

SAWBRIDGEWORTH TOWN COUNCIL

MEETING OF THE TOWN COUNCIL Minutes

of the Meeting of Sawbridgeworth Town Council held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth at 7.30 pm on **Monday 28 October 2019**.

Those present

Cllr Angela Alder	Cllr Pat Coysten
Cllr Annelise Berendt Furnace	Cllr Peter Gray
Cllr Eric Buckmaster	Cllr Spencer Richards
Cllr Ruth Buckmaster	
Cllr John Burmicz	Cllr Craig Chester (<i>after Agenda item 18/81</i>)

In attendance:

5 members of the public	Chris Carter – BS Independent
R Bowran - Town Clerk	Joanne Sargent – Town Projects Manager

Welcome by the Town Mayor
Prayers were said by Cllr Richards

18/80 APOLOGIES FOR ABSENCE

Received from Cllr Royle – Town Twinning visit; Cllr Coysten – unwell and Cllr Patel – Diwali event.
Cllr Jones was absent.

18/81 CO-OPTION OF COUNCILLOR

A presentation of his credentials was made to the council by prospective co-opted Mr Craig Chester.

Resolved: To co-opt Mr Craig Chester as a Member of the town council.

[prop: Cllr R Buckmaster; secd: Cllr Berendt Furnace; passed by a simple majority of those present an entitled to vote]

The Declaration of Acceptance of Office was signed and Cllr Chester was invited to join the table.

18/82 DECLARATIONS OF PECUNIARY INTEREST

There were no Declarations of Interest by Members.

18/83 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Town Council.

Mrs Caroline Williams recalled the presentation on Sir Arthur Cutforth by Dr Peter Reed and asked if the council would consider some form of permanent remembrance of his philanthropy.

It was proposed by Cllr Alder and supported by the mayor that a Blue Plaque be erected on Sayesbury Manor (Nee Hatterscroft) and an ongoing annual award for sporting achievement. Agreed that this be progressed by members of the Amenities committee.

18/84 MINUTES

Resolved: To approve as a correct record the minutes of the Meeting of the Town Council held on 30 September 2019 (M04)
[prop Cllr Alder; secd Cllr Gray]

18/85 PLANNING COMMITTEE

Received and noted: To receive and note the minutes of the Planning Committee Meeting held on:

- 30 September 2019 (P07)

Received and noted: To receive and note the draft minutes of the Planning Committee Meeting held on:

- 14 October 2018 (P08)

18/86 AMENITIES COMMITTEE

Received and noted: The draft minutes of the Amenities Committee Meeting held on:

- 14 October 2019 (A02)

18/87 MAYOR'S CORRESPONDENCE/COMMUNICATIONS

- **Received and noted:** The Mayor's appointments and communications.
- 4th October: Attended Grand Cheese and Wine Soirée at Broxbourne Town Council, following a kind invitation from Steve Wortley. All proceeds to Charity. Significant sum of £660 raised on the evenings proceedings.
- 6th October: Ware Civic Service. We were privileged to attend this Service having been invited by Nina Villa, the Mayor of Ware. The service was really well conducted with a splendid choir. We look forward to further engagements with Ware and the Navy!
- 23rd October: Travel Challenge Awards held in STC Chambers. Interesting afternoon expected at the time of writing. The Selfie Walk Challenge was part of this group of activities and was a really enjoyable day. Lots of happy kids.
- 23rd October: Full EHDC meeting.

18/88 REPRESENTATIVES REPORTS

Received and noted: Representatives reports from:

- County Councillor E Buckmaster
 - Railings for the New Mexico would be too expensive, but reconfiguring Bell Street junction too long term
 - Barnard Road to be resurfaced
 - TRO for Three Mile Pond will be in November
 - Sheering Mill Lane – public engagement this financial year
 - 20mph zone – public engagement in the new year
 - Fairway – public engagement in December
 - Brook Road – safety markings to be installed
 - Burnside – TRO in 2020
 - Funding agreed for the new Hertford Theatre
- District Councillor Alder
- District Councillor R Buckmaster
 - To progress Town Green a business case should be submitted to EHDC CEO Richard Cassidy
- District Councillor Burmicz
- Hertfordshire Police
- Other Representatives & Champions

- o Cllr Royle – Schools and Footpaths
- o Cllr R Buckmaster – SYPRC
- o Cllr R Buckmaster – RHSO
- o Cllr Alder – HAPTC
- o Cllr Alder – STACC

18/89 DISTRICT PLAN

To report on latest information relating to the following proposed developments:

- Gilston Villages [Ref: 3/19/1045/OUT]
 - o Next stage is stewarding, creating a development charter and in early November considering Village 7 – Briggens Estate.
- Land north of Sawbridgeworth (SAWB4) [Ref: 3/18/2735/FUL]
 - o No further news, any eco-friendly agenda should be incorporated into the Masterplan.

18/90 OFFICERS REPORTS

Received and noted: Officers' reports:

- Town Clerk
- Town Projects Manager
 - o At the cemetery, work on trees, grass cutting, a compost heap and a dry toilet.

18/91 FACILITIES CHARGES

Received and noted: Prior to the preparation of the Budget for 2020-21 proposed charges for the use of town council facilities.

18/92 V.E. Day 75th ANNIVERSARY

Noted: That plans for the celebration of V.E. Day will be discussed at a meeting led by the Local History Group on 20 November 2019 at the Memorial Hall.

18/93 DEPOSIT & CONSULTATION DOCUMENTS

There were none.

18/94 FINANCIAL REPORT

Noted: The current Financial Report.

18/95 ACCOUNTS FOR PAYMENT

Noted and approved: Accounts for payment.

18/96 ITEMS FOR FUTURE AGENDAS

To consider any items for inclusion on future agendas.

- Bob Reed – presentation on Pishiobury Park
- The Eco-agenda
- Climate change

Meeting closed at 21:14

County councillor report October 2019

The Hertfordshire Family Centre Service has been awarded full UNICEF Baby Friendly Initiative accreditation as a result of their re-assessment in July 2019. The Baby Friendly Initiative (BFI) enables services to better support families with feeding and developing close, loving relationships to ensure all babies get the best possible start in life. It was clear to the assessment team, that pregnant women, new mothers and families received a high standard of care and the staff at Hertfordshire Community NHS Trust and Hertfordshire's Family Support Service were commended for their hard work over the last two years in continuing to support families. As part of the BFI review, mothers were interviewed about the services they receive. One mother said 'I cannot fault my health visitor as she gets back to me every time I contact her'. Another stated 'I cannot tell you how much the support means to me. I recently moved to the area and would be really lost without it'.

Trading Standards

A number of doorstep crime incidents occurred in September two of which resulted in the team carrying out a rapid response to the consumer's homes whilst the traders were present. In one of these a trader was trying to charge a vulnerable consumer for work that hadn't been done and had made threats of violence. The team intervened and prevented the extra payment.

In the other incident a trader was charging a vulnerable resident £5,000 for washing a driveway following a cold call. The vulnerable consumer had gone to their bank to get the money, and the bank notified the police who then called us. We attended with the police, payment was prevented and the trader was arrested. An investigation is ongoing. We prevented a victim of an investment scam losing a further £32,000 to a recovery scam – the victim was phoned by someone falsely claiming to be from Hertfordshire Trading Standards, asking for the money to help recover their "investment". We have written to all the "investment" victims to make them aware of this scam. Investigation ongoing.

In September the team gave 9 scams awareness talks to various groups of residents and carers; gave 3 training sessions on doorstep crime to the police; and took part in a multi-agency operation, in which vehicles were stopped and inspected by the various agencies involved.

New campaign launched to recruit more foster carers

The fostering and adoption recruitment team is working with organisations across the county to launch the #ChanceToThrive campaign, in a bid to find people who can foster children who have a variety of different needs. Approximately 70% of looked-after children have some form of additional need, compared to almost 20% of all other children.

That's why we're looking for people with the skills and experience of working with children and young people with additional needs to consider becoming a foster carer. It is hoped such people will have more realistic expectations of the level of care and attention a foster child may need. This also increases the likelihood of placement stability, giving the child the best possibility to thrive.

Professionals working in nursing, midwifery, health, social care, police and probation roles are being specifically targeted for this campaign as they are more likely to have these additional skills, built up through their experience in work.

Ware Waste and Recycling supersite starts to take shape

Two months into the project, things are beginning to take shape at Hertfordshire County Council's new recycling 'supersite' which is being constructed at the location of the old Ware Household Waste Recycling centre on Westmill Road.

Piling work is now underway to create the split-level design for the new facility. The works remain on schedule with the new site due to open in the summer of 2020.

The new Ware site, which will be four times the size of the original recycling centre, has been designed to handle up to 300,000 visits a year and up to 10,000 tonnes of waste a year and will feature a purpose built reuse centre.

Keep up to date on the progress at the Ware supersite on the WasteAware website

1,000th Herts biker completes free Fire & Rescue course

A free course known as Biker Down, aimed at Hertfordshire's motorcyclists, has now been completed by 1,000 candidates from across the county. Biker Down was launched to provide motorcyclists with information that may help them deal with road traffic collisions involving a fellow biker. The care of a rider who has been involved in a collision is very important to members of the biker community. Many bikers ride in groups or pairs, and it is often the case that when one is involved in an accident the first person in attendance will be a fellow biker. Based around the First Aid requirements of an injured motorcyclist, the course is divided into three modules and lasts approximately three hours. Hertfordshire Fire & Rescue Service has been delivering the Biker Down course since April 2014 having followed in the footsteps of Kent Fire & Rescue where the course was conceived, designed and first run. Since then, fire services across the UK have been delivering Biker Down with 40 counties currently involved in the scheme.

The free, three-hour courses are run throughout the year and further information can be found on Facebook: search 'Biker Down Herts', or riders can book a space by e-mailing: bikerdown@hertfordshire.gov.uk

YC Hertfordshire has developed a survey for young people aged 11-17 and up to 25 for those with special educational needs. The aim of the survey is to hear and capture the voices of young people, to help us understand what they would like from out-of-school provision, the issues of greatest concern to them, and how we can make services and activities better.

The survey results will help to inform a Youth Strategy Statement, setting out our commitment to working in partnership in the identification of need, development of provision and coproduction of services. This statement will act to encourage local organisations to review their existing youth strategies and action plans. It will help YC Hertfordshire and our partner organisations to ensure that as a county, we are delivering inclusive, relevant and valuable services for young people.

The survey opens on Friday 1st of November for four weeks and will be circulated to middle and secondary schools, special educational needs schools, independent schools, education support centres and colleges. It will be accessible digitally through a QR code and / or a web link or a printable PDF.

To ensure inclusivity and that it's accessible to a wide range of needs, YC Hertfordshire has developed a version for young people with special educational needs. This can be completed through an interactive PDF on a digital device or printable PDF to be completed on paper.

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Promotional material is being circulated to schools, colleges, libraries, young people's centres, and our partner organisations.

From the 1st November you can view the survey on line at

<https://surveys.hertfordshire.gov.uk/s/YoungPeopleSurvey2019/>

Hertfordshire's highways team win award for use of technology

Our highways team has won Best Use of New Technology in the Highways Industry at the prestigious Highways Awards. The award was presented jointly to Hertfordshire County Council, our highways contractors Ringway, Essex County Council and their contractors Ringway Jacobs. Together we've been working with Elgin, the company behind the national roadworks database one.network (formerly roadworks.org), to develop and implement a software application which allows real-time road closure information from across the two counties to be sent directly from works on the ground to drivers' sat nav devices.

Live information about road closures on the Hertfordshire and Essex road networks is now sent directly to sat nav systems, and applications such as Google Maps, meaning that drivers have access to live information about which roads are open or closed. As a result, drivers can avoid lengthy delays and unnecessary diversions, helping to improve traffic flow and journey times.

Hertfordshire County Council prepare for Brexit

Hertfordshire County Council has today published its Brexit Risk Register in relation to how they are preparing for the UK's withdrawal from the European Union (EU) on 31 October. Although the UK's departure and its future relationship with the European Union remains unclear, the County Council has fast-tracked its progress on ensuring contingency plans are in place in the event of the UK leaving the EU without a withdrawal agreement and framework for a future relationship.

Hertfordshire County Council has developed a co-ordinated and thorough response to ensure its daily business can continue as usual, where possible. They have put in place their Incident Management Team (IMT), comprised of senior representatives from service departments and key corporate teams, to plan options and routes the County Council can take, no matter the outcome of the discussions taking place between the UK and the EU.

Hertfordshire drug and alcohol services announce partnership to help people at all stages of addiction

Spectrum Drug and Alcohol Recovery Service (part of national health and social care charity Change, Grow, Live), Emerging Futures and The Living Room have partnered to deliver support for people with drug and alcohol issues across Hertfordshire including treatment, housing and aftercare.

All three services are committed to a whole-person approach, where people with drug and alcohol issues will go through a recovery journey starting with harm reduction measures that keep them safe and have access to transitional housing while they are still using drugs or alcohol.

As they move through their recovery journey, they will have access to abstinence-based housing and community rehabilitation to help them achieve long-term recovery. Expanded support for young people and families will be included, with outreach workers from Spectrum CGL visiting young people in their homes, schools or other community settings to help prevent drug and alcohol issues from escalating. Family and hidden harm practitioners will work with parents and young children to make households emotionally and physically safer.

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Ehdc report for TC 28.10.19

This month the meetings I have been to are,
1.10.19 Herts Waste Disposal.

This meeting was held by HCC it was the last of all our training and meetings on waste management. HCC covers 11 authorities and spends £83.46 million on waste. At the moment 51% is recycled but want that to increase to 55% by 2035. The RWS (resource and waste sector) 2018 brought in big changes, this includes DRS (deposit return scheme) by 2023. This will have an impact on EH as loss of revenue and HCC through decreased costs. Also EPR (extended producer responsibility) what the producer pays for packaging will increase.

HCC is looking for consistency across all the local authorities. They collect 6 core materials. By 2023 we should go to weekly food waste collection and possibly recycled materials, garden and residual waste collection will be fortnightly. Hertfordshire has no landfill so all waste is transported to other areas. Their landfill target is 10% for 17/18 it was 15%.

2.10.19

Harlow and Gilston Quality Review Panel.

This is an external consultant appointed by the 5 councils involved in HGGT.

The NPPF section 12 on good design, states it should be inherent not add on, it should be 'building for life'.

The QRP has 18 members they are looking at
Urban design/ town planning

Architecture

Landscape

Sustainability

Transport

Social infrastructure

Development delivery

Heritage

The Healthy Garden Town Framework covers how all will work together for existing and future communities.

9.10.19 DMC

Training on Landscape, Conservation and Heritage and Urban Design.

Landscape

Outline planning permission covers layout and scale. Full planning permission covers landscape and appearance.

They look at sensitivity and capacity on new developments. The LVIA (landscape and visual impact assessment) can be key to planning it identifies effects of new developments on views and landscapes. Long term gain over short term loss. SUDS are important they should be multifunctional green infrastructure. The character and composition of built environments include the green spaces and buildings.

Heritage

4000 listed buildings

42 grade 1

199 grade 2*

2,780 grade 2

46 ancient monuments

16 historic parks

58 local parks

42 conservation areas of unknown archeology

550 areas of archeological significance

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Conservation areas preserve or enhance areas. NPPF ch.16 states you can't harm conservation areas but they can be developed if mitigated by public benefit. They deal with 700-800 cases per year from planning applications.

Urban design

This works for well designed places. Badly designed houses can be rebuilt but streets and layout can't. They follow the National Design Guide 2019 which includes

Context, identity, built form, movement, nature, public spaces, uses, resources, lifespan.

22.10.19 I will be meeting CEO Richard Cassidy to discuss Sawbridgeworth.

23.10.19 Full EHDC meeting.

I am happy to take questions

CLlr Ruth Buckmaster

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1 SCHOOLS: TOWN COUNCIL BRIEFING AND SCHOOL TOWN COUNCIL MEETINGS

I have sent out a list to schools to choose a briefing date for the 2019/20 school year and to confirm town school council meetings.

High Wych, Mandeville and Reedings have taken advantage of the recycling offer from the North Herts/East Herts Shared Waste Service.

2 FOOTPATHS, OPEN SPACES AND DOG FOULING

I have no updates on Footpath 27 (Sheering Mill Lane to the Church), Footpath 32 (Bell Street 'Surgery' Car Park to London Road).

The Town Clerk has confirmed that the Modification Order on the Elmwood to the river path is still pending and that the FandB footpath to the Nursery and Parish Rooms would cost some £2,000 plus to resurface, currently unbudgeted. I hope that we will give some serious consideration to funding this.

I did a lengthy report for the Amenities Committee based on the issues I am involved with or which are reported to me or by me, including a summary of the various reporting routes. I suggested we might do an annual footpath monitoring exercise and RAG our paths. This used to be done by Brian Rochester as part of the Stort Valley Project (last recorded AGM 2005): <http://www.permanentleisureltd.co.uk/stortvalleyproject/default.htm>. No conclusion was reached on this. I would be interested to know if Members think this is a good idea.

Open Spaces Pishiobury is undergoing routine maintenance, including reseating some benches and clearing undergrowth to ensure nothing is hidden which could harm dogs; finding the source of illnesses and deaths in dogs using the Park continues, with the Environment Agency carrying out tests on the backwater etc.

Dog fouling Our EHC contact has reported that his Waste Services colleagues acted on 44 reported dog fouling incidents between 16 January and 24 September this year. He regards this as an improvement.

3 CLIMATE CHANGE MOTION/PLASTIC FREE SAWBRIDGEWORTH

Cllr. Furnace and myself have had a meeting with the Town Clerk and Town Projects Manager to discuss the follow-up action to the Climate Change motion agreed at the last full Council meeting and aspects specifically related to recycling. The Town Clerk is following up the possibility of an audit to assist us with an achievable action plan, subject always to cost of course. We will discuss further within our own group meeting on 16 November. The Facebook page has 202 members.

4 TOWN TWINNING

A group of 14 has just visited Moosburg over the weekend of 25-27 October. A Beethoven memorial concert by musicians from Moosburg is planned in Great St Mary's, probably next October to coincide with their next visit.

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5 VE DAY 8 MAY 2020

At the last full Council meeting I 'volunteered', together with Hazel Mead, partly on behalf of the History Society, to think about organising a community event. Hazel has written to community groups and Councillors and I have written to schools promoting the event and asking for representatives to attend a planning meeting on 20 November. We have in mind a street-party themed event during the day and a 1940s musical evening (I have booked a vintage-themed band of singers and musicians). The aim would be to raise some money for the Forces charity SSAFA, as well as involving community groups and schools through displays/performances. I hope that we will also get support from local businesses, who might do their own displays.

David Royle 1810919

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APPENDIX I

SYPRC report to TC for 28.10.19

As we reported last month we were hoping to get a grant to start our film club, unfortunately we were not successful this time but we are still applying for other grants.

Our first music night is being planned, we have two bands booked and are hoping to hold it on 7th December.

The maintenance of the equipment is ongoing but we are trying to get the field back into playing condition as STFC hope to start 9 a side teams next season.

Cll Ruth Buckmaster Chair

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APPENDIX J

RHSO report to TC for 28.10.19

We held a very successful Apple Day on the 5th October. The weather was good and we had lots of families and volunteers coming to pick the fruit. From this harvest we have 920 bottles of juice consisting of Laxton Superb, Cox Bramley and Mixed.

On the 16 October Hazel and David Mead and I had the honour of attending CPRE awards evening where we were presented with the commendation award for the environment. This is a great thank you for everyone's hard work.

CLlr Ruth Buckmaster chair

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To: All Members
From: Joanne Sargant
Subject: Town Project Manager Report
Date: 19th November 2019

Sir Arthur Edwin Cutforth – An evening talk on Thursday 24th October – 7pm. This event was full, a great response from all those invited. The invitation list for this talk was for councillors and key members of the Sports Association in the first instance as Peter Reed had already arranged a talk with SLHS group, this will take place early 2020. The evening was a great success with many discovering so much more about this great man and his legacy that will live on in perpetuity now thanks to the writing of the book.

Town Vibrancy & Market – Working with retailers on ideas to promote the town. At the recent STAP meeting it was revealed that in order to fulfil the requirement for a 'Spring 2020' market launch the new weekly market would be held in the car park of the Old Bell Public House in Bell Street. This was a central location with a hardstanding and would enable visitors to the town to park in one of the three main car parks and explore what the town has to offer with the market as a destination. Initial response from the retail community in the town has been extremely positive. A business plan will be produced by Town Clerk and Project Manager. Funding to be sought for 'branding and marketing' of the town as a whole with the market being an 'event destination' pull.

www.enjoysawbridgeworth.com and www.enjoysawbridgeworth.co.uk – in talks with website provider to make active one of these domains with a focus on Plastic Free Sawbridgeworth / Travel Challenge and Economic Vibrancy.

Cemetery – New brochures etc. to promote Three Mile Pond Cemetery and updated information to funeral directors is ongoing project work. Development of the site with planting scheme along bank in new K section has been carried out to allow the plants to settle and establish by spring 2020.

West Road Play Area – Quotations for new surface under the large cradle swing and a new surface for the mound and slide area is to be sought for submission to the 2020/2021 budget.

Christmas Lights Switch On – Saturday 30th November 2019 – Planning underway. There will be a new layout for the event, with the stage moving into a more central location. Publicity has been printed and distributed around the town detailing how the event will take shape on the night. Also 1048 leaflet and competition entries have gone out to the 5 Primary and Junior Schools

Christmas Competition out to schools – Monday 18th November. Complete
Christmas Competition Closes – Thursday 5th December
Christmas Competition Awards Evening with shops and businesses. Wednesday
18th December 5.30pm

2020 Dates for your diary:

Community Champion Awards & COTY – Friday 1st May 2020
7pm for 7.30pm

Mayors Event – ‘Keeping Your Spirits Up’ – A night of Polish food and
vodka tasting, to be held in the chamber and Hailey Centre – Saturday 25th
January 2020

Civic Dinner – Saturday 18th April 2020, please add this date to your diaries.
To take place at the Memorial Hall, The Forebury – 6.45pm for 7pm

Fun on the Field – Saturday 05 September 12noon to 5pm

Town Selfie Walk – Saturday 26th September 2020 11am to 2pm

Remembrance Day -Sunday 8th November 2020 – 3pm Great St Marys
Church

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Sawbridgeworth Town Council

Subject: **Clerk's Report September 2019**

Date: 21 October 2019

Bell Street Conveniences.

- Contractors started 17 October.
- Installation to be completed by 30 November.

CCTV in Sawbridgeworth

- Order placed for CCTV upgrade and enhancement.

Cemetery Development

- Installation of KL2 Dry Toilet scheduled for 2nd week of November

Christmas Lights

- Application made to Herts CC for first phase of installation licence
- Road closure applied for.

Community Transport - Sawbobus

- 10th anniversary of start of service on 29 October
- Longer term solution being investigated – possibly electric bus
- Essex CC declined funding for new routes.

Community Transport – Hire buses

- Two mini-buses are now both in active use.

Electric Vehicle Points

- EV points to be installed in Bell Street car park by end December 2019.

Herts Forward Conference

- Emphasis by HCC CEO on social focus for town centres

Oakridge Fire

- Financial implications, Insurance payment received of £40,350 which covers replacement all of our lost equipment.

People

- Appraisals set for 28 & 29 October
- Return to work Town Ranger on 28 October

Projects

- Town Green; no progress with EHDC over options for redevelopment into a town social multi-use hub.

SLCC Conference

- Attended National Forum as Hertfordshire representative.

List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 7
by user LD

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
RICOH001 Ricoh UK Limited							
<i>Quarterly Copier charges</i>	04/10/2019	10457014	1	395.12	0.00	395.12	0.00
					0.00	395.12	
							Above paid on 28/10/2019 by Cheque 2096
BRACE001 BRACE TURNER LIMITED							
<i>Allotment clearance</i>	09/10/2019	9330	1	480.00	0.00	480.00	0.00
					0.00	480.00	
							Above paid on 28/10/2019 by Cheque 2097
LCC001 The Society of Local Council Clerks							
<i>Attendance at Ntnl conf RB&JS</i>	10/10/2019	129817	1	312.00	0.00	312.00	0.00
					0.00	312.00	
							Above paid on 28/10/2019 by Cheque 2098
BEST001 Best Badges Limited							
<i>Xmas comp winner badges</i>	14/10/2019	102377	1	108.00	0.00	108.00	0.00
					0.00	108.00	
							Above paid on 28/10/2019 by Cheque 2099
WPS001 W.P.S. Insurance Brkrs & Rsk Srvcs Ltd							
<i>Renewal</i>	30/09/2019	40382985	1	6,100.25	0.00	6,100.25	0.00
					0.00	6,100.25	
							Above paid on 28/10/2019 by Cheque 2100
FROOM001 Froom & Co Limited							
<i>Skip Hire - Cemetery</i>	30/09/2019	36515	1	252.00	0.00	252.00	0.00
					0.00	252.00	
							Above paid on 28/10/2019 by Cheque 2101
TLC001 Tree Surgery Landscaping Contractors							
<i>Grass cutting - RH50</i>	30/09/2019	30092019	1	1,020.00	0.00	1,020.00	0.00
					0.00	1,020.00	
							Above paid on 28/10/2019 by Cheque 2102

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List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 7
by user LD

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
CREATE001 Create Identiflee Limited							
<i>Various staff uniform</i>	30/09/2019	WK 3009 19 STC/2	1	132.00	0.00	132.00	0.00
					0.00	132.00	
							Above paid on 28/10/2019 by Cheque 2103
SSE001 Southern Electric							
<i>Standing charge & montly bill</i>	02/10/2019	0001	1	16.09	0.00	16.09	0.00
					0.00	16.09	
							Above paid on 28/10/2019 by Cheque 2104
ERTSCC001 Hertfordshire County Council							
<i>Penalty charge - Pension</i>	02/10/2019	1860004524	1	50.00	0.00	50.00	0.00
					0.00	50.00	
							Above paid on 28/10/2019 by Cheque 2105
RODECT001 Rodect Pest Control							
<i>Remove & then reinstate boxes</i>	07/10/2019	1871	1	80.00	0.00	80.00	0.00
					0.00	80.00	
							Above paid on 28/10/2019 by Cheque 2106
EOC001 EOC Services Limited							
<i>Maintenance of air con units</i>	31/07/2019	134056	1	445.20	0.00	445.20	0.00
					0.00	445.20	
							Above paid on 28/10/2019 by Cheque 2107
WOODS001 Gary Woods Garden & Property Maintenance							
<i>Repairs to RHSO fence</i>	10/10/2019	STC11	1	322.67	0.00	322.67	0.00
					0.00	322.67	
							Above paid on 28/10/2019 by Cheque 2108
CATERCARE1 CaterCare Catering Equipment Ltd							
<i>Repair/service water heater</i>	10/10/2019	45355	1	175.08	0.00	175.08	0.00
					0.00	175.08	
							Above paid on 28/10/2019 by Cheque 2109

Linked to Cashbook 1							Entered Month 7 by user LD	
Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance	
RIDG002 Rowland Ridgwell Ltd								
<i>GL61 MOT</i>	03/10/2019	158621	1	59.55	0.00	59.55	0.00	
					0.00	59.55		
Above paid on 28/10/2019 by Cheque 2110								
ELAS001 Employment Law Advisory Services Ltd								
<i>Legal, HR, H&S services</i>	01/10/2019	47906	1	2,995.20	0.00	2,995.20	0.00	
					0.00	2,995.20		
Above paid on 28/10/2019 by Cheque 2111								
LES001 John Miles & Son Tyre & Exhaust Cntr Ltd								
<i>Tyre repair</i>	17/10/2019	JM603627	1	47.28	0.00	47.28	0.00	
					0.00	47.28		
Above paid on 28/10/2019 by Cheque 2112								
OAK001 Oakridge Nursery								
<i>Plants for planter/trofs</i>	18/10/2019	0521	1	450.91	0.00	450.91	0.00	
					0.00	450.91		
Above paid on 28/10/2019 by Cheque 2113								
ALLM001 David Allam								
<i>GL61 Maintenance</i>	08/10/2019	4802	1	424.33	0.00	424.33	0.00	
<i>Safety checks & repairs</i>	24/10/2019	4807	1	282.60	0.00	282.60	0.00	
					0.00	706.93		
Above paid on 28/10/2019 by Cheque 2114								
RIDG001 Ridgeons Ltd								
<i>Items to repair allotment tap</i>	13/09/2019	1188033	1	56.66	0.00	56.66	0.00	
					0.00	56.66		
Above paid on 28/10/2019 by Cheque 2115								
DALE001 Dale, Lisa								
<i>Office cleaning - October</i>	28/10/2019	28102019	1	190.00	0.00	190.00	0.00	
					0.00	190.00		
Above paid on 28/10/2019 by Cheque 2116								
Total Purchase Ledger Payments					0.00	14,394.94		

8

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List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 7
by user LD

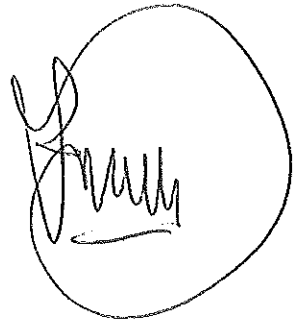
Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
MAC001 Morgan and Company							
<i>Purchase Ledger Payment</i>	28/10/2019	ON ACC 1837	1	0.00	0.00	5,000.00	-5,000.00
					<u>0.00</u>	<u>5,000.00</u>	
Above paid on 28/10/2019 by Cheque 2117							
Total Purchase Ledger Payments						<u>0.00</u>	<u>5,000.00</u>

Non-Purchase Ledger Cheques - October 2019

Cheque No:	Payable to:	Amount:	Reason:
2118	Adrian (Rob) Robinson	34.96	Relief bus driving
2119	Frank Gowen	34.96	Relief bus driving
2120	EHDC	100	Tickets for Charity "Evening with TV Historian David Olusoga)
2121	CASH	283.28	Petty Cash Top-up

4045/700
4045/700
4314/210
Various

453.2



20 Oct 2019