

# Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth  
Hertfordshire CM21 9AN  
Tel: 01279 724537



**MAYOR**  
Cllr Greg Rattey

**TOWN CLERK**  
Christopher Hunt

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Cllrs Alder; E Buckmaster; R Buckmaster; Burmicz; Chester;  
Furnace; Parr; Parsad; Rattey; Rider; Smith, Wyatt

## **MEETING OF THE TOWN COUNCIL**

You are summoned to attend the meeting of the town council to be held at Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 30th JANUARY 2023** commencing at 19:30 to transact the business set out in the agenda below.

Handwritten signature of Christopher Hunt in black ink.

Town Clerk  
24<sup>TH</sup> January 2023

## **AGENDA**

Welcome by the Town Mayor followed by Thought for the Day.

- 21/112 APOLOGIES FOR ABSENCE**  
[👏] To receive and approve any apologies for absence
- 21/113 DECLARATIONS OF PECUNIARY INTEREST**  
To receive any Declarations of Pecuniary Interest by Members
- 21/114 PUBLIC FORUM**  
[📄] To receive and respond to questions from members of the public on matters within the remit of the Town Council.  
Questions received from Mr David Royle [Appendix A]
- 21/115 MINUTES**  
[📄][👏] To approve as a correct record the minutes of the Meeting of the town council held on 28<sup>th</sup> November 2022 (M06) [Appendix B]  
  
To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- 21/116 PLANNING COMMITTEE**  
[📄] To receive and note the minutes of the Planning Committee held on 28<sup>th</sup> November 2022 (P10) [Appendix C]  
  
To receive and note the draft minutes of the Planning Committee held on 16<sup>th</sup> January 2022 (P11) [Appendix C]

- 21/117 TOWN ACTION PLAN AND AMENITIES COMMITTEE**  
 [📄] To receive and note the minutes of the Town Action Plan and Amenities Committee held on 17<sup>th</sup> October 2022 (T02) *[Appendix D]*
- 21/118 FINANCE, POLICY AND ECONOMIC DEVELOPMENT COMMITTEE**  
 [📄] To receive and note the minutes of the Finance and Policy Committee held on 13<sup>th</sup> June 2022 (F01) *[Appendix E]*
- 21/119 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**  
 To receive mayor's appointments and communications
- 21/120 REPRESENTATIVES REPORTS**  
 To receive representatives reports from:  
 [📄]  
 [📄][📄]  
 [📄][📄]  
 [📄]  
 • County Councillor  
 • District Councillors  
 • Hertfordshire Police  
 • Other Representatives  
 • Cllr R Buckmaster  
 • Cllr A Furnace  
*[Appendix F]*
- 21/121 BUDGET 2023-24 & DETERMINATION OF PRECEPT**  
 [📄][👉]  
 [👉]  
 1. To consider the Recommendation of the Finance & Policy Committee and adopt a Budget for 2023-24 *[Appendix G]*  
 2. To determine the Precept for 2022-23 and instruct the principal authority accordingly. *[Appendix G]*
- 21/122 GRANT APPLICATIONS**  
 [📄][👉]  
 To consider grant requests made by the following:  
 1. Citizens Advice  
 2. East Herts Council  
 3. Dragonfly Wellness  
*[Appendix H]*
- 21/123 TOWN PROJECT MANAGERS REPORT**  
 [📄] An update on current project and planning for events 2023 *[Appendix I]*
- 21/124 UKRAINE SITUATION REPORT**  
 [📄] Report submitted by David Royle on the current situation in Ukraine.  
*[Appendix J]*
- 21/124 DEPOSIT & CONSULTATION DOCUMENTS**  
 To note receipt of any Documents for Noting and Consultation
- 21/125 FINANCIAL REPORT**  
 [📄] To note the current Financial Report *[Appendix K]*
- 21/126 ACCOUNTS FOR PAYMENT**  
 To note and approve accounts for payment.
- 21/127 ITEMS FOR FUTURE AGENDAS**  
 To note any items for future agendas.

**Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.**