

Sawbridgeworth Town Council



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MAYOR
Cllr Barry Hodges JP

TOWN CLERK
Richard Bowran BSc.(Hons) MILCM

To all Town Councillors

MEETING OF THE TOWN COUNCIL

You are summoned to attend the Meeting of the Town Council which will take place on **Monday 30 July 2012** at 7.30pm at The Council Office, 49-51 Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink that reads 'Richard Bowran'.

Town Clerk
24 July 2012

AGENDA

Welcome by the Town Mayor followed by Prayers

12/45 APOLOGIES FOR ABSENCE

To receive any apologies for absence

12/46 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Town Council

12/47 DECLARATIONS OF INTEREST

To receive any Declarations of Interest by Members¹

12/48 MINUTES



To approve as a correct record the minutes of the meeting of the Town Council held on 25 June 2012 (M02)

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

12/49 PLANNING COMMITTEE

To receive and note the minutes of the Planning Committee Meetings held on:



- 25 June 2012 (P03)
- 09 July 2012 (P04)

- 12/50 AMENITIES COMMITTEE**
To receive and note the minutes of the Amenities Committee Meeting held on:
[📄] • 09 July 2012 (A01)
- 12/51 COMMUNICATIONS WORKING PARTY**
To receive and note the first report of the Communications Working Party.
- 12/52 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**
To receive Mayor's appointments and communications
- 12/53 REPRESENTATIVES REPORTS**
To receive representatives reports from:
• County Councillor
• District Councillors
• Hertfordshire Police
• Footpaths Officer
• Other Representatives
- 12/54 FARMERS MARKET**
To report on the progress towards the re-launch of the Sawbridgeworth Farmers' Market in September 2012.
- 12/55 CIVIC CENTRE**
To report on the progress towards the creation of a Civic Centre for the benefit of the parishioners of Sawbridgeworth.
- 12/56 BELL STREET CAR PARK**
To report on the progress towards the launch of the new parking scheme in the Bell Street car park on Monday 06 August 2012.
- 12/57 FLY POSTING**
To report on the first month's operation of the agency agreement with EHDC on the regulation and removal of unauthorised Fly Posting in the town.
- 12/58 CLERK'S REPORT**
[📄] • Members' pecuniary interests
• External Audit
• Minibuses
• CCTV
• Security Cameras
- 12/59 SAWBRIDGEWORTH SCOUTS**
[👉] To determine the level of financial support that the Town Council will make available to the 1st Sawbridgeworth Scouts in respect of the proposed new scout hut to be built at the Kecksys site.
- 12/60 GRANT APPLICATIONS**
To consider Grant Applications from:
[📄] [👉] • B Stortford & Sawbridgeworth Street Pastors £ 1,500.00
• Bullfields Allotments Association £ 1,203.00
• Flying Start Montessori Nursery £ 500.00
• Sawbridgeworth Memorial Hall £ 500.00
• Sawbridgeworth Tennis Club £ 2,000.00

12/61 DEPOSIT & CONSULTATION DOCUMENTS

- Proposal by Peter Kaufeler of DeVille Estates Ltd to develop the area next to the Rivers Hospital. (Brochure is available for members to view)

12/62 FINANCIAL REPORT

To note the current Financial Report

12/63 ACCOUNTS FOR PAYMENT

To note and approve accounts for payment

i Where a matter arises at a meeting which relates to an interest which is a sensitive interest, the member shall not participate in a discussion or vote on the matter. If it is a sensitive interest which has not already been disclosed to the Monitoring Officer, the member shall disclose he/she has an interest but not the nature of it.

Where a matter arises at a meeting which relates to an pecuniary interest, the member shall not vote on the matter. He/she may speak on the matter only if members of the public are also allowed to speak at the meeting.

A member only has to declare his/her interest if it is not already entered in his/her register of interests or he/she has not notified the Monitoring Officer of it or if he/she speaks on the matter. If he/she holds a pecuniary interest which is a sensitive interest not already disclosed to the Monitoring Officer, he/she shall declare the interest but not the nature of the interest.

Where a matter arises at a meeting which relates to a financial interest of a friend, relative or close associate, the member shall disclose the nature of the interest and not vote on the matter. He/she may speak on the matter only if members of the public are also allowed to speak at the meeting. If it is a 'sensitive interest' the member shall declare the interest but not the nature of the interest.