

SAWBRIDGEWORTH TOWN COUNCIL

MEETING OF THE TOWN COUNCIL Minutes

of the Meeting of Sawbridgeworth Town Council held at 7:30pm in the Council Chamber, Sayesbury Manor, Bell Street on **Monday 25th July 2022**.

Those present

Cllr Angela Alder	Cllr Greg Rattey
Cllr Craig Chester	Cllr John Rider
Cllr Annelise Furnace	Cllr David Royle
Cllr Nathan Parsad	Cllr Angus Wyatt

In attendance:

Christopher Hunt - Town Clerk	Chris Carter Bishop's Stortford Independent 2 x members of the public
-------------------------------	--

Welcome by the Town Mayor followed by thought for the day from Cllr Annelise Furnace. The Mayor wanted it noted his love and condolences to the family of Mike Conquest, a trader in the town who died last week.

22/45 APOLOGIES FOR ABSENCE

Cllr E Buckmaster - Holiday
Cllr R Buckmaster – Holiday
Cllr F Parr - Holiday
Cllr J Burmicz – Work commitment

Resolved

[prop Cllr A Alder; secd Cllr N Parsad]

22/46 DECLARATIONS OF PECUNIARY INTEREST

Declarations of Pecuniary Interests.
Cllr Royle – Grant proposals due to membership on SYPRC
Cllr Furnace - Grant proposals due to membership on SYPRC
Cllr Alder - Grant proposals due to membership on SYPRC
Cllr Wyatt - Grant proposals due to membership on SYPRC
Cllr Chester - Grant proposals due to membership on SYPRC
Cllr Rider - Grant proposals due to membership on Allotment Society and History society

22/47 PUBLIC FORUM

No questions were received by the Town Clerk.

22/48 MINUTES

Resolved: To approve as a correct record the minutes of the Council Meeting held on 27th June 2022 (M02)
[prop Cllr A Alder; secd Cllr N Parsad]

Matters arising from these Minutes and not dealt with elsewhere on this Agenda. The Clerk raised two actions from the previous meeting,

- J Sargent to ensure the Christmas event date was circulated, **completed**
- J Sargent to source medallions for Freedom of the Town award, **completed**

- 22/49 PLANNING COMMITTEE**
Received and noted: the minutes of the planning committee held on 27th June 2022 (P02)
- Received and noted:* the draft minutes of the planning committee held on 11th July 2022 (P03)
- 22/50 TOWN ACTION PLAN AND AMENITIES COMMITTEE**
 To receive and note the draft minutes of the Town Action Plan and Amenities Committee held on 13th June 2022 (A01)
- 22/51 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**
 To receive new Mayor's appointments and communications:
- Wrote his piece for the Flyer magazine
 - Continued to visit businesses in the town
 - Visited the flower and wedding dress exhibition in the Great St Mary's Church
 - Gave out certificates for the best sculpture awards
 - Met with Hertfordshire Constabulary to advise on homophobic crime
 - Attended the civic service and he thanked Father Simon and the Council staff for arranging a great event
 - Open the repair shop at Bullfields store.
 - Photograph circulated on Facebook of himself with the street cleaner Jim
 - Sent in hate mail screen shots to the police
 - Held an engagement at the House of Harlequin
 - Attended the Herts County Council Queens Jubilee
 - Presented Oscars to the last year pupils at Reedings School
 - Spoke at the unveiling of the Blue Plaque for the late Sir Arthur Cutforth
- 22/52 REPRESENTATIVES REPORTS**
Received and noted: Representatives reports from:
- County Councillor E Buckmaster
 - District Councillor Cllr R Buckmaster
 - District Councillor Cllr A Alder – no further information to report.
 - Hertfordshire Police Report (report read by the Clerk):
 The following crimes were reported between Monday 27th June and Friday 22nd July:
 1 - Criminal damage to motor vehicle, 2nd July
 2 – Criminal damage to residence reported on 2nd July
 3 – Theft reported on 28th June
 4 - Theft from shop reported on 29th June
 5 – Criminal damage to building 28th June
 6 – Theft (Spellbrook) reported on 1st July
 7 - Criminal damage to building reported on 5th June
 8 - Criminal damage reported on 15th July
- The priority continues to be reducing reports of ASB and crime at Great St Marys Church building and church yard – patrols have been stepped up in the area and any youths seen in the area are spoken to.
 Myself and PCSO Adam gave a personal and summer holiday safety assembly to all Mandeville students on Tuesday 12th July.
 Patrols have been upped at Burton Mill Lock after reports

of youths jumping in the water.

On Monday 18th July, a multi-agency event took place in Bell Street car park during national ASB week. Members of the public were spoken to and advised around reporting ASB and a survey was completed. The Community Safety Partnership will use the results of this survey to look at ways of increasing confidence in reporting ASB.

- Other Representatives –
 - **Cllr D Royle:**
 - Updated on the Yellow Book Project, funded by Cllr E Buckmaster budget and each of the five junior schools are taking part to submit artwork on mental health with a gallery of the work to be set up and several selected to go in to the Yellow Book to raise awareness of mental health. All pupils will have a book given to them and training on the use of the book given to the teachers.
 - The Yellow Book is a wellbeing book that had been produced previously and this will be a Sawbridgeworth specific one.
 - **Cllr R Buckmaster:**
 - Report was submitted and in the briefing pack to councillors.
 - **Cllr A Furnace:** gave a verbal update
 - The first Repair Café took place in July under the sustainable Sawbridgeworth banner and opened by the Mayor. 6 people were there to repair household items and jewellery free of charge. The event had a positive impact on environmental issues and received encouraging feedback
 - 12th July the Sawbridgeworth travel group met to plan for the travel challenge in September.
 - Tidy up Sawbridgeworth session from 11am until 1pm on Sunday the 7th August meeting at Bell Street.
 - Cllr Alder – added the Hailey Centre now had a bereavement group which is a great addition for the community, funded by Cllr E Buckmaster's locality budget.

22/53

TOWN CLERK REPORT

Received and noted: Officers' reports for the month of July 2021:

Town Clerk – updated on

- a planned meeting on emergency protocols at the allotment sites between the Ranger, Laura Carter and Councillor Rider after two recent incidents.
- Training had started online for staff and the Rangers had completed several units on Health and Safety
- Health and Safety, a visit had been arranged for a full day's assessment by a specialist in August
- A funding application had been successful to EHDC for the SawboBus and £7500 had been awarded

22/54

TOWN EVENTS MANAGER REPORT

read out by the Clerk

- A date for the market has been set for the 28th September
- RSS welcome back fund of £12841 had been awarded for recent purchases for the town.

22/55

GRANT APPLICATIONS

To consider the following grant applications:

1. All Sorts Dementia Group
Music Venue Hire and Tuition Costs £500
Granted – *[prop Cllr Chester; secd Cllr Furnace]*
2. Sawbridgeworth Local History Society
Nostalgia Day event funding £300
Granted – *[prop Cllr Alder; secd Cllr Wyatt]*
3. Southbrook Allotments Association
Lawn Mower £475
Granted – *[prop Cllr Alder; secd Cllr Chester]*
4. SYPRC – Services for Young People
Pitch hire for summer diversionary activities £80
Granted – *[prop Cllr Alder; secd Cllr N Parsad]*

22/56

UPDATE ON UKRAINE LOCAL SUPPORTING EVENTS

To receive any updates of local Sawbridgeworth events
Cllr Royle –

- Reported that it was day 152 of the war
- Hertfordshire Strategic migration Steering Group was read highlighting 25% sponsors were not hosting beyond the first 6 months due to various issues either from the sponsor or the sponsored people.
- 17 adults and children currently in Sawbridgeworth
- HCC are catching up on welfare visits
- English courses are continuing throughout the summer.

Cllr Rider asked what the best place was to send any financial support for Ukraine.

Both Cllr Royle or Cllr Rattey are not collecting money, but advice was to look for a preferred and reliable charity.

22/57

DEPOSIT & CONSULTATION DOCUMENTS

Cllr Parsad asked regarding the Gas unpaid debt was, the Clerk explained that the Gas company had been charging from one meter and not a second which created a debt. Once this was discovered the money owed had been paid.

22/58 FINANCIAL REPORT

Noted: The current Financial Report

22/59 ACCOUNTS FOR PAYMENT

Noted and Approved: Accounts for payment

Meeting ended at 8.20pm