

# Sawbridgeworth Town Council



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MAYOR  
Cllr Greg Rattey  
TOWN CLERK  
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To: Cllrs Alder, E Buckmaster, R Buckmaster, Rider, Parsad, [Cllr Rattey]

## **FINANCE, POLICY and ECONOMIC DEVELOPMENT COMMITTEE**

You are invited to a meeting of this committee of the Council which will take place on **Monday 16<sup>th</sup> January 2023** at **8pm** at Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

Town Clerk  
6<sup>th</sup> January 2023

## **Agenda**

- F 22/24 APOLOGIES FOR ABSENCE**  
[👏] To receive any apologies for absence
- F 22/25 DECLARATIONS OF INTEREST**  
To receive any Declarations of Interest by Members
- F 22/26 MINUTES**  
[👏][📄] To approve as a correct record the minutes of the Finance and Policy Committee held on 12<sup>th</sup> September 2022 (FO2) [Attached]  
  
To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- F 22/27 STAFF MATTERS**  
To consider any matters relating to members of staff.
  - Current staffing update on numbers and profiles.
  - Staff appraisals and 2023 planning
- F 22/28 FINANCE MATTERS**  
Budget 2023/24  
  
[📄][📄] To review the draft budget and Clerks report for the year 2023/24; to respond to any written questions put to the Chair of F&P or The Clerk prior to the meeting; to receive any supplementary questions for clarification.  
  
[👏] To make a recommendation for adoption of the budget by Council.  
  
(Attached are the Draft Budget and Notes to the Budget)

**F 22/29 POLICY MATTERS**

To consider any matters relating to policies for the future development of Town Council services to the community.

[📄]

To review policy 3.3 Vexatious behaviour

[📄]

To review policy 3.4 Petitions

[📄]

To review policy 6.12 Fly Posting Procedure

**F 22/30 JUBILEE GARDENS (TOWN GREEN) WORKING PARTY**

To receive an update on the current position of the project,  
*Cllr R Buckmaster*

**F 22/31 TOWN MARKET**

To receive updates on progress of the project.  
*Town Projects Manager*

**F 22/32 COUNCILLOR ENGAGEMENT**

New year engagement opportunities

**F 22/33 FUNDING OPPORTUNITIES**

For all members of the committee to explore funding opportunities.

- SawboBus status to date re funding
- Jubilee Gardens funding

**F 22/34 ITEMS FOR FUTURE AGENDAS**

To consider any items for inclusion on future agendas.