

Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth
Hertfordshire CM21 9AN
Tel: 01279 724537



MAYOR
Cllr Greg Rattey

TOWN CLERK
Christopher Hunt

e-mail: info@sawbridgeworth-tc.gov.uk
web: www.sawbridgeworth-tc.gov.uk

MEETING OF THE TOWN COUNCIL

You are summoned to attend the meeting of the town council to be held at Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 29th JANUARY 2024** commencing at 19:30 to transact the business set out in the agenda below.

A handwritten signature in black ink, appearing to read 'Christopher Hunt'.

Town Clerk
22nd January 2024

AGENDA

Welcome by the Town Mayor followed by Thought for the Day.

The Mayor and Cllr S Pagdades will be lighting a candle to mark Holocaust Memorial Day.

23/103 APOLOGIES FOR ABSENCE



To receive and approve any apologies for absence.

23/104 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Pecuniary Interest by Members

23/105 PUBLIC FORUM

To receive and respond to questions from members of the public on matters within the remit of the Town Council.

Mr Royle

- 1. Does this Council think it was appropriate for one group, on this Council, in its social media posts and campaign literature for December's by-election, to once again seek to claim exclusive credit for supporting residents, rather than recognising the value of collaborative working and of reminding residents how they can report issues and making sure those processes and follow up are fit for purpose?*
- 2. Is this Council concerned about the very low turnout at the December by-election and is there a communication and engagement strategy to improve communication with residents on local, district and county issues and consultations, and to encourage greater involvement in our local democracy?*

23/106



MINUTES

To approve as a correct record the minutes of the Meeting of the town council held on 20th November 2023 (M06) *[Attached]*

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda. *[Appendix A]*

Owner	Action	Completed
Cllr Pagdades	To make police aware of the HUG2 project so residents realise the funding opportunity is not a scam	Email sent 21/11/23 by the Clerk to PC Marshall and the project manager and the Police neighbourhood watch coordinator are now linked in.
All Cllrs	To send a response to Cllr Furnace and the Clerk with their views on the proposed air quality action plan.	Email sent to all councillors requesting views 21/11/23

23/107



PLANNING COMMITTEE

To receive and note the minutes of the Planning Committee held on 20th November 2023 (P11) *[Attached]*

To receive and note the draft minutes of the Planning Committee held on 15th January 2024 (P12) *[Attached]* *[Appendix B]*

23/108



FINANCE, POLICY and ECONOMIC DEVELOPMENT COMMITTEE

To receive and note the minutes of the Finance and Policy Committee held on 15th January 2024 (F03) *[Attached]* *[Appendix C]*

23/109



BUDGET 2022-23 & DETERMINATION OF PRECEPT

1. To consider the Recommendation of the Finance & Policy Committee and adopt a Budget for 2024-25 *[Appendix D]*



2. To determine the Precept for 2024-25 and instruct the principal authority accordingly.

Precept to be signed by Mayor, 2 further members and the Clerk

23/110

MAYOR'S CORRESPONDENCE/COMMUNICATIONS

To receive mayor's appointments and communications

23/111

REPRESENTATIVES REPORTS

To receive representatives reports from:



- County Councillor
- District Councillors
- Hertfordshire Police
- Other Representatives
 - Cllr R Buckmaster
 - Cllr A Furnace

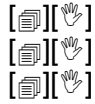


[Appendix E]

23/112

GRANT APPLICATIONS

To consider grant requests made by the following:



1. St Clare Hospice
2. East Herts District Council
3. Pets in Need Herts

[Appendix F]

23/113

CLERKS REPORT



Variances on the current 2023/24 budget

[Appendix G]

23/114

POLICY MATTERS



To approve the draft document, Financial Regulations 2024

[Appendix H]

23/115

TOWN PROJECT MANAGERS REPORT



An update on current project and planning for events 2022

[Appendix I]

23/116

DEPOSIT & CONSULTATION DOCUMENTS



To note receipt of any Documents for Noting and Consultation

23/117

FINANCIAL REPORT



To note the current Financial Report *[Appendix J]*

23/118

ACCOUNTS FOR PAYMENT

To note and approve accounts for payment.

23/119

ITEMS FOR FUTURE AGENDAS

To note any items for future agendas.

Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.