

Sawbridgeworth Town Council



Sayesbury Manor, Bell Street, Sawbridgeworth
Hertfordshire CM21 9AN
Tel: 01279 724537

e-mail: info@sawbridgeworth-tc.gov.uk
web: www.sawbridgeworth-tc.gov.uk

MAYOR
Cllr Reece Smith
TOWN CLERK
Christopher Hunt CILCA

To: Cllrs E Buckmaster, R Buckmaster, N Parsad-Wyatt, G Rattey, R Smith, S Smith

FINANCE, POLICY & ECONOMIC DEVELOPMENT COMMITTEE

You are invited to a meeting of this committee of the Council which will take place on **Monday 10th June 2024 following the planning committee meeting starting at 7pm** at Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

Handwritten signature of Christopher Hunt, Town Clerk.

Town Clerk
4th June 2024

Agenda

- F 24/01 ELECTION OF CHAIRMAN**
[👏] To elect a Chairman of the Committee for the year 2024/25.
- F 24/02 ELECTION OF VICE CHAIRMAN**
[👏] To elect a Vice Chairman of the Committee for the year 2024/25.
- F 24/03 APOLOGIES FOR ABSENCE**
To receive any apologies for absence
- PUBLIC FORUM**
To receive representations from members of the public on matters within the remit of the Finance, Policy and Economic Development Committee.
- F 24/04 DECLARATIONS OF INTEREST**
To receive any Declarations of Interest by Members
- F 24/05 MINUTES**
[📄][👏] To approve as a correct record the minutes of the Finance and Policy Committee held on 15th April 2024 (F04) *[Attached]*
To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- F 24/06 STAFF MATTERS**
[📄] To consider any matters relating to members of staff, Clerks report refers. *[Attached]*

F 24/07 FINANCE MATTERS

To consider any matters relating to the finances and year end arrangements of the Council

[👏]

- To advise members of arrangements following the visit of the Internal Auditor.
- To advise members of the arrangements for External Audit by PKF Littlejohn.
- To advise members of the draft Annual Return for 2023/24 and recommend adoption by council.

[To be presented at the meeting by the Clerk as being updated this week].

F 24/08 JUBILEE GARDENS WORKING PARTY

To receive an update on the current position of the project,
Cllr R Buckmaster, the Clerk

F 24/09 ECONOMIC DEVELOPMENT

To discuss proposals for promoting economic development in the town:

- Local business update
Cllr Rattey

F 24/10 COUNCILLOR ENGAGEMENT

To discuss ideas over the summer period and after the general election recognising the pre election period of sensitivity

F 24/11 REDUCING THE COUNCILS CARBON FOOTPRINT

To discuss the following items to present a motion to the next full Town Council meeting.

- To achieve net zero for the council's own generated emissions by 2030 and do all that we can to assist in achieving this by the same year for the wider town.
- In the interim, commit the council to reducing its own carbon footprint to an absolute minimum by May 2027 [end of current council's term] whilst at the same time identifying a pathway to offset its residual carbon. This means that by 2027 the council will have a clear plan in place to deliver its services with net zero carbon emissions.

F 24/12 BUILDING LEASE OF THE HAILEY CENTRE

[📄][👏]

To receive an update on the lease and to agree next steps.

F 24/13 FUNDING OPPORTUNITIES

For all members of the committee to explore funding opportunities.

F 24/14 ITEMS FOR FUTURE AGENDAS

To consider any items for inclusion on future agendas.

Members of the public and press are cordially invited to attend meetings of the council and its committees