

# Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth  
Hertfordshire CM21 9AN  
Tel: 01279 724537



**MAYOR**  
Cllr Ruth Buckmaster  
**TOWN CLERK**

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Richard Bowran BSc.(Hons) MILCM

## MEETING OF THE TOWN COUNCIL

You are summoned to attend the Meeting of the Town Council which will take place on **Monday 24 July 2017** at 7.30pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, appearing to read 'Richard Bowran', written over a horizontal line.

Town Clerk  
18 July 2017

## AGENDA

The meeting will be preceded by a presentation by Taylor-Wimpey on their proposals for the development of the site to the north of West Road as detailed in the proposed District Plan.

Welcome by the Town Mayor followed by Prayers

**17/45 APOLOGIES FOR ABSENCE**

To receive any apologies for absence

**17/46 DECLARATIONS OF PECUNIARY INTEREST**

To receive any Declarations of Interest by Members

**17/47 CO-OPTION TO FILL THE VACANCY ON THE TOWN COUNCIL**

To invite interest persons to make a short presentation to Members relating to their interest in being co-opted to serve as a councillor.

*[written representations received attached as Appendix A]*

To appoint, if it is so wished, a person to serve as a town councillor.  
To invite the appointee to sign the Declaration of Acceptance of Office and join Members at the council table.

**17/48 PUBLIC FORUM**

To receive representations from members of the public on matters within the remit of the Town Council

**17/49 MINUTES**



To approve as a correct record the minutes of the Meeting of the Town Council held on 26 June 2017 (M02) *[Appendix B]*

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

**17/50 PLANNING COMMITTEE**  
To receive and note the minutes of the Planning Committee Meetings held on:

- [📄]
- 26 June 2017 (P02) [Appendix C]
  - 17 July (P03) [Appendix D]

**17/51 AMENITIES COMMITTEE**  
To receive and note the minutes of the Amenities Committee Meeting held on:

- [📄]
- 17 July 2017 (A01) [Appendix E]

[📄] [👤]  
To approve the Terms of Reference for the Amenities Committee as recommended by the committee. [Appendix F]

**17/52 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**  
To receive Mayor's appointments and communications

**17/53 REPRESENTATIVES REPORTS**  
To receive representatives reports from:

- County Councillor
- District Councillors
- Hertfordshire Police
- Other Representatives

**17/54 TOWN CLERK'S REPORT**  
To receive and note the Town Clerk's report for the month of July 2017 [Appendix G]

**17/55 TOWN PROJECT MANAGER'S REPORT**  
To receive and note the Town Project Manager's report for the month of July 2017 [Appendix H]

**17/56 GRANT APPLICATIONS**  
To consider Grant applications from the following:

[📄] [👤]  
[📄] [👤]  
[📄] [👤]

Al's Adventures in Wonderland	Support for schools visits	£500
Sawbo Schools Challenge	Printing and Publicity material	£500
Sawbridgeworth Neuro Centres	Wheelchair accessible pathway	£500

[Appendix I]

**17/57 PROPOSAL FROM HERTS CC TO CO-LOCATE SAWBRIDGEWORTH FIRE STATION AND SAWBRIDGEWORTH LIBRARY.**  
To note the response to East Herts District Council by the Town Council following the feed-back received from Members [Appendix J]

**17/58 RESPONSE TO CONSULTATION ON CONTENTS OF NEW EHDC PARKING ENFORCEMENT CONTRACT**  
To note the response to East Herts District Council by the Town Council following the feed-back received from Members [Appendix K]

- 17/59 CONSULTATION BY THE POLICE AND CRIME COMMISSIONER**  
To consider a response by the Town Council to the proposal by the Police and Crime Commissioner to combine the management of the Hertfordshire Fire and Rescue Service with the Constabulary.

Attached are:

- [📎]  
[📎]
- Letter from the Police and Crime Commissioner [*Appendix L*]
  - Summary of the Business Case [*Appendix M*]

- 17/60 EAST HERTS DISTRICT PLAN**  
To report on any information received relating to the public examination of the East Herts District Plan.

To discuss the town council's response to any current topic open for public examination

- 17/61 DEPOSIT & CONSULTATION DOCUMENTS**  
To note receipt of any Documents for Noting and Consultation
- To note the EHDC on-line petition relating to the proposed withdrawal of support for the Leventhorpe leisure facility and swimming pool.
  - To note that there is a pending Road Closure Order for Springhall Road from 31 July for up to 18 months for water main connection works.
  - To note that there is a pending Road Closure Order for High Wych Road from the A1184 to Broadfields from 31 July for up to 18 months for water main connection works.

- 17/62 FINANCIAL REPORT**  
To note the current Financial Report

- 17/63 ACCOUNTS FOR PAYMENT**  
To note and approve accounts for payment

- 17/64 ITEMS FOR FUTURE AGENDAS**  
To consider any items for inclusion on future agendas.

**Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.**