

# Sawbridgeworth Town Council

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**MAYOR**  
Cllr Annelise Furnace  
**TOWN CLERK**  
Richard Bowran BSc.(Hons) PSLCC

To: Cllrs Alder, R Buckmaster, Chester, Patel, Rattey and Royle (Cllr Furnace)

## **ECONOMIC DEVELOPMENT & TOWN ACTION PLAN COMMITTEE**

You are invited to attend a meeting of this committee to be held via the video conference service **Zoom** on **Monday 09 November 2020 at 19:30** to transact the business as set out in the agenda below.

A handwritten signature in black ink that reads "Richard Bowran".

Town Clerk  
03 November 2020

### **AGENDA**

- E 20/32 APOLOGIES FOR ABSENCE**  
To receive any apologies for absence
- E 20/33 PUBLIC FORUM**  
To respond to questions from members of the public on matters within the remit of the ED&STAP Committee.
- E 20/34 DECLARATIONS OF INTEREST**  
To receive any Declarations of Pecuniary Interest by Members
- E 20/35 MINUTES**  
To approve as a correct record the minutes of the Committee Meeting held on 19 October 2020 (E02A) *[Attached]*  
[📄] [👏]  
To attend to any matters arising from the Minutes and not covered by the current agenda.
- E 20/36 TOWN BRANDING**  
To review recommended iconography for Town Branding, to hold a Zoom meeting with Design Chambers and to make a recommendation to council.  
[👏]
- E 20/37 TOWN GREEN**  
To review proposals for the development of Town Green. To consider the following:  
[📄]  
1. Topographical Survey *[attached in part]*  
2. Arboricultural Survey *{to follow}*  
3. Advice and Proposal by EHDC Conservation Officer *[attached]*  
To determine the next steps to be taken

- E 20/38 TOWN ACTION PLAN 2020-24**  
To note and review the latest iteration of the Town Action Plan.  
*[forwarded separately by Cllr Royle]*
- E 20/39 CREATION OF A MARKET**  
To review proposal for the creation of a new market within the confines of the current Covid advice.
- E 20/40 SHOP LOCAL CAMPAIGN**  
To review proposal for a Shop Local campaign for the centre of Sawbridgeworth
- E 20/41 ITEMS FOR FUTURE AGENDAS**  
To consider any items for inclusion on future agendas.

Members of the public and press are cordially invited to attend all meetings of the council and its committees

**Zoom Link:**

<https://us02web.zoom.us/j/82098516089?pwd=c1RVRmVPeUU5dXBCSXJTNmEwWm5odz09>

Meeting ID: 820 9851 6089

Passcode: 566884