

# Sawbridgeworth Town Council

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**MAYOR**

**Cllr Eric Buckmaster** BSc (Econ)

**TOWN CLERK**

**Richard Bowran** BSc.(Hons) MILCM

To all Town Councillors

## MEETING OF THE TOWN COUNCIL

You are summoned to attend the Meeting of the Town Council which will take place on **Monday 05 January 2015** after the at around 8.30pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

Town Clerk  
23 December 2014

## AGENDA

Welcome by the Town Mayor followed by Prayers

**14/115 APOLOGIES FOR ABSENCE**

To receive any apologies for absence

**14/116 PUBLIC FORUM**

To receive representations from members of the public on matters within the remit of the Town Council

**14/117 DECLARATIONS OF PECUNIARY INTEREST**

To receive any Declarations of Pecuniary Interest by Members

**14/118 MINUTES**

[📄] [👉]

To approve as a correct record the minutes of the Meeting of the Town Council held on 24 November 2014 (M07)

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

**14/119 PLANNING COMMITTEE**

To receive and note the minutes of the Planning Committee Meeting held on:

[📄]

- 08 December 2014 (P13)

**14/120 FINANCE & POLICY COMMITTEE**

To receive and note the minutes of the Planning Committee Meeting held on:

[📄]

- 08 December 2014 (F03)

- 14/121 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**  
To receive the Mayor's appointments and communications
- 14/122 REPRESENTATIVES REPORTS**  
To receive representatives reports from:
- County Councillor
  - District Councillors
  - Hertfordshire Police
  - Rivers Heritage Site and Orchard
  - Other Representatives
- 14/123 CLERK'S REPORT**  
To receive and note the Clerk's report
- [ ]
- Staff Matters
  - Farmer's Market
  - Bell Street Bench
  - WWI commemorative football match
  - Budget Summary
- 14/124 BUDGET 2014-15 & DETERMINATION OF PRECEPT**
1. To consider the Recommendation of the Finance & Policy Committee and adopt a Budget for 2015-16
  2. To determine the Precept for 2015-16 and instruct the principal authority accordingly.
- 14/125 CHRISTMAS EVENT**  
Report by the Town Projects manager on the event surrounding the switching on of the town's Christmas Lights, which took place on Friday 28 November 2014.
- 14/126 TOWN PROJECTS**  
To advise Members of current actions needed:
- To re-initiate the project to refurbish the Bell Street Conveniences as a result of a meeting with EHDC.
  - To initiate the project to utilise Town Green as a focal point for the benefit of parishioners and visitors to the town.
- 14/127 DEPOSIT & CONSULTATION DOCUMENTS**
- Received a copy of a **PETITION** to Herts County Council on 15 December 2014 from some residents of The Orchards on the subject of parking in The Orchards and New Street.
- 14/128 FINANCIAL REPORT**  
To note the current Financial Report
- 14/129 ACCOUNTS FOR PAYMENT**  
To note and approve accounts for payment

Members of the public and press are cordially invited to attend all meetings of the council and its committees.