns across the country saw a decrease in economically inactive people, with London seeing a drop of 20,100 people and the eight largest 'core cities' in England which collectively saw a drop of 26,500 people. Metropolitan boroughs saw 17,000 fewer people economically inactive.
- The number of long-term sick in county and CCN unitary members increased by 70,000 over the period, some 57% of the increase in England. The increase has been higher in county and CCN unitary areas (10.5%) compared to all other local authority types.
- In total, 100,300 extra people took the lifestyle choice of early retirement in county and CCN unitary areas compared to pre-pandemic levels, a 21% increase over the 36 months. This trend is up across England but has risen the steepest in counties - some 68% of the entire increase in England was in county and CCN unitary authorities, with the rise four times the total amount of councils in London and metropolitan borough areas.
- Some 56% of all those who have retired early are now in county areas, up from 54% from March 2020. Approximately 1 in 25 working age adults in counties are now retired early. This compares to 1 in 35 in metropolitan boroughs and 1 in 63 in London now retired early.
- County and CCN unitary areas have witnessed a dramatic increase in the number of students, with 181,800 more students compared to March 2020, with all other local authority types witnessing a reduction.
- Regionally, the East Midlands has seen the largest increase of people become economically inactive since the start of the pandemic (+10.4% and 60,400 people), including the highest

increase of early retirees (+31.3%) and the highest rise in long-term sick (+16.6). The South East had the second largest increase (+9.7% and 93,500 people) and the North West the third highest (+6.7% and 70,700 people).

Hertfordshire County Council expresses concern over looming ULEZ charges

Hertfordshire County Council has written to the Mayor of London, Sadiq Khan advising him to 'go back to the drawing board' with his plans to expand his Ultra-Low Emission Zone (ULEZ) due to the detrimental financial impact on the county's residents and businesses who cross the border into Greater London.

As a county with many centres, villages and towns, there are often challenges to travelling by public transport in Hertfordshire creating reliance on private car journeys. With so many Hertfordshire residents living on the border with London, travel into the proposed ULEZ by car is for many the only realistic available option for some journeys like visiting to provide care and support for loved ones.

The introduction of a £12.50 charge to enter London, particularly at a time when households are struggling and fines of up to £180 for non-compliance are seen as a regressive tax on motorists.

Eric Buckmaster, Executive Member for Environment and Waste, Hertfordshire County Council said: "Consistent with our views expressed in the consultation we are not supportive of a scheme which is blatantly unfair to residents outside of London. This is hugely regressive, hitting the poorest hardest, effectively targeting the least well off and the least likely to be able to replace their vehicle. The Mayor needs to go back to the drawing board. We do not accept that any signage, cameras aimed at fining our drivers, potentially up to £180 if they forget to pay the £12.50 charge, should be based in Hertfordshire.

Cleaner air is a priority in Hertfordshire and with 2030 looming we welcome the long-standing commitment from Government to phase out petrol and diesel engines after this date. In the meantime we should not be penalising those who can least afford it, particularly at this difficult time." Hertfordshire County Council supports the continued rollout of EV charging across the county and the uptake of electric and hybrid vehicles as we draw near to the 2030 deadline for petrol and diesel cars and would welcome any support for a wider scrappage scheme."

Report for Town Council Meeting 27th February 2023

15th November 2022 – Audit and Governance Committee

The first item on the Agenda was a training session on the Hertfordshire Waste Partnership and the financial drivers motivating the review. Basically it was looking at the Hertfordshire wide perspective and the unifying of all the various systems used by the different District authorities. The ultimate aim is to improve the collection system and the cost effectiveness that this would bring to the residents of Hertfordshire as a whole.

The main item concerned the Treasury Management and Annual Investment Strategy encompassing the requirement of the Council to operate a balanced budget with surplus monies being invested in low risk areas. The second function of the treasury management service is the funding of the Council's capital plans. The contribution the treasury management function makes to the authority is critical, as the balance of debt and investment operations ensure liquidity to meet spending commitments as they fall due, either on day-to-day revenue or for larger capital projects.

The committee looked at the Medium Term Financial Plan 2023 – 2028 and it was acknowledged that the Council tax rate would be a £5.50 increase this year. The budget will be confirmed at the next full Council Meeting on 1st March.

15th February 2023 – Human Resources

The first item was the discussion around Safety and we were given information on the review of occupant capacity of existing meeting rooms along with the seating capacity. This included liaison between the Project Team and Property Services on ongoing and future capital projects and developments.

We then received information on the Health and Safety Quarterly Review. It is pleasing to note that there have been no serious accidents with in the management of the District Council and very few minor non reportable accidents reported across the 5 swimming pools and gyms between October and December 2022. Included in the review was the inspection of the standard operator seats and old or defective chairs marked for disposal. The Health and Safety Officer has signed up to ESPO (Eastern Shires Purchasing Organisation) purchasing framework to ensure value for money and a suitable supplier has been identified and sample chairs purchased to test.

The report on vacancy data and recruitment showed there were 44 vacancies at the end of Quarter 3. 5 of the 44 vacancies (12%) have been appointed and 5 posts are currently out to advert. 19 of the 44 posts (44%) are within and include new posts that have been created from the Service Restructure. Recruitment for these roles is expected from February 2023. Human Resources has produced a video to accompany recruitment and it also invites potential and promising applicants to visit the Council in an attempt to encourage greater uptake of the vacant posts. The Employee turnover rate and is anticipated to be 12%. This is lower than the local government average as 14% for 2018/19 for Local Authority districts in the UK. Training of staff continues and has a good uptake from employees.

The blended working arrangements introduced on a trial basis in November 2012 remain in place; the scheme is currently under review but is expected to continue and be extended. All employees are able to request flexible working in line with the Council's Flexible working policy.

This was the last meeting of HR for tis Council's term in office.

Angela Alder

21st ~February 2023

East Herts Report for Town Council 27.2.23

I've had a quiet month so far with weekly briefings on the Gilston Planning application.

We had a site visit on 17th with the officers which was very informative.

The hearing for the outline application is on 28th February. The officer's report is approximately 300 pages which I'm working my way through.

Cllr Ruth Buckmaster

Sawbridgeworth ward

SYPRC

The person who was going to be the new treasurer has unfortunately had to step down. If anyone knows of someone who could step in and take on the treasurer role please get in touch.

We have had new lights fitted in the hall and need to update the heating system but will need grants to cover the cost.

Chair Ruth Buckmaster

RHSO

We held the AGM at the library, it was good to be able to hold this in person and not on zoom. The officers were all re-elected and the full reports are all on the website. We hope to be holding a juice stall on 18th March at the end of Bell St car park.

Chair Ruth Buckmaster

Eco champion report for Full Council meeting – 27 February 2023 (as of 19 February 2023)

Eco-Audit Working Group meeting – 31 January 2023

Items discussed include:

- Electric vehicle charging update at Bell Street carpark – EDHC has retendered the contract
- 3 Acorns return visit – we now have a full year of data to examine and understand STC's carbon footprint and how it can be reduced
- Water quality in the River Stort – the focus this year for the Citizens Science Group, which will test river water and publicise the results – it coincides with national campaigns on river quality and the release of sewage
- Further details in the meeting minutes within the Amenities Committee pack.

Sustainable Sawbridgeworth Community Eco Event – 28 January 2023

- This event, marking last November's COP27, began with clips from the film "The Age of Stupid" to spark discussion
- Local speakers provided updates on sustainable home solutions, clean air campaigning, local cycling and 'no-dig' community gardening
- The thermal imaging camera loan scheme was launched (and is being used by residents)
- A 'sticky walls' session collected responses to three questions: What inspired me in the film? What can Sawbridgeworth do? What can I do?
- A fantastic list of ideas has been circulated and the next step is to identify specific projects the community can take forward – suggestions include promoting the use of public transport, putting up anti-engine idling signs at Sawbridgeworth's railway station and producing digital maps of safe cycling routes.



COMING UP

Let's Clear The Air campaign meeting – 23 February 2023

Meeting between HCC and Sustainable Sawbridgeworth members on how this campaign can support local air quality issues in Sawbridgeworth.

Repair Café – Sunday 12 March, 2.30 to 5.30pm – The Bullfields Centre

To book an item please use the Eventbrite link repaircafesawbo.eventbrite.co.uk

Cllr Annelise Furnace

Appendix F

Document

FLAG FLYING POLICY

Adopted April 2023

Review April 2028

1. INTRODUCTION

Following the publication of the White Paper, The Governance of Britain: Constitutional Renewal (CM 7342-1), and the Consultation Analysis Document (CM 7342-3) on 25 March 2008, the Government has decided to give UK Government Departments and Local Authorities the freedom to fly the Union Flag on their buildings whenever they choose to. There are designated days when the Union Flag must be flown on UK Government buildings which are listed at www.gov.uk/guidance/designated-days-for-union-flag-flying.

This guidance is aimed at UK Government buildings, however the Government “would encourage local authorities and other local organisations to follow suit where they wish to fly flags. “This guidance was applied from the summer 2021.

Flying the Union Flag

“For Government buildings the Union Flag should be flown every day except on certain occasions when you may wish to fly other flags, including but not limited to, the national flags of the constituent nations of the United Kingdom, the Armed Forces flag, the Commonwealth flag, county and other local flags, and other flags which may promote civic pride.”

Sawbridgeworth Town Council will fly the Union Flag on the 8 flag flying days (taken from Government Guidance) as shown below and will consider other dates as appropriate:

8 September	His Majesty's Accession
2 nd Monday in March	Commonwealth Day
14 November	Birthday of His Majesty The King
6 May	Coronation Day

2 nd Saturday on June	Official Celebration of His Majesty's Birthday (Trooping The Colour)
23 April	St George's Day
2 nd Sunday in March	Remembrance Day (second Sunday, see note 1)
21 June	Birthday of The Prince of Wales
Notes:	

2. PROTOCOL FOR FLAG FLYING

2.1 The Union Flag is to be flown at full mast on civic buildings (together with other flags where in accordance with the protocol, for example the Cross of St George being flown on St George's Day).

2.2 Death and Funeral Commemoration

The Union Flag will be shown at half mast (from 8am until sunset) on the following occasions across all buildings unless stated otherwise.

1. Death of The Sovereign – from announcement of death to day of the funeral except on Proclamation Day when the flag will be hoisted to full mast from 11am until sunset. (See separate Protocol)
2. Death of a member or near relative of the Royal Family or the funeral of members of the Royal Family – subject to special command from His Majesty. (See Separate Protocol)
3. The funerals of Prime Ministers and former Prime Minister – subject to special command from His Majesty.
4. The funerals of Foreign Rulers – subject to special command from His Majesty.
5. Death of a Lord Lieutenant or Deputy Lieutenant of Hertfordshire – day of funeral.

6. Death of a serving Mayor, Mayoress, Consort, Deputy Mayor or Deputy Mayoress – day death and day of funeral.
7. Death of a serving Member of Sawbridgeworth Town Council – day of death and day of funeral.
8. Death of a former member of Sawbridgeworth Town Council and former Mayor or Mayoress of Sawbridgeworth – day of death and day of funeral.
9. Death of an Honorary Freeman of the town of Sawbridgeworth – day of death and day of the funeral.
10. Death of a serving Town Clerk of Sawbridgeworth Town Council – day of death and day of funeral.
11. Death of a retired Town Clerk of Sawbridgeworth Town Council or a predecessor council – day of the funeral.
12. Death of a serving or former member of Parliament – day of funeral.
13. Death of armed forces personnel who were residents of the parish killed on active service – day of the announcement of death and on the day of the funeral.
14. Death of a serving Chief Constable of Hertfordshire Constabulary, Hertfordshire Chief Fire Officer or a serving Sawbridgeworth Police Commander – day of funeral.

2.3 On special flag flying days/civic occasions (e.g. St George's Day) when the flying of flags coincide with days for flying flags at half-mast, the following rules are observed.

Flags are flown at full mast:

- Although a member of the royal family, or a new relative of the royal family, may be lying dead, unless special commands are received from the King to the contrary.
- Although it may be the day of the funeral of a foreign ruler.

3. Civic Occasions

1. Twinning exchange visits – Union Flag and National Flag of visiting twin town to be flown (or displayed where suitable vertical poles not available) during the period of the visit.
2. St George's Day (23rd April) – the Cross of St George to be flown from 8am until sunset.
3. Mayor Making Events and other such notable occasions – the Sawbridgeworth Flag to be flown from 8am until sunset.
4. Armed Forces Day – Armed Forces Day flag to be flown from 8am until sunset.

4. Other Occasions

The Union Flag or Sawbridgeworth Town Council Flag may be flown at full or half mast on other occasions at the discretion of the Town Clerk, in consultation with the Mayor of Sawbridgeworth.

There may be other specific national or county occasions where other recognised flags may be flown at full or half mast, at the discretion of the Town Clerk, in consultation with the Mayor of Sawbridgeworth.

Appendix G

SAWBRIDGEWORTH HOMES FOR UKRAINE SUPPORT GROUP

UPDATE FOR SAWBRIDGEWORTH TOWN COUNCIL MEETING ON 28 FEBRUARY 2023

We have passed the first anniversary of the start of this war. We will no doubt have seen a response from Russia to that date and China has added fuel to the fire if reports are true that it is considering sending ammunition and/or weapons to Russia. It is already apparently supporting Russia 'non-lethally'. Russia's war crimes against the civilian population continue and attacks on civilians and civilian infrastructure. **As always, I feel that we must continue to show our support for Ukraine and visibly.** It is a pity we do not have a central flagpole in town or somewhere we can express ongoing visible solidarity. Other natural disasters like the Turkey/Syria earthquake obviously deserve our attention too.

The message from the Munich Security Conference was that the US and its European allies will stand united behind Ukraine for as long as it takes. President Biden visited Kyiv on 20th to reinforce the message of unity. But 'as long as it takes' could be a long time and it's a pledge that will be sorely tested: the argument that the war in Ukraine is the world's problem isn't finding much traction in Africa or Latin America; tanks are taking too long to get to Ukraine; competing threats from China and Iran loom large.

Russia's invasion has sparked the largest forced displacement of people in Europe since WWII. The majority of refugees are women and children. Russia's actions have left over 21.8 million people in humanitarian need. Indiscriminate Russian attacks have destroyed countless schools and disrupted education, denying children vital structure and risking life-long consequences on learning. At the same time, many parents and caregivers are reluctant to send children to school due to safety concerns. Frequent power cuts prevent online learning. In temporarily Russian-controlled areas, the Russia-imposed school curriculum propagates disinformation and teachers are punished for teaching in Ukrainian.

Children suffer disproportionately from lack of power, heating, and water caused by Russian attacks. Families have been forced to use candles, gas burners and generators to have light and to keep their children warm.

Russia has held at least 6,000 Ukrainian children in Russian-held Crimea and Russia whose primary purpose appears to be political re-education, according to a US-backed report published on Tuesday. The report said Yale University researchers had identified at least 43 camps, the primary purpose of which appears to be political re-education. It is really hard to understand the mentality behind such actions.

Visas. According to DLUHC as of 14 February:

Total Ukraine Scheme visa applications: 269,700; Ukraine Family Scheme: 86,700; Ukraine Sponsorship Scheme: 183,000.

Total Ukraine Scheme visas issued: 218,500; Ukraine Family Scheme visas: 65,900; Ukraine Sponsorship Scheme visas: 152,600

In East Herts there have been 450 applications, 388 approvals and 334 arrivals; the corresponding figures for Hertfordshire are 2764/2392/1985.

In Sawbridgeworth

I'm hoping that the Sawbridgeworth Masons will support the Ukraine Humanitarian Hub with a donation; I spoke to Harlow Tye Rotary Club on 21st at their invitation.

At least four of our guests have found flats here and in Bishop's Stortford with hosts as guarantors.

It is really difficult to know how best to mark such unwelcome anniversaries. One of our guests in Sawbridgeworth summed up the feeling very well: '...I would like to hide under the blanket and wake up later realizing it was just a bad dream. For locals, maybe gathering and lighting candles in a memory of all fallen in this war. Donations would be great. Maybe a short speech reminding (people about) what Ukraine is going through all this time. I don't know really. A very dark day.'

We held an event at Gary Hanson's Evangelical Church and around the Town Council beacon on Friday 24th to mark the unwelcome anniversary of the War and put two 'We Stand with Ukraine' banners on the Sayesbury Manor railings at the start of that week. I can update you on the response on 28th.

Our support continues via our Facebook and WhatsApp groups and weekly English lessons at the Congregational Church. We are expecting a further visit from BBC Look East and ongoing publicity in the *Bishop's Stortford Independent* thanks to Chris Carter.

DAVID ROYLE 200223

Appendix H

Time: 13:25

Bank Reconciliation up to 31/01/2023 for Cashbook No 1 - Current Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
23/11/2022	2262	50.00		50.00		R ■	High Wych Primary School
30/11/2022	158.54	158.54		158.54		R ■	Petty Cash
31/12/2022	Direct		70.00	70.00		R ■	Receipt(s) Banked
03/01/2023	DD1	312.87		312.87		R ■	The Fuelcard Company
03/01/2023	dd2	770.76		770.76		R ■	Techwyse
04/01/2023	Direct		258.26	258.26		R ■	Receipt(s) Banked
04/01/2023	DD3	42.00		42.00		R ■	WESTWOOD PARK FARM LTD
10/01/2023	Direct		10.00	10.00		R ■	Receipt(s) Banked
10/01/2023	dd4	403.00		403.00		R ■	The Society of Local Council C
11/01/2023	DD5	42.00		42.00		R ■	WESTWOOD PARK FARM LTD
11/01/2023	DD6	104.37		104.37		R ■	Everflow Water
11/01/2023	DD7	4,259.90		4,259.90		R ■	Sunstone IP Systems Limited
13/01/2023	7568	384.00		384.00		R ■	Design Chambers Limited
13/01/2023	7554					R ■	Carter, Laura
13/01/2023	7555					R ■	Sargant, Joanne
13/01/2023	7556					R ■	Parrish, Stephen
13/01/2023	7557					R ■	Dale, Lisa
13/01/2023	7558					R ■	Jones, John
13/01/2023	7559					R ■	Derrick, Viv
13/01/2023	7560					R ■	Hunt, Christopher
13/01/2023	7561					R ■	Robinson, Adrian
13/01/2023	7562					R ■	Crank, Darren
13/01/2023	7563					R ■	Langley, Graham
13/01/2023	Direct		1,400.00	1,400.00		R ■	Receipt(s) Banked
16/01/2023	Direct		9,900.00	9,900.00		R ■	Receipt(s) Banked
16/01/2023	DD8	57.60		57.60		R ■	Affinity One Security Solution
16/01/2023	DD9	25.20		25.20		R ■	Quartix Limited
16/01/2023	DD10	222.33		222.33		R ■	The Fuelcard Company
16/01/2023	DD11	786.00		786.00		R ■	East Herts District Council
16/01/2023	7546	5,175.15		5,175.15		R ■	HMRC
16/01/2023	7547	2,976.90		2,976.90		R ■	Herts County Council
16/01/2023	7548	444.66		444.66		R ■	NEST
16/01/2023	Direct		590.00	590.00		R ■	Receipt(s) Banked
17/01/2023	DD12	19.54		19.54		R ■	Lloyds Bank plc
17/01/2023	Direct		30.00	30.00		R ■	Receipt(s) Banked
18/01/2023	DD2	42.00		42.00		R ■	WESTWOOD PARK FARM LTD
19/01/2023	500354		463.00	463.00		R ■	Receipt(s) Banked
19/01/2023	500358		52.90	52.90		R ■	Receipt(s) Banked
19/01/2023	dd13	10,290.00		10,290.00		R ■	Praters of Hollingdon
19/01/2023	7572	30.00		30.00		R ■	SDH Window Cleaning
19/01/2023	500355		235.00	235.00		R ■	Receipt(s) Banked
19/01/2023	500356		2,384.80	2,384.80		R ■	Receipt(s) Banked
19/01/2023	500357		347.00	347.00		R ■	Receipt(s) Banked
20/01/2023	7574	234.22		234.22		R ■	R. Andrews Glass Ltd
23/01/2023	DD17	184.44		184.44		R ■	The Fuelcard Company
24/01/2023	BCARD1	26.70		26.70		R ■	Amazon.co.uk
24/01/2023	BCARD2	24.27		24.27		R ■	Amazon.co.uk
24/01/2023	BCARD3	26.70		26.70		R ■	Amazon.co.uk

Time: 13:25

Bank Reconciliation up to 31/01/2023 for Cashbook No 1 - Current Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
24/01/2023	BCARD4	24.27		24.27		R ■	Amazon.co.uk
24/01/2023	BCARD5	7.98		7.98		R ■	Universal Silk Screen Printers
24/01/2023	BCARD6	12.59		12.59		R ■	It's Your Turn Driving Academy
24/01/2023	BCARD7	48.98		48.98		R ■	Amazon.co.uk
24/01/2023	BCARD8	54.72		54.72		R ■	Amazon.co.uk
24/01/2023	BCARD9	2.93		2.93		R ■	Shop Globe Limited
24/01/2023	BCARD10	94.80		94.80		R ■	Deposit Photos EU Limited
24/01/2023	BCARD11	1,633.00		1,633.00		R ■	Alley Cat Car and Van Rentals
24/01/2023	BCARD12	29.98		29.98		R ■	Amazon Services Europe
24/01/2023	BCARD13	8.98		8.98		R ■	Amazon Services Europe
24/01/2023	BCARD14	19.99		19.99		R ■	Amazon Services Europe
24/01/2023	BCARD15	13.99		13.99		R ■	Amazon Services Europe
24/01/2023	BCARD16	15.00		15.00		R ■	Amazon.co.uk
24/01/2023	BCARD17	99.99		99.99		R ■	Amazon.co.uk
24/01/2023	BCARD18	18.49		18.49		R ■	Invero Limited
24/01/2023	BCARD19	27.98		27.98		R ■	Inside Out Toys Limited
24/01/2023	BCARD20	24.99		24.99		R ■	Awan Marketing
24/01/2023	Direct		2,400.00	2,400.00		R ■	Receipt(s) Banked
25/01/2023	7575	474.00		474.00		R ■	Breakthrough Communications
25/01/2023	7576	649.49		649.49		R ■	Huws Gray Ltd
25/01/2023	DD	42.00		42.00		R ■	WESTWOOD PARK FARM LTD
26/01/2023	7577	247.50		247.50		R ■	Rialtas Business Solutions Lim
26/01/2023	7577X	-247.50		-247.50		R ■	Rialtas Business Solutions Lim
27/01/2023	Direct		960.05	960.05		R ■	Receipt(s) Banked
30/01/2023	DD1	346.06		346.06		R ■	The Fuelcard Company
30/01/2023	DD2	182.40		182.40		R ■	Citation Limited
30/01/2023	DD	120.00		120.00		R ■	A Errington Neilson
30/01/2023	Direct		432.00	432.00		R ■	Receipt(s) Banked
31/01/2023	7578	93.36		93.36		R ■	Southern Electric
31/01/2023	7579	336.06		336.06		R ■	Ricoh UK Limited
31/01/2023	7580	12,000.00		12,000.00		R ■	Aylesford Electrical Contracto
31/01/2023	7581	157.97		157.97		R ■	East Herts District Council
31/01/2023	7582	373.20		373.20		R ■	Home & Office Fire Extinguishe
31/01/2023	7583	600.00		600.00		R ■	Tree Surgery Landscaping Contr
31/01/2023	7584	924.00		924.00		R ■	Branson Leisure Ltd
31/01/2023	7585	1,194.00		1,194.00		R ■	Lodge & Sons (Builders) Limite
31/01/2023	7586	1,088.40		1,088.40		R ■	Airdrome Cars Ltd
31/01/2023	7587	404.66		404.66		R ■	The Anglia Sign Casting Compan
31/01/2023	7588	330.00		330.00		R ■	Froom & Co Limited
31/01/2023	7589	78.46		78.46		R ■	Breeze Office Solutions
31/01/2023	7390	137.06		137.06		R ■	Huws Gray Ltd
31/01/2023	7591	60.00		60.00		R ■	Jill Dwyer Photography
31/01/2023	7594	270.00		270.00		R ■	Dale, Lisa
31/01/2023	2264	347.80			347.80	□	Petty Cash
31/01/2023	DD	235.49		235.49		R ■	Onecom Limited
31/01/2023	DD2	770.76		770.76		R ■	Techwyse
31/01/2023	7592	1,000.00		1,000.00		R ■	SYPRC
31/01/2023	DD	24.44		24.44		R ■	Dulux Decorator Centre


Date: 06/02/2023

Sawbridgeworth Town Council

Page 3

Time: 13:25

Bank Reconciliation up to 31/01/2023 for Cashbook No 1 - Current Account

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
31/01/2023	7593	465.00		465.00		R 	Jim Meade
		<u>65,714.88</u>	<u>19,533.01</u>				

Detailed Income & Expenditure by Budget Heading 01/02/2023

Month No: 10

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Staff								
4001 Carter L							74.9%	
4003 Sargant J							63.2%	
4004 Parrish S							10.4%	
4005 Dale L							77.0%	
4008 Jones J							12.5%	
4011 V Derrick							79.5%	
4013 Crank D							9.4%	
4015 C Hunt							55.4%	
4016 A Robinson							10.5%	
4017 N Shenton							0.0%	
4018 Langley G							0.0%	
4029 Salary Recharge							0.0%	
4030 PAYE							0.0%	
4035 NIC							150.6%	
4040 Pension							138.5%	
4999 Miscellaneous Costs							0.0%	
Staff :- Indirect Expenditure	154,868	177,117	190,290	13,173	0	13,173	93.1%	0
Net Expenditure	(154,868)	(177,117)	(190,290)	(13,173)				
200 General Administration								
1076 Precept	361,628	384,325	383,325	(1,000)			100.3%	
1090 Interest Received	85	1,795	750	(1,045)			239.3%	
1999 Miscellaneous Income	161	16,616	0	(16,616)			0.0%	
General Administration :- Income	361,874	402,736	384,075	(18,661)			104.9%	0
4035 NIC	3,929	0	0	0	0	0	0.0%	
4040 Pension	2,436	0	0	0	0	0	0.0%	
4045 Subcontracted Labour	366	0	0	0	0	0	0.0%	
4070 Subscriptions	1,752	2,347	1,572	(775)	(775)	(775)	149.3%	
4075 IT Support	8,757	10,621	8,640	(1,981)	(1,981)	(1,981)	122.9%	
4080 Training (Members)	240	268	1,000	733	733	733	26.8%	
4081 Travel Expenses	264	630	240	(390)	(390)	(390)	262.4%	
4082 Training (Staff)	2,058	1,078	2,000	923	923	923	53.9%	
4083 Clerks Expenses	5	14	250	237	237	237	5.4%	
4090 IT Development	0	0	1,000	1,000	1,000	1,000	0.0%	
4095 Photocopy Charges	1,310	1,111	1,500	389	389	389	74.1%	
4100 Telephone/Broadband	2,202	1,979	2,500	521	521	521	79.1%	
4105 Postage	650	432	900	468	468	468	48.0%	
4110 Stationery	1,074	692	750	58	58	58	92.3%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4115 Insurance	0	0	7,260	7,260		7,260	0.0%	
4120 Bank Charges	198	252	600	348		348	42.0%	
4125 Repairs & Renewals	0	0	750	750		750	0.0%	
4130 Staff Care	1,660	1,279	1,500	221		221	85.2%	
4135 Office Care	3,930	2,444	2,500	56		56	97.8%	
4140 Office Equipment	2,193	0	2,000	2,000		2,000	0.0%	
4180 Accountancy Services	1,588	1,534	1,500	(34)		(34)	102.3%	
4185 Audit	2,000	0	2,500	2,500		2,500	0.0%	
4190 Professional Fees	3,348	4,367	3,000	(1,367)		(1,367)	145.6%	
4195 Tourism	245	411	500	89		89	82.3%	
4200 Web-site	0	1,209	2,000	791		791	60.5%	
4201 Web-site development	0	83	1,000	917		917	8.3%	
4805 Vehicle Maintenance	16	0	0	0		0	0.0%	
4990 Contingency	5,897	890	2,500	1,610		1,610	35.6%	
4999 Miscellaneous Costs	7,920	9,450	0	(9,450)		(9,450)	0.0%	
General Administration :- Indirect Expenditure	54,039	41,088	47,962	6,874	0	6,874	85.7%	0
Net Income over Expenditure	307,835	361,648	336,113	(25,535)				
210 Democratic Services								
1335 Civic Dinner Income	2,065	3,335	5,000	1,665			66.7%	
Democratic Services :- Income	2,065	3,335	5,000	1,665			66.7%	0
4310 Election Expenses	5,870	0	0	0		0	0.0%	
4315 Mayor's Allowance	267	138	1,500	1,362		1,362	9.2%	
4330 Civic Events	714	1,477	2,500	1,023		1,023	59.1%	
4335 Civic Dinner Expenditure	3,615	5,032	5,000	(32)		(32)	100.6%	
Democratic Services :- Indirect Expenditure	10,466	6,647	9,000	2,353	0	2,353	73.9%	0
Net Income over Expenditure	(8,401)	(3,312)	(4,000)	(688)				
6000 plus Transfer from EMR	5,870	0						
Movement to/(from) Gen Reserve	(2,531)	(3,312)						
220 Grants								
4350 Grants - SYPRC	1,000	1,000	1,000	0		0	100.0%	
4355 Grants - The Hailey Centre	1,000	0	1,000	1,000		1,000	0.0%	
4370 Grants - S137	0	0	75	75		75	0.0%	
4375 Grants - Citizens' Awards	0	50	1,000	950		950	5.0%	
4380 Grants - Other	1,470	1,355	2,500	1,145		1,145	54.2%	
Grants :- Indirect Expenditure	3,470	2,405	5,575	3,170	0	3,170	43.1%	0
Net Expenditure	(3,470)	(2,405)	(5,575)	(3,170)				

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
300 Civic Centre								
1400 Rental Income	200	160	500	340			32.0%	
Civic Centre :- Income	200	160	500	340			32.0%	0
4115 Insurance	5,169	14,862	0	(14,862)		(14,862)	0.0%	
4405 Rates	7,859	7,859	9,500	1,641		1,641	82.7%	
4410 Heat & Light	4,069	5,690	3,120	(2,570)		(2,570)	182.4%	
4415 Water	2	379	104	(275)		(275)	364.6%	
4420 Maintenance	6,253	3,831	2,080	(1,751)		(1,751)	184.2%	
4425 Fixtures & Fittings	0	0	1,040	1,040		1,040	0.0%	
4445 New Equipment	0	265	2,080	1,815		1,815	12.7%	
Civic Centre :- Indirect Expenditure	23,353	32,886	17,924	(14,962)	0	(14,962)	183.5%	0
Net Income over Expenditure	(23,153)	(32,726)	(17,424)	15,302				
310 Police Suite								
1400 Rental Income	3,840	2,880	3,840	960			75.0%	
Police Suite :- Income	3,840	2,880	3,840	960			75.0%	0
4420 Maintenance	0	0	250	250		250	0.0%	
Police Suite :- Indirect Expenditure	0	0	250	250	0	250	0.0%	0
Net Income over Expenditure	3,840	2,880	3,590	710				
320 Hailey Centre								
4420 Maintenance	1,430	1,467	2,080	613		613	70.5%	
Hailey Centre :- Indirect Expenditure	1,430	1,467	2,080	613	0	613	70.5%	0
Net Expenditure	(1,430)	(1,467)	(2,080)	(613)				
330 Other Rented Accommodation								
4400 Rent	3,260	2,705	3,150	445		445	85.9%	
4420 Maintenance	48	0	0	0		0	0.0%	
Other Rented Accommodation :- Indirect Expenditure	3,308	2,705	3,150	445	0	445	85.9%	0
Net Expenditure	(3,308)	(2,705)	(3,150)	(445)				
400 Bullfield Allotments								
1500 Allotment Rent Income	1,203	1,670	750	(920)			222.7%	
1510 Allotment Water Income	120	171	200	29			85.6%	
Bullfield Allotments :- Income	1,323	1,842	950	(892)			193.8%	0

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4415 Water	413	520	500	(20)		(20)	104.1%	
4420 Maintenance	716	1,059	1,500	441		441	70.6%	
Bullfield Allotments :- Indirect Expenditure	1,129	1,579	2,000	421	0	421	78.9%	0
Net Income over Expenditure	194	263	(1,050)	(1,313)				
<u>410 Bellmead Allotments</u>								
1500 Allotment Rent Income	255	273	120	(153)			227.1%	
1510 Allotment Water Income	25	23	30	8			75.0%	
Bellmead Allotments :- Income	280	295	150	(145)			196.7%	0
4415 Water	79	115	50	(65)		(65)	230.5%	
4420 Maintenance	600	0	250	250		250	0.0%	
Bellmead Allotments :- Indirect Expenditure	679	115	300	185	0	185	38.4%	0
Net Income over Expenditure	(399)	180	(150)	(330)				
<u>420 Vantorts Allotments</u>								
1500 Allotment Rent Income	263	253	125	(128)			202.2%	
1510 Allotment Water Income	28	23	25	3			90.0%	
Vantorts Allotments :- Income	291	275	150	(125)			183.5%	0
4415 Water	61	115	100	(15)		(15)	115.3%	
4420 Maintenance	839	250	750	500		500	33.3%	
Vantorts Allotments :- Indirect Expenditure	900	365	850	485	0	485	43.0%	0
Net Income over Expenditure	(609)	(90)	(700)	(610)				
<u>430 Southbrook Allotments</u>								
1500 Allotment Rent Income	1,220	1,297	1,000	(297)			129.7%	
1510 Allotment Water Income	163	155	175	20			88.6%	
Southbrook Allotments :- Income	1,382	1,452	1,175	(277)			123.6%	0
4415 Water	240	166	250	84		84	66.4%	
4420 Maintenance	452	766	5,500	4,734		4,734	13.9%	
Southbrook Allotments :- Indirect Expenditure	691	932	5,750	4,818	0	4,818	16.2%	0
Net Income over Expenditure	691	520	(4,575)	(5,095)				
<u>440 Cemetery</u>								
1150 Grants Received	0	140	0	(140)			0.0%	
1550 Burial Fees	26,865	17,420	33,594	16,174			51.9%	

Detailed Income & Expenditure by Budget Heading 01/02/2023

Month No: 10

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1560 Memorial Fees	2,385	1,350	2,428	1,078			55.6%	
1570 Grave Digging Income	1,500	900	2,000	1,100			45.0%	
1580 Trees	3,425	450	6,694	6,244			6.7%	
1581 Benches	1,572	2,504	4,666	2,162			53.7%	
1582 Plaques	50	360	750	390			48.0%	
Cemetery :- Income	<u>35,797</u>	<u>23,124</u>	<u>50,132</u>	<u>27,008</u>			<u>46.1%</u>	<u>0</u>
4029 Salary Recharge	12,206	6,458	23,065	16,607		16,607	28.0%	
4045 Subcontracted Labour	0	732	5,000	4,268		4,268	14.6%	
4415 Water	199	76	150	74		74	50.9%	
4420 Maintenance	3,225	1,630	5,000	3,370		3,370	32.6%	
4440 New Area	0	0	10,000	10,000		10,000	0.0%	
4520 Skip Hire	2,930	4,100	3,120	(980)		(980)	131.4%	
4530 Trees	660	101	1,000	899		899	10.1%	
4531 Benches	623	3,195	2,500	(695)		(695)	127.8%	
4532 Plaques	1,095	437	500	63		63	87.5%	
4675 Publicity	0	0	500	500		500	0.0%	
Cemetery :- Indirect Expenditure	<u>20,937</u>	<u>16,730</u>	<u>50,835</u>	<u>34,105</u>	<u>0</u>	<u>34,105</u>	<u>32.9%</u>	<u>0</u>
Net Income over Expenditure	<u>14,860</u>	<u>6,394</u>	<u>(703)</u>	<u>(7,097)</u>				
<u>450 Playground</u>								
4420 Maintenance	11,828	632	5,000	4,368		4,368	12.6%	
4580 Playschemes	0	0	2,000	2,000		2,000	0.0%	
Playground :- Indirect Expenditure	<u>11,828</u>	<u>632</u>	<u>7,000</u>	<u>6,368</u>	<u>0</u>	<u>6,368</u>	<u>9.0%</u>	<u>0</u>
Net Expenditure	<u>(11,828)</u>	<u>(632)</u>	<u>(7,000)</u>	<u>(6,368)</u>				
<u>460 Rivers Heritage Site & Orchard</u>								
1700 RHSOG Income	50	0	0	0			0.0%	
Rivers Heritage Site & Orchard :- Income	<u>50</u>	<u>0</u>	<u>0</u>	<u>0</u>				<u>0</u>
4700 RHSOG	1,290	2,100	2,600	500		500	80.8%	
Rivers Heritage Site & Orchard :- Indirect Expenditure	<u>1,290</u>	<u>2,100</u>	<u>2,600</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>80.8%</u>	<u>0</u>
Net Income over Expenditure	<u>(1,240)</u>	<u>(2,100)</u>	<u>(2,600)</u>	<u>(500)</u>				
<u>500 Groundsman</u>								
1603 Public Toilet Income	845	1,159	1,250	92			92.7%	
1610 Contract - Other	0	0	500	500			0.0%	
Groundsman :- Income	<u>845</u>	<u>1,159</u>	<u>1,750</u>	<u>592</u>			<u>66.2%</u>	<u>0</u>

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4029 Salary Recharge	9,306	17,619	23,065	5,446		5,446	76.4%	
4600 Planters	1,672	385	1,000	615		615	38.5%	
4601 Bell St Conveniences	13,123	6,545	10,400	3,855		3,855	62.9%	
4615 Ranger's Mower	556	1,588	1,500	(88)		(88)	105.9%	
4620 Ranger's Tools	2,239	2,315	1,000	(1,315)		(1,315)	231.5%	
4625 Mower Costs	0	0	4,000	4,000		4,000	0.0%	
4630 CCTV	2,241	3,101	2,500	(601)		(601)	124.0%	
4635 CCTV Extension	1,935	3,550	4,000	450		450	88.7%	
4670 Event Costs	0	8	0	(8)		(8)	0.0%	
4990 Contingency	0	(95)	0	95		95	0.0%	
Groundsman :- Indirect Expenditure	<u>31,073</u>	<u>35,016</u>	<u>47,465</u>	<u>12,449</u>	<u>0</u>	<u>12,449</u>	<u>73.8%</u>	<u>0</u>
Net Income over Expenditure	<u>(30,228)</u>	<u>(33,857)</u>	<u>(45,715)</u>	<u>(11,858)</u>				
<u>600 Fun on the Field</u>								
1670 Event Income	0	825	1,000	175			82.5%	
Fun on the Field :- Income	<u>0</u>	<u>825</u>	<u>1,000</u>	<u>175</u>			<u>82.5%</u>	<u>0</u>
4029 Salary Recharge	0	0	625	625		625	0.0%	
4045 Subcontracted Labour	0	0	500	500		500	0.0%	
4670 Event Costs	0	1,071	1,000	(71)		(71)	107.1%	
4675 Publicity	0	263	100	(163)		(163)	262.8%	
Fun on the Field :- Indirect Expenditure	<u>0</u>	<u>1,334</u>	<u>2,225</u>	<u>891</u>	<u>0</u>	<u>891</u>	<u>59.9%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(509)</u>	<u>(1,225)</u>	<u>(716)</u>				
<u>610 Events General</u>								
4670 Event Costs	1,869	958	1,000	42		42	95.8%	
4675 Publicity	0	0	500	500		500	0.0%	
Events General :- Indirect Expenditure	<u>1,869</u>	<u>958</u>	<u>1,500</u>	<u>542</u>	<u>0</u>	<u>542</u>	<u>63.9%</u>	<u>0</u>
Net Expenditure	<u>(1,869)</u>	<u>(958)</u>	<u>(1,500)</u>	<u>(542)</u>				
<u>620 Christmas Festival</u>								
1670 Event Income	495	585	400	(185)			146.3%	
Christmas Festival :- Income	<u>495</u>	<u>585</u>	<u>400</u>	<u>(185)</u>			<u>146.2%</u>	<u>0</u>
4029 Salary Recharge	0	0	1,000	1,000		1,000	0.0%	
4045 Subcontracted Labour	0	0	350	350		350	0.0%	
4670 Event Costs	2,597	2,144	1,000	(1,144)		(1,144)	214.4%	
4675 Publicity	0	320	500	180		180	64.0%	
4685 Christmas Lights	9,600	13,309	15,000	1,691		1,691	88.7%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4690 Competitions	256	562	600	38		38	93.6%	
Christmas Festival :- Indirect Expenditure	12,452	16,335	18,450	2,115	0	2,115	88.5%	0
Net Income over Expenditure	(11,957)	(15,750)	(18,050)	(2,300)				
630 Markets								
1670 Event Income	0	0	7,500	7,500			0.0%	
Markets :- Income	0	0	7,500	7,500			0.0%	0
4675 Publicity	0	488	1,000	513		513	48.8%	
Markets :- Indirect Expenditure	0	488	1,000	513	0	513	48.8%	0
Net Income over Expenditure	0	(488)	6,500	6,988				
640 Projects								
4710 Hanging Baskets	0	0	1,500	1,500		1,500	0.0%	
4715 Planters Project	0	0	500	500		500	0.0%	
4720 Town Green	634	0	10,000	10,000		10,000	0.0%	
4725 Fair Green	450	0	1,200	1,200		1,200	0.0%	
4735 Remembrance Day	37	204	250	46		46	81.6%	
4740 War Memorial	0	1,700	2,500	800		800	68.0%	1,700
Projects :- Indirect Expenditure	1,121	1,904	15,950	14,046	0	14,046	11.9%	1,700
Net Expenditure	(1,121)	(1,904)	(15,950)	(14,046)				
6000 plus Transfer from EMR	0	1,700						
Movement to/(from) Gen Reserve	(1,121)	(204)						
660 Town Selfie Walk								
4029 Salary Recharge	0	0	500	500		500	0.0%	
4670 Event Costs	0	234	0	(234)		(234)	0.0%	
4675 Publicity	0	285	500	215		215	57.0%	
4681 Promotional Equipment	0	0	1,000	1,000		1,000	0.0%	
Town Selfie Walk :- Indirect Expenditure	0	519	2,000	1,481	0	1,481	25.9%	0
Net Expenditure	0	(519)	(2,000)	(1,481)				
700 Sawbobus								
1150 Grants Received	18,805	9,500	1,000	(8,500)			950.0%	
1151 STC Subsidy	0	0	15,000	15,000			0.0%	
1800 Fares	260	5,514	20,000	14,486			27.6%	
1820 Fuel Rebate	698	1,001	1,200	199			83.4%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1830 Sponsorship	1,667	5,109	3,500	(1,609)			146.0%	
Sawbobus :- Income	<u>21,430</u>	<u>21,124</u>	<u>40,700</u>	<u>19,576</u>			<u>51.9%</u>	<u>0</u>
4029 Salary Recharge	12,130	14,029	19,234	5,205		5,205	72.9%	
4045 Subcontracted Labour	3,691	1,195	2,000	805		805	59.8%	
4800 Fuel	3,450	6,534	5,200	(1,334)		(1,334)	125.7%	
4805 Vehicle Maintenance	4,483	2,815	2,600	(215)		(215)	108.3%	
4810 Vehicle Tax & Insurance	631	2,648	1,500	(1,148)		(1,148)	176.6%	
4815 Vehicle Hire	0	0	1,000	1,000		1,000	0.0%	
4816 Community Bus Reserve	0	0	10,000	10,000		10,000	0.0%	
Sawbobus :- Indirect Expenditure	<u>24,385</u>	<u>27,221</u>	<u>41,534</u>	<u>14,313</u>	<u>0</u>	<u>14,313</u>	<u>65.5%</u>	<u>0</u>
Net Income over Expenditure	<u>(2,955)</u>	<u>(6,097)</u>	<u>(834)</u>	<u>5,263</u>				
<u>800 Heffer GL61</u>								
1850 Vehicle Hire Income	586	593	1,000	407			59.3%	
Heffer GL61 :- Income	<u>586</u>	<u>593</u>	<u>1,000</u>	<u>407</u>			<u>59.3%</u>	<u>0</u>
4800 Fuel	907	636	625	(11)		(11)	101.7%	
4805 Vehicle Maintenance	1,884	1,000	1,500	500		500	66.6%	
4810 Vehicle Tax & Insurance	631	2,791	1,500	(1,291)		(1,291)	186.1%	
Heffer GL61 :- Indirect Expenditure	<u>3,422</u>	<u>4,426</u>	<u>3,625</u>	<u>(801)</u>	<u>0</u>	<u>(801)</u>	<u>122.1%</u>	<u>0</u>
Net Income over Expenditure	<u>(2,836)</u>	<u>(3,833)</u>	<u>(2,625)</u>	<u>1,208</u>				
<u>810 Rangers Truck FT63</u>								
1850 Vehicle Hire Income	0	10,093	0	(10,093)			0.0%	
Rangers Truck FT63 :- Income	<u>0</u>	<u>10,093</u>	<u>0</u>	<u>(10,093)</u>				<u>0</u>
4800 Fuel	1,421	2,765	500	(2,265)		(2,265)	553.1%	
4805 Vehicle Maintenance	1,786	1,968	1,500	(468)		(468)	131.2%	
4810 Vehicle Tax & Insurance	(23)	3,438	1,500	(1,938)		(1,938)	229.2%	
4811 Purchase of WG64 KWK	0	10,000	0	(10,000)		(10,000)	0.0%	
Rangers Truck FT63 :- Indirect Expenditure	<u>3,184</u>	<u>18,171</u>	<u>3,500</u>	<u>(14,671)</u>	<u>0</u>	<u>(14,671)</u>	<u>519.2%</u>	<u>0</u>
Net Income over Expenditure	<u>(3,184)</u>	<u>(8,078)</u>	<u>(3,500)</u>	<u>4,578</u>				
<u>820 Rangers Truck #2</u>								
4800 Fuel	0	778	500	(278)		(278)	155.6%	
4805 Vehicle Maintenance	0	1,638	1,500	(138)		(138)	109.2%	
4810 Vehicle Tax & Insurance	0	768	1,500	732		732	51.2%	
4815 Vehicle Hire	0	0	10,000	10,000		10,000	0.0%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4820 Purchase of Rangers Truck #2	0	10,020	0	(10,020)		(10,020)	0.0%	
Rangers Truck #2 :- Indirect Expenditure	0	13,204	13,500	296	0	296	97.8%	0
Net Expenditure	0	(13,204)	(13,500)	(296)				
<u>910 Town Action Plan</u>								
4910 Town Action Plan Costs	0	0	500	500		500	0.0%	
Town Action Plan :- Indirect Expenditure	0	0	500	500	0	500	0.0%	0
Net Expenditure	0	0	(500)	(500)				
Grand Totals:- Income	430,458	470,478	498,322	27,844			94.4%	
Expenditure	365,895	406,343	496,815	90,472	0	90,472	81.8%	
Net Income over Expenditure	64,563	64,136	1,507	(62,629)				
plus Transfer from EMR	5,870	1,700						
Movement to/(from) Gen Reserve	70,433	65,836						