

Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth
Hertfordshire CM21 9AN
Tel: 01279 724537
Fax: 01279 726966

e-mail: info@sawbridgeworth-tc.gov.uk
web: www.sawbridgeworth-tc.gov.uk



MAYOR
Cllr Eric Buckmaster
TOWN CLERK

Richard Bowran BSc.(Hons) MILCM

MEETING OF THE TOWN COUNCIL

You are summoned to attend the Meeting of the Town Council which will take place on **Monday 07 September 2015** after the meeting of the Planning Committee at around 8.00pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, appearing to read 'Richard Bowran', written over a horizontal line.

Town Clerk
01 September 2015

AGENDA

Welcome by the Town Mayor followed by Prayers

15/57 APOLOGIES FOR ABSENCE

To receive any apologies for absence

15/58 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Interest by Members

15/59 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Town Council.

15/60 MINUTES

[📄] [👉]

To approve as a correct record the minutes of the Meeting of the Town Council Meeting held on 27 July 2015 (M03)

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

15/61 PLANNING COMMITTEE

[📄]

To receive and note the minutes of the Planning Committee Meeting held on:

- 27 July 2015 (P04)

15/62 MAYOR'S CORRESPONDENCE/COMMUNICATIONS

To receive advice of the Mayor's correspondence and communications

- 15/63 REPRESENTATIVES REPORTS**
To receive representatives reports from:
- County Councillor
 - District Councillors
 - Hertfordshire Police
 - Other Representatives
- 15/64 NEIGHBOURHOOD PLAN**
To resolve whether to produce a Neighbourhood Plan, having received a presentation on the subject from East Herts District Council.
- 15/65 POLICY FOR USE OF COUNCIL CHAMBER**
To determine a policy for the use of the council chamber in respect of the conducting of secular proceedings in conjunction with the provision of interment facilities at the Town Council Cemetery.
- 15/66 BELL STREET PUBLIC CONVENIENCES**
To receive an update on the proposals for the refurbishment and upkeep of the Bell Street Conveniences and to resolve whether the town council should agree to the Service Level Agreement that will determine the future management of the facility.
[EHDC plans and SLA to be tabled at the meeting or when received]
- 15/67 CLERK'S REPORT**
To receive and note the Town Clerk's report
- 15/68 TOWN PROJECTS REPORT**
To receive and note the Town Project Manager's report
- 15/69 DEPOSIT & CONSULTATION DOCUMENTS**
To note any items for Deposit and Consultation
- 15/70 FINANCIAL REPORT**
To note the current Financial Report
- 15/71 ACCOUNTS FOR PAYMENT**
To note accounts for payment
- 15/72 EXCLUSION OF PRESS AND PUBLIC**
To resolve that pursuant to the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during the consideration of the following item because of the confidential nature of the business to be discussed which relates to a matter of legal process.

PART 2 ITEM

15/73

LEGAL MATTER

To report on action that the town council is obliged to take as a consequence of a recent event.

Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.