

# Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth  
Hertfordshire CM21 9AN  
Tel: 01279 724537



**MAYOR**  
Cllr Greg Rattey

**TOWN CLERK**  
Christopher Hunt

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web: [www.sawbridgeworth-tc.gov.uk](http://www.sawbridgeworth-tc.gov.uk)

Cllrs Alder; E Buckmaster; R Buckmaster; Burmicz; Chester;  
Furnace; Parr; Parsad; Rattey; Rider; Royle and Wyatt

## **MEETING OF THE TOWN COUNCIL**

You are summoned to attend the meeting of the town council to be held at Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 27th June 2022** commencing at 7:30pm to transact the business as set out in the agenda below.

















Handwritten signature of Christopher Hunt in black ink.

Town Clerk  
21st June 2021

## **AGENDA**

Welcome by the Town Mayor followed by Thought for the Day.

- 22/26 APOLOGIES FOR ABSENCE**  
To receive any apologies for absence
- 22/27 DECLARATIONS OF PECUNIARY INTEREST**  
To receive any Declarations of Pecuniary Interest by Members
- 22/28 PUBLIC FORUM**  
To receive and respond to questions from members of the public, submitted to the Clerk by **5pm on Friday 24th June 2022**, on matters within the remit of the Town Council.
- 21/29 MINUTES**  
[📄] [👉] To approve as a correct record the minutes of the Annual Meeting of the town council held on 23rd May 2022 (M01) *[Attached]*
- To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- 22/30 PLANNING COMMITTEE**  
[📄] To receive and note the minutes of the Planning Committee held on 9th May 2022 (P19) *[Attached]*
- To receive and note the draft minutes of the Planning Committee held on 13th June 2022 (P01) *[Attached]*

- 22/31 FINANCE, POLICY and ECONOMIC DEVELOPMENT COMMITTEE**  
 To receive and note the draft minutes of the Finance, Policy and Economic Development Committee held on 13th June 2021 (F01)  
*[Attached]*
- 22/32 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2020-21**  
 1. To note the report of the Internal Auditor as reviewed by the Finance, Policy and Economic Development committee at its meeting on 13th June.
-   2. To approve and sign the Annual Governance Statement, as recommended by the Finance, Policy and Economic Development committee at its meeting on 13th June.
-   3. To approve and sign the Annual Return for 2021/22 as recommended by the Finance, Policy and Economic Development committee at its meeting on 13th June.
- 21/33 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**  
 To receive mayor's appointments and communications
- 21/34 REPRESENTATIVES REPORTS**  
 To receive representatives reports from:
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- County Councillor
  - District Councillors
  - Hertfordshire Police
  - Other Representatives
    - Cllr Royle
    - Cllr R Buckmaster
    - Cllr Furnace
- 22/35 TOWN CLERK REPORT**  
 To receive and note clerk's report for the month of June 2022.
- 22/36 UPDATE ON UKRAINE LOCAL SUPPORTING EVENTS**  
 To receive any updates of local Sawbridgeworth events  
 Cllr Royle
- 22/37 FREEDOM OF SAWBRIDGEWORTH**  
  To receive and resolve the revised process to award Freedom of Sawbridgeworth
- 22/38 GREATER ANGLIA STATION ADOPTION SCHEME**  
  To receive and resolve the proposal that the Town Council consider the adoption of the local railway station in line with the report submitted by Cllr Angus Wyatt
- 22/39 DEPOSIT & CONSULTATION DOCUMENTS**  
 To note receipt of any Documents for Noting and Consultation
- 22/40 FINANCIAL REPORT**  
 To note the current Financial Report
- 22/41 ACCOUNTS FOR PAYMENT**  
 To note and approve accounts for payment.
- 22/42 ITEMS FOR FUTURE AGENDAS**  
 To note any items for future agendas.

**22/43**

[👏]

**EXCLUSION OF PRESS AND PUBLIC**

To resolve that pursuant to the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during the consideration of the following agenda item.

**22/44**

[👏]

**ASSET DEVELOPMENT**

To receive a presentation on opportunities for future development of council assets.

**Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.**