

# Sawbridgeworth Town Council



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MAYOR

Cllr Barry Hodges JP

T OWN CLERK

Richard Bowran BSc.(Hons) MILCM

To: Cllrs Alder, Buckmaster, Filler, Hodges, and Mitchell

## FINANCE AND POLICY COMMITTEE

You are summoned to a meeting of this committee of the Council which will take place on **Monday 24 September 2012** following the meeting of the Planning Committee, at around 8.30pm, at 49-51 Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, appearing to read 'Richard Bowran', written over a horizontal line.

Town Clerk  
18 September 2012

## AGENDA

- F 12/10 APOLOGIES FOR ABSENCE**  
To receive any apologies for absence
- F 12/11 DECLARATIONS OF INTEREST**  
To receive any Declarations of Interest by Members
- F 12/12 PUBLIC FORUM**  
To receive representations from members of the public on matters within the remit of the Finance and Policy Committee
- F 12/13 MINUTES**  
To approve as a correct record the minutes of the Finance and Policy Committee held on 11 June 2012 (F01)
- [📄] [👉]
- To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- F 12/14 STAFF MATTERS**  
To consider any matters relating to members of staff.
- F 12/15 FINANCE MATTERS**  
To consider any matters relating to the finances of the Council
- Notice of conclusion of Audit for 2011/12
  - Items arising from audit for noting
- F 12/16 CAR PARK PROJECT**  
To receive the Clerks report on the financial consequences of the "First Hour Free" project in the Bell Street car park.
- F 12/17 CIVIC CENTRE PROJECT**  
To receive the Clerks report on the progress of the construction of the new Civic Centre at Sayesbury Manor Cottage.

**F 12/18      MEMORIAL HALL PROJECT**

To review the progress and financial report from the Trustees of the Memorial Hall relating to the refurbishment project.

To renew the delegated authority for the Clerk to sanction further expenditure on the project

**F 12/19      POLICY MATTERS**

To review the Policy Statement for the future development of Town Council services to the community.

Members of the public and the press are welcome to attend Meetings and Committees of the Town Council.