

SAWBRIDGEWORTH TOWN COUNCIL

MEETING OF THE TOWN COUNCIL Minutes

of the Meeting of Sawbridgeworth Town Council held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth at 7.30 pm on **Monday 29 July 2019**.

Those present

Cllr Angela Alder	Cllr Peter Gray
Cllr Eric Buckmaster	Cllr Don Hall
Cllr Ruth Buckmaster	Cllr Spencer Richards
Cllr John Burmicz	Cllr David Royle
Cllr Pat Coysten	

In attendance:

4 members of the public	Emma Vandore – BS Independent
R Bowran - Town Clerk	Joanne Sargent – Town Projects Manager

Welcome by the Town Mayor
Prayers were said by Cllr Royle

18/42 APOLOGIES FOR ABSENCE

Apologies received from Cllr Furnace and Cllr Patel – both on holiday and Cllr Jones - unwell

18/43 DECLARATIONS OF PECUNIARY INTEREST

There were no Declarations of Interest by Members.

18/44 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Town Council.

Mr Tony Coleman gave his thanks to the town council and staff who have always been "warm and helpful". Especially to the Town Projects Manager who has got new white line painted near the London Road pedestrian crossing so cars now know where to stop. He commented on the railings by the New Mexico restaurant which has been broken for a considerable time and reported a lady falling over them.

Cllr E Buckmaster said there will be a fundamental change to the layout of the area and that the present arrangement was a temporary fixing and that a widening of the junction was planned.

Mr Tony Coleman opined that this would allow larger vehicles into Bell Street and there should be a weight limit on such vehicles.

Cllr E Buckmaster said weight limits do not apply to delivery vehicles.

Mr Tony Coleman asked about shopping runs to Tesco while Budgens was closed.

Clerk said he was in discussions with the Hailey Centre as to whether this could be achieved.

Mr Tony Coleman asked who maintained the London Road Planters and enquired whether the rat problem had been solved.

Clerk said the area was owned by Herts Highways and by default they were looked after by the town council. The town council have employed a contractor to control the rats but the

poor infrastructure has meant they are still present. The planter has been stripped out to try and combat this infestation.

Mr Tony Coleman commented about the proliferation of yellow lines in Sayesbury broad and that they were making parking difficult.

Cllr E Buckmaster said the lines were designed as junction protection and that before any such work was done there was always a public consultation and the opportunity for comments.

Mr Norman Manion commented that he had been asking since 2014 for double yellow lines to be put outside his house since parking is obstructing the entrance and that he has erected a fence to stop dog fouling on his garden.

Cllr E Buckmaster said he had raise the issue the previous week but officers had not seen any cars

Mr Norman Manion commented that he had heard all this before and that the parking nuisance was mainly at weekends.

Cllr E Buckmaster said he would get an inspection done at a weekend.

18/45 MINUTES

Resolved: To approve as a correct record the minutes of the Meeting of the Town Council held on 24 June 2019 (M02)
[Cllr Alder; secd Cllr Coysten Royle]

There were no matters arising from these Minutes not dealt with elsewhere on this Agenda.

18/46 PLANNING COMMITTEE

Received and noted: The minutes of the Planning Committee Meeting held on:
• 24 June 2019 (P03)

Received and noted: The draft minutes of the Planning Committee Meeting held on:
• 15 July 2019 (P04)

18/47 FINANCE & POLICY COMMITTEE

Received and noted: The draft minutes of the Finance and Policy Committee Meeting held on:
• 15 July 2019 (F01A)

18/48 ECONOMIC DEVELOPMENT AND SAWBRIDGEWORTH TOWN ACTION PLAN COMMITTEE

Received and noted: The draft minutes of the Economic Development and Sawbridgeworth Town Action Plan Committee Meeting held on:
• 15 July 2019 (E01)

Resolved: To approve the Terms of Reference for the Economic Development and Sawbridgeworth Town Action Plan Committee as recommended by the committee.
[prop Cllr Coysten; secd Cllr R Buckmaster]

18/49 MAYOR'S CORRESPONDENCE/COMMUNICATIONS

To receive Mayor's appointments and communications.
He had attended:



- Buntingford Civic reception
- Battle of Britain memorial service at Capel-le-Ferne
- Chelsea Pensioners' visit to the Bowls Club
- County Youth Music Festival

18/50

REPRESENTATIVES REPORTS

To receive representatives reports from:

- o County Councillor E Buckmaster:

The County Councils Network has announced that Cllr David Williams, leader of Hertfordshire County Council, has been elected as chairman elect of the organisation. He will formally replace the current CCN chairman Cllr Paul Carter at the organisation's Annual General Meeting on September 19th as Cllr Carter has finished his maximum term under the CCN constitution. The role of CCN Conservative vice-chairman will be taken up by Cllr Nick Rushton, leader of Leicestershire County Council. He said that his immediate priority for his term was ensuring greater financial certainty for CCN member councils. He also wants to redouble the organisation's focus on the 'place-based' leadership role of counties in delivering good local growth and public sector transformation.

Provider announced for planned new schools in Bishops Stortford

Hertfordshire County Council has announced that Avanti Schools Trust has been chosen to run the new non-faith primary schools and secondary school in Bishops Stortford. Following a thorough and robust competition process to find a sponsor to deliver the new school provision for children and young people at Bishop's Stortford North, the Department of Education (DfE) have agreed our recommendation for Avanti Schools Trust. Avanti Schools Trust is a successful and growing multi-academy trust (MAT) with a track record of delivering strong outcomes for children in both the primary and secondary phases of education. At their last Ofsted inspection, all of Avanti's schools were judged 'good' overall and demonstrated significant strengths in all aspects of their work, with behaviour, SMSC and well-being of pupils often judged as outstanding.

An update from Lee Valley Regional Park Authority We have a number of exciting new projects on the horizon, including plans to launch the capital's first ever surfing destination at our Edmonton, north London site, a new ice centre with two Olympic size rinks in Leyton, east London in addition to a state of the art nature and wildlife hub for nature lovers in River Lee Country Park, near Waltham Abbey, Essex.

The new Lee Valley Ice Centre, which would include a gym and dance studio, would operate in an entirely new way, acting as a gateway to the green space of Leyton Marsh and Lee Valley Regional Park. A café and community spaces will be open to everyone, providing a setting off point for walkers, runners and cyclists meaning that the centre would act as a new gateway to the popular green space in the area.

£40m surfing destination set for Lee Valley. Ground investigations are underway at Lee Valley Leisure Complex in Edmonton, north London, to pave the way for a privately funded £40m inland surfing destination. The project, which is still at an early stage, would enhance around 100 acres of land in Lee Valley Regional Park and would make London the first capital city in the world to offer an inland surfing destination.

The Wave, the company behind the scheme, is a surf brand and surf culture company committed to building sustainable inland surfing destinations in the UK, with its first venue opening in Bristol in Autumn. The potential new venue at the Picketts Lock site will feature a surfing lake powered by Wavegarden Cove technology - which creates up to 1,000 quality waves per hour - allowing visitors of all ages and abilities to try their hand at surfing. We are working with The Wave to develop a planning application for the site. These plans are subject to a detailed analysis of the site at Picketts Lock and would need to be approved by the Borough of Enfield and the Mayor of London before any further developments can take place

Sport England is launching a new campaign in September to inspire people with long-term health conditions to get active.

The campaign aims to challenge misconceptions around being active with long-term conditions and motivate sustainable behaviour change.

People with long term conditions are twice as likely to be inactive as those

without LTCs, despite the potential for greater benefit (e.g. to support management of their condition and reduce their elevated risk of further conditions)

Previous insight work has demonstrated that people with LTCs want to be more active, but a major barrier is the perception that physical activity is "not for people like me". The campaign will run for an initial period of six weeks but is anticipated to be the beginning of a longer-term plan to raise the profile of physical activity so that it becomes the norm.

Sport England is keen for a wide range of organisations to support and use the campaign so please hold the initial six-week campaign period (2 September to 13 October) in your promotional calendars and start thinking about what opportunities the campaign might present.

Construction of the A120 Little Hadham bypass and flood alleviation scheme officially started (23 July). Works, are being carried out by the county council's contractor, GRAHAM.

The new 3.9km bypass, to the north of Little Hadham, will alleviate congestion along the route caused by the Little Hadham traffic lights and provide more reliable journey times. As part of the scheme, new road embankments along the River Ash and Albury Tributary will act as flood defences to reduce risk to the village and other nearby communities. The scheme will improve air quality and also ultimately benefit the county's economy, with quicker transport links to Stansted Airport among the long-term advantages for Hertfordshire.

The works are expected to take around 18 months with the new bypass opening to traffic at the end of 2020.

Has your child got a summer job? Hertfordshire County Council issues over 850 work permits each year for school aged children who undertake paid or unpaid work and if your child has a job this summer they should have one.

It is the employer's responsibility to apply for a work permit for any school aged child they employ so if you're not sure whether they have applied for one for your child please ask the employer. You should also check the details of your child's employment and sign the Work Permit application form. There are strict limits on the types of jobs that school aged children, aged 13 -16 (born after 31 August 2003), can do and the hours they can work if they are working in a trade or occupation carried out for profit.

For example, working in a shop, a cafe, in riding stables or delivering newspapers are all permitted but they would not be allowed to work in a cinema, a commercial kitchen or in telephone sales.

APPLICATION MADE BY VEOLIA ES (HERTFORDSHIRE) LIMITED LAND AT 2 RATTY'S LANE, HODDESDON, HERTFORDSHIRE APPLICATION REF: 7/0067-17 Energy Replacement Facility

The Secretary of State disagrees with the Inspector's recommendation. He has determined that planning permission should be refused.

He considers that in terms of both the free flow of traffic and the safety of users, the arrangement proposed is not just 'not ideal' as the Inspector recognises at IR17.198, but unacceptable. In this case he does not consider the fact that the narrowest part of the Lane is not a public highway justifies a reduction in appropriate standards of traffic flow or safety, whether on the private part of Ratty's Lane or on Ratty's Lane as a whole.

Hertfordshire declares a climate emergency

Hertfordshire County Council has declared a climate emergency and committed itself to developing an ambitious programme to improve sustainability in the county.

The declaration received unanimous cross-party support today's (16 July) meeting of the full County Council.

The motion commits the county council to developing a Sustainable Hertfordshire Strategy that will set out the policies, strategies and implementation plans needed to embed sustainability across all the councils operations and services.

The Sustainable Hertfordshire Strategy will be presented to the county council's Cabinet before the end of the year.

The strategy will build on existing initiatives including the county council's Air Quality Strategy, Energy Strategy, Climate Change Resilient Communities Strategy, Pollinator Strategy and work to promote recycling and reduce single-

use plastics

East Herts Portfolio

East Herts Climate Change Motion. An amendment to the motion introduced at full council was agreed by all political groups. East Herts listed a number of actions including lobbying Central Government for powers to increase the strength of green and sustainable policies for developers to adopt. East Herts chose to use the term Climate Change rather than Climate Emergency. I am comfortable with either since both at County and District I asserted that actions speak louder than words, what we actually are doing and intend to do is the fundamental point.

Hertford Theatre

Architects have been appointed by East Herts Council as the scene is set for one of the most exciting performances to be hosted by Hertford Theatre - its £13.5m expansion over the next three years.

Bennetts Associates were appointed by the council after a comprehensive tender process that attracted bids from across Europe. They are design leaders in their field, having worked on Storyhouse in Chester, RSC in Stratford, Hampstead Theatre and Kings Theatre, Edinburgh.

New films The investment by the council includes:

Three bespoke cinema screens allowing screenings of newly released films; More seats in the main auditorium and a new 150-seat studio; A relaxing and open public plaza-style setting; An improved riverside café-bar for theatre visitors and people enjoying the park.

Your thoughts Bennetts Associates will develop a design and costings which is scheduled to be submitted for planning permission later next year. But before that happens, there will be a full programme of opportunities for people to comment on the proposals.

Consultation will focus on: Theatre staff, volunteers and key users; General public, theatre goers and Hertford residents; Hertford district, town and county councillors; Interested parties such as the Arts Council, Hertford Civic Society, Hertford Choral Society, Hertfordshire Building Preservation Trust and Hertfordshire Garden Trust.

Leisure Contract Public Consultations

In July at Council I asked members to agree a further £3.5m for the Leisure project. The largest proportion around £2m was needed owing to a level of inflation greater than we had been advised. A further £0.5m will go towards providing temporary Gym space while Hartham is being refurbished. This will mean closure will be for just 3 months rather than 12. A further £1m will enhance the energy sustainability features of both centres. East Herts Council is originally agreed to invest £29m to improve its leisure centres in Hertford and Bishop's Stortford.

Hartham Leisure Centre in Hertford will be renovated and expanded with a brand new state of the art gym, additional studio space, a new café opening onto Hartham Common, a soft play facility and improved changing and spectator areas for the pool. There will also be additional parking spaces and changes to the entrance layout.

A brand new leisure centre will be built to the south of the current **Grange Paddocks facility in Bishop's Stortford**, which will include a new state of the art gym, additional studio spaces and a café. In the pool area there will be an 8 lane 25m main pool, a 20m teaching pool and a confidence pool for toddlers. Once completed, the old site will then be demolished and football pitches will be reinstated. There is also a new 3G pitch proposed to the south of the new leisure centre, which will be submitted as a separate planning application in the autumn of this year.

I was given a presentation last Friday by Saunders Boston Architects. The planning application will go live later this week (end July).

District Plan

Places for People Developments Ltd made applications on 17 May 2019 for:-

1. Outline Planning Permission with all matters reserved apart from external vehicular access for a mixed use development of up to 8,500 homes for a part of the Gilston Area (Reference 3/19/1045/OUT);

2. Detailed Planning Permission for alterations to the existing Fifth Avenue bridge (Reference 3/19/1046/FUL);
3. Detailed Planning Permission for erection of a new road, pedestrian and cycle bridge (Reference 3/19/1051/FUL) and Listed Building Consent for works to Fiddlers Brook Bridge (Reference 3/19/1049/LBC).

The above applications (1, 2 and 3) are accompanied by an environmental statement.

Applications associated with the bridges (2 and 3) have been submitted to both East Herts and Harlow Councils and notices will be served separately.

The Outline Application (1) has been submitted to East Herts Council only and notice is hereby served of its consultation:-

APPLICATION: 3/19/1045/OUT

PROPOSAL: Outline planning with all matters reserved apart from external vehicular access for the redevelopment of the site through the demolition of existing buildings and erection of a residential led mixed use development comprising up to 8,500 residential homes including market and affordable homes; retirement homes and extra care facilities; a range of community uses including primary and secondary schools, health centres and nursery facilities; retail and related uses; leisure facilities; business and commercial uses; open space and public realm; sustainable urban drainage systems; utility and energy facilities and infrastructure; waste management facilities; vehicular bridge links; creation of new vehicular and pedestrian accesses into the site, and creation of a new vehicular, pedestrian and cycle network within the site; improvements to the existing highway and local road network; undergrounding and diversion of power lines; lighting; engineering works, infrastructure and associated facilities; together with temporary works or structures required by the development.

AT: Land North of the Stort Valley and the A414 Gilston Hertfordshire

Anyone who wishes to make comments on the application can make them online at <https://publicaccess.eastherts.gov.uk> using the reference **3/19/1045/OUT** or in writing to East Herts Council at Wallfields, Pegs Lane, Hertford SG13 8EQ before **09 August 2019**.

Additional comments:

- Review of layout of double mini roundabout in September
- Debate on watering down by EHDC of declaring Climate Emergency to Climate Crisis. View was that terminology was not as important as Actions speaking louder than words.

o District Councillor Alder

This year I am a member of 5 Committees/Groups Human Resources, Financial Sustainability, Performance, Audit and Governance Overview, Community Wellbeing Forum and East Herts Dementia Friendly Group.

Attended my first Human Resources Committee Issues of Interest – 2 Defibrillators have been purchased with one for Wallfields and one based in the foyer at Hertford Theatre.

The Health and Wellbeing Report with actions planned for staff in 2019/20 to improve Health and Wellbeing highlighting lunchtime health walks, Bike to Work week, workplace NHS Health checks, reflexology and looking at mental health issues.

Member training programme approved

Attended the Environmental Health and Housing and Homelessness training
Attended the Financial Sustainability Board now a Committee. The aim of the Committee is to review and advise on initiatives to generate income for the Council, to promote financial sustainability and stability by generating income and to decide on projects within the financial budget delegated.

PAG meeting – Members were concerned that a report on the accounts which would normally be presented to Members by 31st July would not be available by this date. This was due to the External Auditors experiencing severe staffing problems. The work programme for the Committee for the year was

agreed and included Treasury Management Strategy, Healthcheck (quarterly performance review), Audit Letter and Report, SIAS and SAFA Report and Old River Lane – Oversight of progress.

Emergency Planning and Sustainable Transport. I requested that Town and Parish Councils be invited to future presentations in light of the role they play when an emergency or incident happens locally – this was agreed.

Full Council – At the beginning of the meeting Staff awards were presented by the Chairman to Catherine Foy, the Social Prescribing Officer who was awarded the HCC Public Health trophy as the winner of winners and Mehkola Ray's team for their work in promoting Active East Herts. The main item related to the Motion on Climate change proposed by the Lib-Dems and subsequently amended by the majority party. Final amended proposal unanimously passed.

Dementia Awareness training and Community Wellbeing Training were both interesting presentations. East Herts aspires to become a fully Dementia Friendly District with staff and members fully apprised of the services available to families living with a relative or friend with dementia.

Additional comments:

- Defibrillators to be installed in Wallfields and Hertford Theatre
- Delays in external audit
- Financial stability board agreed general fund raising for EHDC activities
- Decide on which District Councillor should report on what

o District Councillor R Buckmaster

This month I have attended a housings information event hosted by Clarion Housing. They are the largest housing association nationwide, with 3603 properties in EH. Clarion Futures are the charity side of the group. Clarion Housing group the residential. There were 2 presentations explaining how each company worked.

Clarion Futures includes

Money Team gives independent support to residents

Digital Inclusion gives training to use and be online safely

Communities has grants and works with groups

Jobs and training has helped 137 residents to find employment

Clarion Housing are going through changes to improve their services.

They are encouraging residents involvement through Communal resident engagement days, Service improvement groups, Ambassador program Digital Forum

They are also building new affordable homes 320 in last 10yrs in EH
62% rent 38% shared ownership Aspire to 50,000 over next 10 yrs
nationwide Priorities in EH are tier 1 areas BS Hazel end and Rye

I also attended a presentation on the Major Leisure Projects which are Hartham Swimming pool and Grange Paddocks. The reason for this was to update the councillors on the progress so far and to request an extra £3 million. This was to cover inflation, new sustainable improvements and the temporary gym at Hartham centre.

District also held a Dementia Friendly training evening. This was very interesting and useful. We took part in many interactive games which were very thought provoking and challenging about how we see and that people dealing with Dementia.

The five points they try to teach people are:

Dementia is not part of the natural ageing process, not everyone will develop it. Dementia is a disease Losing your memory is one of the signs
You can live well with dementia There is more to the person than the dementia



Early on Monday evening I will be attended a member briefing meeting on The Places for people planning application for Gilston Park.

- District Councillor Burmicz
Had nothing to add but suggested that District Councillors should decide between them who was going to report on what in order to avoid duplication.
- Hertfordshire Police, PCSO Amanda Higham
 - Next quarters priorities set as ASB at Gt St Marys
 - Operation RAFT, sexual exposures being investigated by B Stortford officers
 - OPALS event on 30 July – 45 people at the Hailey Centre and the chamber
 - ECHO communications system to let people know wht the police are doing.
- Other Representatives & Champions
 - Cllr Royle – Dep Mayor, Schools and Footpaths
SCHOOLS I hosted briefings for 11 Mandeville Action Takers in the Council Chamber on 2 July. I have unfortunately not been able to arrange a briefing for High Wych and FandB.
I have suggested to schools that for the 2019/20 school year we should have one one-hour meeting in the Chamber which will be a briefing on the Council and a discussion of pupils' issues. This seems to work well and suits schools in terms of time commitments. I would also hope to visit school councils in situ. We will continue with at least two Town School Council meetings in the Chamber and I will seek to develop a closer relationship with Leventhorpe.
I also attended the Junior Travel Ambassadors regional event in the Chamber on 25 June, organised by Herts County Council Active and Safer Travel Team. Three schools were represented: Reedings (their first year), Mandeville and Spellbrook; there were presentations by each school: Reedings' JTAs had prepared a road safety PowerPoint and sent letters to motorists after seeing them parking and speeding outside school; they are planning 'lollipop man' signs outside schools telling motorists to slow down and not pavement park etc. Mandeville did posters for walk to school week and had a 'big pedal' event with Cycle King on repairing bikes. Spellbrook organised a sponsored spelling bee to fund a banner outside school about the speed limit and avoiding idling and ran a competition. The winning Year 3 pupil's banner is now on display on the school fence. They also talked to parents who are allowed to park in the playground to collect pupils about switching off their engines.
FOOTPATHS AND DOG FOULING Nothing specific to report but will be doing a review shortly. I have found the Fix My Street app useful for reporting blocked drains, faded road markings, littering, fly tipping etc. Action is usually quickly taken on the latter two
 - Cllr R Buckmaster – SYPRC
During the summer holidays YC will be running 5 sessions on Thursday evenings from 25th July to 22nd August. YC has had its funding cut and were not able to run any sessions during school holidays
Theses extra sessions have been funded by a grant from Clarion Futures. The grant covers the cost of staff and food. This is being trialled as a 'pop up cafe'.
On one of the evenings there will be an inflatable climbing wall this has been funded by our County Councillors locality budget.
We are very grateful for these grants and thank the people involved in making this possible.

We are also looking at grants to start up a film club at the Centre.

18/51 GRANT APPLICATIONS

Grant applications have been received from:

Herts police	Uniforms for mini-police	£500
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Resolved: To make a grant of £500.
[prop Cllr Alder; secd Cllr Burmicz]

Aspects (Crucial Crew)	Contribution to programme.	£500 - £800
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Resolved: To make a grant of £500.
[prop Cllr R Buckmaster; secd Cllr Alder]

Jacobs Neurocentre	Table tennis table for disabled persons	£500
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Resolved: To make a grant of £500.
[prop Cllr Gray; secd Cllr Alder]

18/52 SAWBRIDGEWORTH TRUST

Nominations are sought from council members to fill the vacancy that has occurred for trustees of the Sawbridgeworth Trust.

Resolved: To appoint Cllr Coysten to become the town council's nominated Trustee on the Sawbridgeworth Trust.
[prop Cllr Alder; secd Cllr Burmicz]

18/53 SAWBRIDGEWORTH ALLOTMENTS

Allotment rents were last raised in October 2018. In discussion with my Allotments Officer and to provide for an increasing amount of remedial work that has to be carried out it is recommended that the fees for allotments should be increased from the current £5.00 per rod to £6.00 per rod with effect from 01 October 2020.

Resolved: that the fees for allotments should be increased from the current £5.00 per rod to £6.00 per rod with effect from 01 October 2020. [prop Cllr Richards; secd Cllr R Buckmaster]

Resolved: That the discount for pensioners and unemployed tenants should be 33.3%, i.e. a rent of £4.00 per rod.
[prop Cllr Royle; secd Cllr Gray]

18/54 DISTRICT PLAN

To report on latest information relating to the following proposed developments:

- Gilston Villages [Planning Ref: 3/19/1045/OUT]. Agreed that the Planning Committee should consider this and Members should make any comments to the Clerk. Comments already received highlight lack of sustainable travel links and a sustainable homes strategy. At a separate meeting the committee should consider Harlow North as a whole. Noted that there will be an additional presentation at High Wych Memorial Hall on 01 August.
- Land north of Sawbridgeworth (SAWB4) [Planning Ref:]

3/18/2735/FUL]. A new Masterplan was being prepared and Cllr E Buckmaster to ask EHDC when the plan was going out to public consultation.

18/55 OFFICERS REPORTS

Received and noted: Officers' reports:

- Town Clerk in addition noted:
 - Response to Fol request from an allotment tenant in dispute with the council
 - Arrangement for Sawbobus re-deployment during Budgens closure
 - Noted that Sheering Mill lane is to be closed until 20 September for piling works
 - Acknowledgement for donation of £1,000 from the Sawbridgeworth Trust for Sawbobus.
 - Clerk was asked about progress with additional CCTV coverage. *Responded that quotations had been received and he was awaiting possible funding from the police.*
- Town Projects Manager in addition noted:
 - A familiarisation visit to the Cemetery for Members at 14:00 on Friday 02 August
 - Change in Bank Holiday from 04 May to 08 May 2020 to celebrate 75th anniversary of VE Day.

Cllr Alder addressed Members and said that they needed to acknowledge their responsibility to attend civic events.

18/56 DEPOSIT & CONSULTATION DOCUMENTS

To note receipt of any Documents for Noting and Consultation.

- Countryside Developments consultation on the housing development north of Sawbridgeworth, known as SAWB4. Consultation open to 05 August.

18/57 FINANCIAL REPORT

Noted: The current Financial Report.

18/58 ACCOUNTS FOR PAYMENT

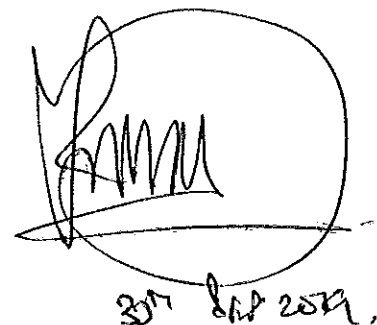
Noted and approved: Accounts for payment.

18/59 ITEMS FOR FUTURE AGENDAS

To consider any items for inclusion on future agendas.

- Climate Change reporting
- VE Day celebrations 2020

Meeting closed at 21:14



31st Sep 2019

RB - copies

List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 4
by user LD

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
EHDC001 East Herts District Council							
<i>Refuse collection</i>	24/06/2019	INV0041267	1	110.24	0.00	110.24	0.00
					0.00	110.24	
Above paid on 26/07/2019 by Cheque 2030							
HGC001 HGC Accountancy Services Limited							
<i>Internal audit & report</i>	25/06/2019	4591	1	1,200.00	0.00	1,200.00	0.00
					0.00	1,200.00	
Above paid on 26/07/2019 by Cheque 2031							
IG001 AMG Sport-Play Limited							
<i>Repair to play area floor</i>	04/07/2019	AI/19/016	1	4,972.80	0.00	4,972.80	0.00
					0.00	4,972.80	
Above paid on 26/07/2019 by Cheque 2032							
FROOM001 Froom & Co Limited							
<i>Skip hire</i>	30/06/2019	36238	1	252.00	0.00	252.00	0.00
					0.00	252.00	
Above paid on 26/07/2019 by Cheque 2033							
RUB001 Rubber Cheese Limited							
<i>Domain name renewal</i>	03/07/2019	INV-3502	1	72.00	0.00	72.00	0.00
					0.00	72.00	
Above paid on 26/07/2019 by Cheque 2034							
ICCM001 Inst. of Cem. and Crem. Management (Inc)							
<i>Mngmnt/Cmplnc course - JLS</i>	01/07/2019	11368	1	162.00	0.00	162.00	0.00
					0.00	162.00	
Above paid on 26/07/2019 by Cheque 2035							
SSE001 Southern Electric							
<i>Unmetered supply - Telphne Box</i>	02/07/2019	0124	1	1.63	0.00	1.63	0.00
					0.00	1.63	
Above paid on 26/07/2019 by Cheque 2036							

Continued over page

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List of Purchase Ledger Payments

Linked to Cashbook 1							Entered Month 4 by user LD	
Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance	
GTTOW001 GT TOWING								
<i>Replacement trailer & Accssrs</i>	17/07/2019	445546	1	939.99	0.00	939.99	0.00	
					<u>0.00</u>	<u>939.99</u>		
Above paid on 26/07/2019 by Cheque 2037								
BRAN001 Branson Lelsure Ltd								
<i>CHALK Bench</i>	30/05/2019	3221	1	655.20	0.00	655.20	0.00	
					<u>0.00</u>	<u>655.20</u>		
Above paid on 26/07/2019 by Cheque 2038								
RG001 Ridgeons Ltd								
<i>Hammer and Topsoil</i>	10/06/2019	10935632	1	71.16	0.00	71.16	0.00	
					<u>0.00</u>	<u>71.16</u>		
Above paid on 26/07/2019 by Cheque 2040								
HOME001 Home & Office Fire Extinguishers Ltd								
<i>Fire alarm service</i>	25/06/2019	123093	1	144.00	0.00	144.00	0.00	
					<u>0.00</u>	<u>144.00</u>		
Above paid on 26/07/2019 by Cheque 2041								
ALISTAGE01 Allstage Limited								
<i>Short stage legs</i>	12/07/2019	3816	1	185.54	0.00	185.54	0.00	
<i>Short legs for stage</i>	31/05/2019	3628	1	185.54	0.00	185.54	0.00	
					<u>0.00</u>	<u>371.08</u>		
Above paid on 26/07/2019 by Cheque 2042								
TICKET001 Corvia Limited (t/as Ticketer)								
<i>Ticket machine</i>	16/05/2019	4421	1	3,636.00	0.00	3,636.00	0.00	
					<u>0.00</u>	<u>3,636.00</u>		
Above paid on 26/07/2019 by Cheque 2043								
RICOH001 Ricoh UK Limited								
<i>Photocopier charges</i>	06/07/2019	101396985	1	373.70	0.00	373.70	0.00	
					<u>0.00</u>	<u>373.70</u>		
Above paid on 26/07/2019 by Cheque 2044								

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Linked to Cashbook 1							Entered Month 4 by user LD	
Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance	
HALL001 L&J Hall Digging Services Limited								
<i>Grave digging</i>	24/07/2019	809	1	480.00	0.00	480.00	0.00	
					0.00	480.00		
Above paid on 26/07/2019 by Cheque 2045								
ANG001 The Anglia Sign Casting Company								
<i>SENIOR Plaque</i>	24/07/2019	INV-46989	1	87.42	0.00	87.42	0.00	
					0.00	87.42		
Above paid on 26/07/2019 by Cheque 2046								
SIGN001 Design Chambers Limited								
<i>Fun on the Field banner</i>	23/07/2019	1725	1	456.00	0.00	456.00	0.00	
					0.00	456.00		
Above paid on 26/07/2019 by Cheque 2047								
SWANN001 R A Swann Ltd								
<i>New area - road/car parking</i>	24/07/2019	S005106	1	6,885.12	0.00	6,885.12	0.00	
					0.00	6,885.12		
Above paid on 26/07/2019 by Cheque 2048								
HFE001 HFE Signs Ltd								
<i>Various Banners/signs</i>	22/07/2019	INV26110	1	187.36	0.00	187.36	0.00	
					0.00	187.36		
Above paid on 26/07/2019 by Cheque 2049								
MILES001 John Miles & Son Tyre & Exhaust Cntr Ltd								
<i>New Tyre , balance & call out</i>	25/06/2019	JM603556	1	161.93	0.00	161.93	0.00	
					0.00	161.93		
Above paid on 26/07/2019 by Cheque 2050								
ALLM001 David Allam								
<i>Diagnose & fix fault - GL61</i>	24/07/2019	4779	1	164.08	0.00	164.08	0.00	
					0.00	164.08		
Above paid on 26/07/2019 by Cheque 2051								

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List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 4
by user LD

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
DALE001 Dale, Lisa							
Office cleaning - July	26/07/2019	26072019	1	210.00	0.00	210.00	0.00
					<u>0.00</u>	<u>210.00</u>	
Above paid on 26/07/2019 by Cheque 2052							
TFH001 TFH Gazebos							
Rplcmnt gazebos & tables	10/07/2019	26640	1	5,991.00	0.00	5,991.00	0.00
					<u>0.00</u>	<u>5,991.00</u>	
Above paid on 26/07/2019 by Cheque 2053							
Total Purchase Ledger Payments						<u>0.00</u>	<u>27,584.71</u>

Non-Purchase Ledger Cheques - July 2019

Cheque No:	Payable to:	Amount:	Reason:
2054	Adrian (Rob) Robinson	469.53	Relief bus driving
2055	Frank Gowen	104.89	Relief bus driving
2056	CASH	483.81	Petty Cash Top-up
2057		500	Grant Awarded
2058		500	Grant Awarded
2059		500	Grant Awarded

4045/700
4045/700
Various
4380/220
4380/220
4380/220

2558.23