

Sawbridgeworth Town Council



Sayesbury Manor, Bell Street, Sawbridgeworth
Hertfordshire CM21 9AN
Tel: 01279 724537

MAYOR
Cllr Ruth Buckmaster
TOWN CLERK
Christopher Hunt

e-mail: info@sawbridgeworth-tc.gov.uk
web: www.sawbridgeworth-tc.gov.uk

To: Cllrs E Buckmaster, R Buckmaster, N Parsad-Wyatt, G Rattey, R Smith, S Smith

FINANCE, POLICY and ECONOMIC DEVELOPMENT COMMITTEE

You are invited to a meeting of this committee of the Council which will take place on **Monday 15th January 2024 at the conclusion of the Planning Meeting scheduled at 7:30pm** at Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

Town Clerk
8th January 2024

Agenda

F 23/24 APOLOGIES FOR ABSENCE
[👏] To receive and approve any apologies for absence.








F 23/25 DECLARATIONS OF INTEREST
To receive any Declarations of Interest by Members

F 23/26 MINUTES
[👏][📄] To approve as a correct record the minutes of the Finance, Policy and Economic Development Committee held on 11th September 2023 (F02) [Appendix A]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

- Motion postponed for further investigation into the water use and increased water charges from October 2023

Actions	
Cllr E Buckmaster to circulate to forward the link to the rural bus funding stream	Completed
Councillor engagement update to include the results of the action plan engagement	Update at this meeting to be minuted.

- F 23/27 STAFF MATTERS**
 To consider any matters relating to members of staff, Clerks report refers. *[Appendix B]*
- F 23/28 FINANCE MATTERS**
 Budget 2023/24
-  To review the draft budget and Clerks report for the year 2023/24; to respond to any written questions put to the Chair of F&P or The Clerk prior to the meeting; to receive any supplementary questions for clarification.
-  To make a recommendation for adoption of the budget by Council.
- (Notes detailing budget projection and draft budget will be sent independently.)*
- F 23/29 JUBILEE GARDENS**
 To receive an update on the Jubilee Gardens
Verbal update Cllr R Buckmaster, Town Clerk
- F 23/30 COUNCILLOR ENGAGEMENT**
 To discuss engagement opportunities for councillors
- Cross border meeting with Sheering Parish Council
[Appendix C]
 - Councillor engagement from Action plan
- F 23/31 ECONOMIC DEVELOPMENT**
 To discuss proposals for promoting economic development in the town:
- Local business working in partnership events.
Verbal update, Cllr Greg Rattey
- F 23/32 POLICY MATTERS**
 To consider any matters relating to policies for the future development of Town Council services to the community.
- To approve the draft document, Financial Regulations 2024
[Appendix D]
- F 23/33 INCOME and EXPENDITURE REPORT**
 Clerks report for month nine of the 2023/24 financial year.
[Appendix E]
- F 23/34 FUNDING OPPORTUNITIES**
 For all members of the committee to explore funding opportunities.
- Sawbobus opportunities for sponsorship
 - Jubilee Gardens funding
- F 23/35 ITEMS FOR FUTURE AGENDAS**
 To consider any items for inclusion on future agendas.