

SAWBRIDGEWORTH TOWN COUNCIL

ANNUAL MEETING OF THE TOWN COUNCIL Minutes

of the Annual Meeting of Sawbridgeworth Town Council held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth at 7.30 pm on **Monday 21 May 2018**.

Those present

Cllr Sotirios Adamopoulos	Cllr Pat Coysten
Cllr Angela Alder	Cllr Annelise Furnace
Cllr Roger Beeching	Cllr Don Hall
Cllr Eric Buckmaster	Cllr Heather Riches
Cllr Ruth Buckmaster	Cllr David Royle
Cllr John Burmicz	

In attendance:

3 members of the public	Lisa Dale – Admin Officer
R Bowran - Town Clerk	Joanne Sargent – Town Projects Manager

Welcome by the Mayor,
Prayers were read by Cllr Royle

18/01 ELECTION OF TOWN MAYOR

Resolved: To elect Cllr Angela Alder as Town Mayor for the civic year 2018/19
[Prop Cllr E Buckmaster; Secd Cllr Hall]

18/02 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Alder signed the Declaration of Acceptance of Office and took the chair.

In accepting the Office of Mayor for the coming year I wish publicly to place on record our thanks to our outgoing Mayor Cllr Mrs Ruth Buckmaster for her year of outstanding service to our town of Sawbridgeworth. This has indeed been a year of many "firsts" for you and you have fulfilled all your public duties with dignity and good humour and been an excellent Ambassador for our town. It is my pleasure on behalf of the people of Sawbridgeworth, our Town and District Councillors, County Councillor and our own staff to thank you for your memorable contribution to the life and history of Sawbridgeworth during 2017/18.

Fellow Councillors, I would like to thank you for the honour bestowed on me to serve as your Mayor during the coming year.

I would like just to take a few minutes outlining some of the key issues confronting Sawbridgeworth at this time and how we might address them as Councillors and a community.

One of the first will be to invite representatives from community groups and particularly residents to the consultation on the proposals by the three developers which is being held in this chamber on Monday 4th June. With these big developments we need to refresh

our Town Action Plan which is being re-established as the Town Action Plan and Economic Development but now as a full Committee.

However, we also must address the growing infrastructure needs of current residents and be particularly mindful of the pressure on these by the three additional housing developments in West Road and London Road. We will need to be vigilant in protecting what we value in our town while planning to increase the social and leisure facilities and at the same time recognising the inevitability of the demand for additional homes.

In the wider picture we are between two large towns and what affects their development will also impact us, especially with regard to congestion and air pollution on our roads.

During my year I will vigorously support any initiatives driven by and endorsed by this Council hopefully a return to a regular Market.

I look forward once again to visiting our schools, uniformed organisations, youth groups, community groups, church groups and attending the wide variety of community events taking place during the year. These community activities demonstrate the essence of our values let us celebrate them together with real pride in our town.

I, for one, pledge myself to do all within my power to enhance the quality of life for all our residents during my year in office and with your help much can be achieved.

In conclusion, my chosen charity for the year is the Jacob's Neurological Centre at Rivers Hospital a unit for people who have suffered severe trauma sometimes in road accidents or other catastrophic incident. I hope you will all feel able to support any of the fund raising events being organised to benefit this Charity where they are hoping to raise money to extend the path from the Centre towards the meadows on the Rivers Orchard site. Perhaps I can end with a plug for Cllr Roger Beeching's Music in the Garden in June where this charity is the beneficiary. Do please support it.

Thank you

18/03 APOLOGIES FOR ABSENCE

To receive any apologies for absence. There were none.
Cllr Shaw was absent.

18/04 THE RETIRING MAYOR

To receive an address from the retiring Mayor, Cllr R Buckmaster.

First my very best wishes for the coming year to our new mayor. There isn't any advice I could possibly give you since you have experienced all of this many times before but I'm sure you will enjoy your year as much as I have.

Eric and I have spent quite a lot of time together but it has all been on official business so we plan to take some proper breaks over the coming months.

The past year has been a wonderful experience for me. On three previous years I had accompanied Eric as consort, but this time it was in my own right.

Representing the town is a great responsibility and a privilege, and a chance to meet and work with so many of our community organisations, clubs, and our local schools. One of the achievements I am most pleased with is in formalising our relationship with our new Town Twinning partner Moosburg, through counter signing the charter with their mayor here in March. I'd like to thank Eric and David for their help in organising that.

I will also have great memories of the trip to St Julienne with the World War 1 committee for the unveiling of the memorial to the Hertfordshire regiment. I'd like to thank Joanne and the committee for all their work during the four year commemorations and I look forward to seeing the planned book recording the activities of the four years.

I'd like to thank all of the staff and members of the council for their support during the past year. Earlier this month we held the civic awards evening to recognise our community champions. It was also the occasion where I was able to present the cheques to my two charities Make Lunch and High Wych preschool Nursery. We raised over £4,000 which we split between the two.

As you may all be aware the role of mayor is a considerable commitment which would not be possible without the help and support of those closest to us. Eric has supported me in the past year just by being by my side throughout.

I don't know whether or not I'll have the pleasure of doing this again but I'll keep some very happy memories of all the things I have done and all of the people I have met in Sawbridgeworth and across the District.

The Mayor presented Cllr R Buckmaster with a Past Mayor's medal.

18/05 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Interest by Members
There were none.

18/06 ELECTION OF DEPUTY TOWN MAYOR

Nominations were received for:

- Cllr Beeching [*Prop Cllr Burnicz; Secd Cllr E Buckmaster*]
- Cllr Riches [*Prop Cllr Hall; Secd Cllr Adamopoulos*]

Of the 11 Members present by a show of hands Cllr Beeching received 5 votes and Cllr Riches received 6 votes.

Resolved: That Cllr Riches be elected as Deputy Town Mayor for the civic year 2018/19

18/07 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Town Council.

John Burmicz highlighted the campaign in Hatfield Heath to prevent the demolition of a WW2 POW camp in favour of a development of executive homes. He asked for council support for the campaign. *It was agreed that the Clerk should send a letter of support to the campaign organisers.*

18/08 MINUTES

Resolved: To approve as a correct record the minutes of the Council Meeting held on 30 April 2018 (M10)
[Prop Cllr E Buckmaster; Secd Cllr Burmicz]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda. There were none.

18/09 PLANNING COMMITTEE

Received and Noted: The minutes of the Planning Committee Meeting held on:

- 30 April 2018 (P18)

Received and Noted: The draft minutes of the Planning Committee Meeting held on:

- 14 May 2018 (P19)

18/10 AMENITIES COMMITTEE

Received and Noted: The draft minutes of the Amenities Committee Meeting held on:

- 14 May 2018 (A03)

18/11 MAYOR'S CORRESPONDENCE/COMMUNICATIONS

The Mayor highlighted the Civic Service to be held on 03 June and encouraged members to attend as part of their duty as councillors.

The Mayor reminded Members that they needed to work together to support the aims and objectives of the town council, to attend official functions and if nominated as a champion or representative, to report back to council.

To receive representatives reports from:

- o County Councillor E Buckmaster congratulated Cllr Alder o her appointment and reported:
 - o As part of HCC Children's Services, YC Hertfordshire has a key part to play in prevention and early intervention - improving outcomes for young people and contributing to the County's vision and priorities.
 - o YC Hertfordshire currently provides youth work projects and programmes, information, advice, careers guidance, work related learning, outdoor education and support for young people aged 13-19 (up to 25 for young people with learning disabilities and for young people leaving care support is provided to the age of 21).
 - o Following a brief consultation at the end of 2017, a remodelling process has begun to further develop the Service's targeted prevention and early intervention to support young people who are challenged in education, their community or home life in order to ensure access to a range of opportunities enjoyed by their peers and a successful transition to adulthood.
 - o They are keen to hear your views as to the proposed themes and priorities of the Service. Please follow the link <https://surveys.hertfordshire.gov.uk/s/5GT2X/> to a brief survey outlining the Service proposals;

Duke of Edinburgh's Award

- o More than 3,000 young people in Hertfordshire achieved bronze, silver or gold awards over the last year, under the YC Hertfordshire licence. 214 young people achieved their gold award, which is a 12 percent increase on last year. Over the last year there has been a significant increase in enrolments for the award, with 5,690 new starters. There are now more than 10,400 young people across the county participating in a DoE programme. There are currently 98 different venues across the county, supporting young people to achieve their awards. These include schools/ academies and ten YC Hertfordshire centres.

Locality Budget Scheme

- o The 2018/19 Budget Year does not officially open until 1st June. However, the application form is available on the website and organisations can approach members and submit applications. Furthermore, urgent payments -perhaps for events happening in May - can be processed before 1st June on request.

Rogue & Scams Team Report for April

- o Rogue Trader incidents in April have included cold calling for building maintenance and pressure washing. In one incident a vulnerable resident has had a knock on their door and been persuaded that work needs doing to their home. An initial small payment then increased with over £40,000 being handed over and another £20,000 demanded. The team are investigating the incident. They attended a large multi-agency operation with the police and other agencies focusing on rogue traders and modern slavery.
- o Talks on scams were given to police cadets, and to elderly residents at two Older Persons' Activity Learning and Safety (OPALS) events, in Rickmansworth and Stevenage.
- o A report was discussed at the Community Safety and Waste Management Cabinet Panel regarding the teams work on

safeguarding telephone scam victims by installing call blockers. It was well received and supported.

- o Two members of the team are now registered with the National Trading Standards Scams Team as Friends Against Scams Champions. They can give Friends Against Scams awareness sessions and encourage organisations to become Friends Against Scams Organisations. The National Trading Standards Scams team has set a target of having a million Friends Against Scams by 2020 and the team will do all it can to contribute to that target.

Scrutiny

- o Nascot Lawn respite centre for Children. A further scrutiny was held earlier this month and a final decision made by Herts Valleys Clinical Commissioning Group. £100,000 has been offered by each of Hertfordshire's CCGs towards provision of healthcare at 3 alternative locations of Herts County Council. Health Scrutiny has asked that discussions continue to ensure the continuing healthcare elements required by the children are funded and provided by the CCGs. Transitions to the alternative care settings will take many months and some extensions will need to be provided at West Hyde.

Leisure and Culture update

- o East Herts is currently consulting on options for a new Arts Centre in Bishops Stortford as part of the regeneration of the Old River Lane/Causeway site. On 12th May there was an opportunity for people to give their views on the matter at a consultation event. Many of the concerns centred on the future role of the existing Rhodes building but it could still act as a centre for the performing arts, dance, and culture in Bishops Stortford and act as a complementary location to the new arts centre.

Cutforth Road Junction Protection

- o In regard to the TRO for proposed Double Yellow Lines for protection of the Cutforth Road/Cambridge Road junction, the TRO team have recorded two responses; from the Police and from HCC Network Management. There have been no objections. I therefore agreed we proceed with the installation as currently proposed.

Highways Locality Budgets

- o I'll be reviewing options soon with officers to consider actions around Sheering Mill Lane/Fairway/Vantorts following the traffic flow study. Plus any other areas for priority around the town.

Secondary Transfer

- o Across Bishops Stortford, the number of families applying for secondary school places in September 2018 increased by 7% to 493, from 460 for September 2017 entry.
- o In Sawbridgeworth, the number of families applying for secondary school places has also increased by 8%, with 94 applicants from the parish for September 2017 entry, compared to 86 for September 2017 entry.
- o On secondary transfer allocation day (01 March 2018) in Bishops Stortford, the percentage of families offered a ranked school has decreased slightly, with 98.4% of applicants being offered a ranked school, compared to 99% in 2017. The percentage of children in Bishops Stortford offered their first preference school decreased to 76%, compared to 83% in 2017.
- o In Sawbridgeworth, the percentage of families offered a ranked

school increased to 100% compared to 97% in 2017. The percentage of children offered their first preference school also increased to 88%, compared to 87% in 2017.

Shaping Sawbridgeworth Masterplanning Next Steps

- o 4th June 6pm until 9pm at Town Council Public Consultation evening on three sites masterplans
- o 7th 4pm until 6:30pm June Shaping Sawbridgeworth steering Group Walking Cycling Study Report and wrap up session around masterplans and public consultation

Cllr Royle asked about The County Councils figures for the number of school places available and the demand for pre-school nursery places. *Cllr E Buckmaster did not have the figures to hand but would follow up the question.*

- o District Councillor A Alder
 - o I attended the following
 - o Seminar on Sustainability and Transformation Partnership at Hertfordshire County Hall - this is all about how the local health service is being reconfigured covering North and East Herts, West Herts and West Essex, mainly the Harlow area, for the delivery of health and social care.
 - o Another Task and Finish Group meeting on the Ground Maintenance Contract.
 - o A Community Transport Conference in Welwyn highlighting the voluntary aspect of community transport.
 - o The Annual Meeting of the District Council where the new Chair, Cllr Keith Warnell, a Bishop's Stortford Cllr. was elected.
 - o The Mayor making at Hertford
 - o Tomorrow I am going to Woking to look at a facility offering Extra Care for older residents and in the evening I will be attending the PAG meeting - Performance, Audit and Governance Scrutiny Committee.
- o District Councillor E Buckmaster mentioned
 - o The Sustainability Transformation Partnership
 - o Forever Active East Herts continues

Cllr Furnace asked about the provisions made for younger people. *Cllr E Buckmaster responded that this was being provided through the Sports Activato Network.*

- o Hertfordshire Police were not present

18/13 TOWN CLERK'S REPORT

Received and Noted: The Town Clerk's report for the month of May 2018

Additionally he reported the impending closure of the long term car park for 5 days in the second half of June for resurfacing and reline painting.

18/14 TOWN PROJECT MANAGER'S REPORT

Received and Noted: The Town Project Manager's report for the month of May 2018.

Additionally she reported the details of progress with the refurbishment of the War memorial. Cllr E Buckmaster advised on additional potential

sources of grant funding from EHDC.

18/15 THE HAILEY CENTRE REPORT

Received and Noted: The Hailey Centre Executive Committee Chairman's Report for 2017

18/16 YOUNG PEOPLE'S RECREATION CENTRE REPORT

Received and Noted: The Sawbridgeworth Young People's Recreation Centre Chairman's Report for 2017

18/17 COMMITTEE STRUCTURE

The following agenda items on Committee structure, committee membership, champions and representatives reflect the consensus of members at informal meetings.

I'd like to recommend them to you now for adoption this evening.

The committee I'd like to draw your attention to is the Town Action Plan and Economic Development. It will have an equal status with other committees but is very much outward facing and needs a lot of mutual co-operation between officers and members.

Members will have to agree the terms of reference, although the existing five key issues remain, traffic management, amenities and facilities, housing and planning, economic vibrancy and open spaces. Some of these are being progressed through Masterplanning. I think we can agree that Economic Development whether through cooperation with traders, technology, or introducing markets is a top priority for the town. Members will give officers a steer as to where to focus their attention so they in turn can make recommendations to the committee and council and inform the budget process. The committee can also agree with officers how and when public engagement can take place so that we have a unified approach. Public Ownership of the Town Action Plan will be achieved through the results of the local engagement.

Resolved: To agree the Committee structure for the year 2018/19
[Prop Cllr E Buckmaster; Secd Cllr Burmicz]
[Attached as Appendix A]

18/18 COMMITTEES

Resolved: To appoint Members to Committees, sub-Committees, Working Parties and Task and Finish Groups for the year 2018/19.
[Prop Cllr Burmicz; Secd Cllr Adamopoulos]
[Attached as Appendix B]

18/19 DELEGATION OF AUTHORITY

Resolved: To agree the delegation of authority to the Chairman and Deputy Chairman of the Planning Committee for the months of August and December.
[Prop Cllr R Buckmaster; Secd Cllr Beeching]

18/20 CHAMPIONS

Resolved: With an amendment from the draft proposal, to appoint Members as Champions for areas of Council responsibility.

[Prop Cllr E Buckmaster; Secd Cllr Beeching]

[Attached as Appendix C]

18/21 REPRESENTATIVES

Resolved: With the addition of community appointees to the SYPRC committee to appoint Members as representatives to serve on other organisations.

The mayor emphasised that Representatives should present their activities at each council meeting.

[Prop Cllr R Buckmaster; Secd Cllr E Buckmaster]

[Attached as Appendix D]

18/22 SUBSCRIPTIONS

Resolved: After agreeing not to continue with membership of the Community Transport Association, to make payment of Subscriptions for the year 2018/19

[Prop Cllr Adamopoulos; Secd Cllr Hall]

[Attached as Appendix E]

18/23 CALENDAR OF MEETINGS

Resolved: To approve the Calendar of Council and Committee meetings for the year to June 2019.

[Prop Cllr Burmicz; Secd Cllr Riches]

[Attached as Appendix F]

18/24 STANDING ORDERS

Resolved: To approve the continuation of current Standing Orders and to delegate to the F&P committee the adoption of the new Model Standing Orders as proposed by NALC – the National Association of Local Councils.

[Prop Cllr Royle; Secd Cllr Beeching]

18/25 FINANCIAL REGULATIONS

Resolved: To approve the continuation of current Financial Regulations and to delegate to the F&P committee consideration of any changes necessitated by the potential change in Standing Orders.

[Prop Cllr Burmicz; Secd Cllr E Buckmaster]

18/26 EAST HERTS DISTRICT PLAN

To report on any information received relating to current developments of the East Herts District Plan. Cllr E Buckmaster reported the public consultation scheduled for 04 June 2018. Feedback from the Planning Inspector is still awaited.

18/27 ANPR – AUTOMATIC NUMBER PLATE RECOGNITION

No proposal had been received relating to the provision of funding for the provision of two ANPR cameras at an estimated cost of £3,500 each. The matter was discussed and it was

Resolved: To delete this item from future agendas.

[Prop Cllr Beeching; Secd Cllr R Buckmaster]

18/28 GDPR – GENERAL DATA PROTECTION REGULATIONS

Resolved: To adopt a Policy for complying with the requirements of the General Data Protection Regulations, as recommended by the F&P committee. *Minute F17/33.1.* and as referenced in the council meeting dated 30 April 2018. *Minute 17/193.*

[Prop Cllr Beeching; Secd Cllr Riches]

18/29 DEPOSIT & CONSULTATION DOCUMENTS

To note receipt of any Documents for Noting and Consultation.
There were none

18/30 FINANCIAL REPORT

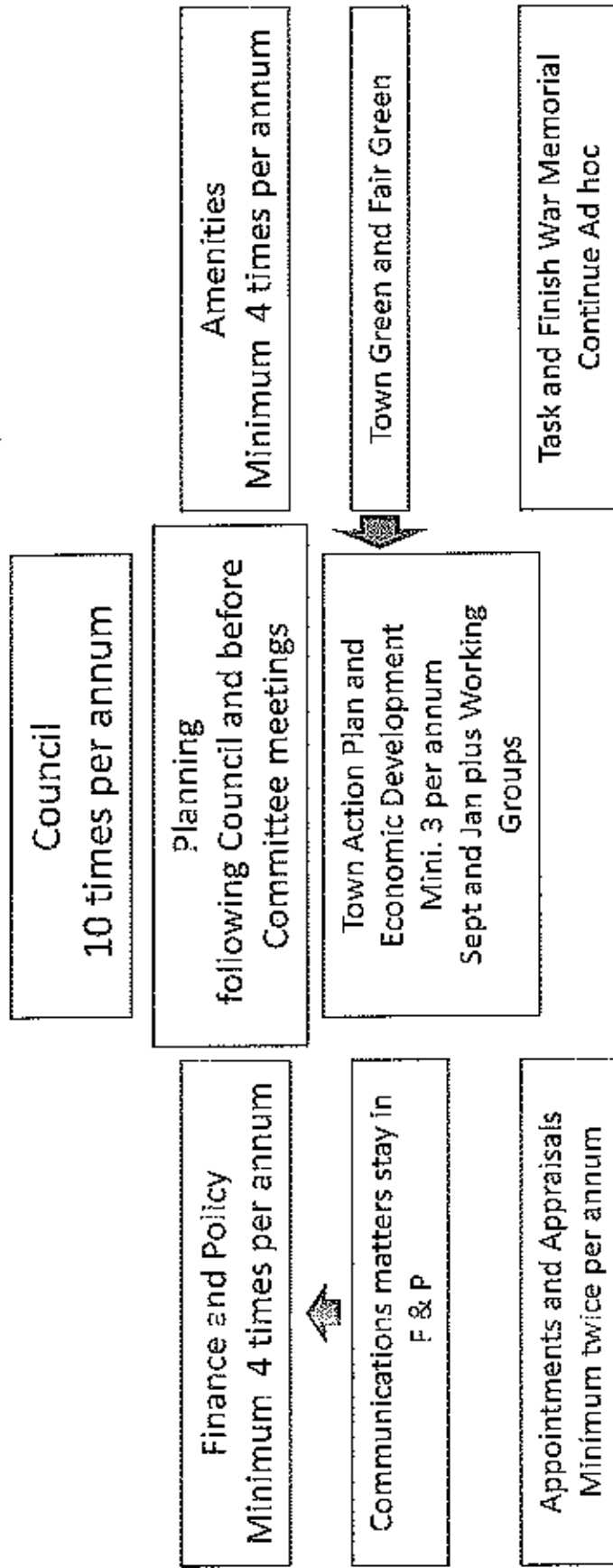
Noted: The current Financial Report

18/31 ACCOUNTS FOR PAYMENT

Noted and Agreed: Accounts for payment

Meeting closed at 20:35

Committee Structure : 2018/19



AM

Committee Membership

Council

Sotiri Adamopoulos, Angela Alder, Roger Beeching, Eric Buckmaster,
Ruth Buckmaster, John Burmicz, Pat Coysten, Annelise Furnace,
Don Hall, Heather Riches, David Royle, Mike Shaw

Finance and Policy

Angela Alder, Roger Beeching, David Royle,
Annelise Furnace, Eric Buckmaster, Ruth Buckmaster

Planning

Pat Coysten, Don Hall, Ruth Buckmaster,
Mike Shaw, David Royle, Heather Riches

Amenities

Roger Beeching, Annelise Furnace, John Burmicz,
Heather Riches, Pat Coysten, Sotiri Adamopoulos

Appointments and Appraisals

Angela Alder, John Burmicz, Eric Buckmaster

STAP & Economic Development

Angela Alder, John Burmicz, David Royle
Ruth Buckmaster, Heather Riches, Don Hall

Task and Finish War Memorial

Barry Hodges, Barry Leslie, Val Bright, Angela
Alder, Joanne Sargent, Richard Bowran

Mayor and Deputy Mayor to serve ex-officio on committees as at present

Champions 2018/19

- Allotments - chair of amenities committee
- Cemetery - chair of amenities committee Cllr Coysten special interest
- Footpaths and Recreation Areas Cllr Royle - with chair of Amenities
- Floral Displays and Planters Cllr Coysten
- Young People and Schools Cllr Royle - with mayor
- Town Action Plan and Economic Development
 - New Committee - with Working Group & consultations
- Emergency Plan Cllr E Buckmaster
- Transport and Community Buses Cllr Riches - with chair of Amenities
- Rivers Heritage Site and Orchard Cllr E Buckmaster
- Crime and Disorder champions Cllrs Shaw & Adamopoulos

APPENDIX C

Representatives 2018/19

- F & B Education Foundation (Sawbo and Harlow) Cllr R Buckmaster
- Hailey Centre Cllrs Alder, Coysten & Burmicz
- Mann Memorial Cottages Cllr Coysten
- Friends of Pishiobury Park Cllr Royle
- Sawbridgeworth Memorial Hall Trust Cllr R Buckmaster
- Sawbridgeworth Sports Association Cllr Royle
- Sawbridgeworth Town Twinning Associations Cllrs E Buckmaster & Royle
- Sawbridgeworth Trust Cllrs Alder & R Buckmaster
- Sawbridgeworth CVS (May Fayre) Cllrs E Buckmaster & Coysten
- Children's Centre/Family Service Cllr Alder
- Herts Association of Parish and Town Councils Cllr Alder
- SYPRC Cllrs..... Cllrs R Buckmaster, Royle, Adamopoulos & Furnace
Angela Alder, Ron Alder, Steve Day, Gill Hawkins, Jo Sargant & Harriet Smith
- STACC (Stansted Airport).....Cllr Alder

APPENDIX D

Sawbridgeworth Town Council

Subject: Subscriptions 2018-19

Date: 21 May 2018

	Resolved 2017/18	Proposed 2018/19
• Council for the Protection of Rural England (CPRE)	45.00	45.00
• National Association of Local Councils / Hertfordshire Association of Parish and Town Councils (NALC/HAPTC)	1,435.00	1,319.07
• Open Spaces Society (Direct Debit)	45.00	45.00
• Society of Local Council Clerks (SLCC)	335.00	355.00
• Institute of Local Council Management	60.00	60.00
• Institute of Cemeteries and Crematoria Management	90.00	90.00

Sawbridge North Town Council

Schedule of Council Meetings 2018/19

Month	Council	Planning Cttee	F & P Cttee	Amenities Cttee	STAP Cttee	Other meetings
2018 Jun	25 M02	11 P01 25 P02	11 F01			
Jul	23 M03	16 P03 23 P04		16 A01		16 A&A Cttee SA11
Aug						
Sep	24 M04	10 P05 24 P06	10 F02		10 S01	
Oct	29 M05	15 P07 29 P08		15 A02		
Nov	26 M06	12 P09 26 P10			12 S02	12 A&A Cttee SA12
Dec						
2019 Jan	28 M07	14 P11 28 P12	14 F03		14 S03	
Feb	25 M08	11 P13 25 P14		11 A03		
Mar	25 M09	11 P15 25 P16			11 S04	
Apr	29 M10	15 P17 29 P18	15 F04			08 Annual Town Meeting
May				06 A04	Assumes local elections will be on 02 May 2019	13 Annual Meeting of Town Council M01
Jun	24 M02	10 P01 24 P02	10 F01			

Unless otherwise stated:

- All meetings are on a Monday and are held in the Council Offices (unless otherwise stated)
- Meetings commence at 7.30pm; Working Party at 6.00pm; A&A Cttee at 3.00pm
- Planning Cttees follow on from full meetings of the Council but precede other Cttee meetings on the same date

Meeting Schedule 2018-19 Draft

26

Ledger : 1

Month : 2

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier :		Ridgeons Ltd	RIDG001				
30/04/2018	03971894823	Concrete mix		17.14	0.00	17.14	0.00
14/05/2018	03971944363	Post mix concrete		17.14	0.00	17.14	0.00
					0.00	34.28	
				Above paid on : 21/05/2018 By Cheque No 1736			
Supplier :		Breeze Office Solutions	BRZ001				
11/05/2018	102475	Pfty osh pad, various paper		94.99	0.00	94.99	0.00
					0.00	94.99	
				Above paid on : 21/05/2018 By Cheque No 1736			
Supplier :		L.H. Cook Plumbing & Heating Ltd	LHC001				
11/05/2018	78013	Supply & Fit new tap - Bthrooms		268.20	0.00	268.20	0.00
					0.00	268.20	
				Above paid on : 21/05/2018 By Cheque No 1737			
Supplier :		Beverly Porter	PORTER001				
16/05/2018	901	Payroll provision 2017/2018		1,187.50	0.00	1,187.50	0.00
					0.00	1,187.50	
				Above paid on : 21/05/2018 By Cheque No 1736			
Supplier :		Southern Electric	SSE001				
02/05/2018	0110	Unmetered supply to tel box		1.63	0.00	1.63	0.00
					0.00	1.63	
				Above paid on : 21/05/2018 By Cheque No 1739			
Supplier :		Branson Leisure Ltd	BRAN001				
01/05/2018	2335	BOUCHIER - Bench		665.98	0.00	665.98	0.00
01/05/2018	2336	PRIEST - Bench		751.20	0.00	751.20	0.00
04/05/2018	2341	JACKSON - Plain bench		559.20	0.00	559.20	0.00
					0.00	1,976.38	
				Above paid on : 21/05/2018 By Cheque No 1740			
Supplier :		Ernest Doe & Sons Ltd	DOE001				
02/05/2018	376539	Washers		117.98	0.00	117.98	0.00

17

		Ledger : 1	Month : 2	Linked to Cash Book : 1			
Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
18/05/2018	377570	Protective wear		63.68	0.00	63.68	0.00
					0.00	181.66	
				Above paid on : 21/05/2018 By Cheque No 1741			
		Supplier : David Atlam	ALLM001				
03/05/2018	4346	Service		609.16	0.00	609.16	0.00
17/05/2018	4352	Steering Rack & track rod ends		349.77	0.00	349.77	0.00
					0.00	958.93	
				Above paid on : 21/05/2018 By Cheque No 1742			
		Supplier : Gatos (Ford) Harlow	GATES001				
11/05/2018	5066182	Moulded wheel arch trim		168.47	0.00	168.47	0.00
11/05/2018	5066193	Clips for wheel arch		7.78	0.00	7.78	0.00
					0.00	176.25	
				Above paid on : 21/05/2018 By Cheque No 1743			
		Supplier : HFE Stigs Ltd	HFE001				
04/05/2018	INV16191	Bakers Walk Sign		215.88	0.00	215.88	0.00
					0.00	215.88	
				Above paid on : 21/05/2018 By Cheque No 1744			
		Supplier : Hertfordshire County Council	HERTSCC001				
20/04/2018	1860003827	Additional lump sum		4,000.00	0.00	4,000.00	0.00
					0.00	4,900.00	
				Above paid on : 21/05/2018 By Cheque No 1745			
		Supplier : Eden Springs UK Ltd	EDEN001				
25/04/2018	31/03140/68	Water, main rental, maintnace		43.82	0.00	43.82	0.00
					0.00	43.82	
				Above paid on : 21/05/2018 By Cheque No 1746			
		Supplier : Froom & Co Limited	FROOM001				
30/04/2018	37255	Delivered 24/4/18		252.00	0.00	252.00	0.00
					0.00	252.00	
				Above paid on : 21/05/2018 By Cheque No 1747			

Ledger : 1

Month : 2

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
		Supplier : John Miles & Son Tyre & Exhaust Cntr	MILES001				
19/05/2018	JM603224	Wheel alignment		36.00	0.00	36.00	0.00
					0.00	36.00	
				Above paid on : 21/05/2018 By Cheque No 1748			
		Supplier : Dale, Lisa	DALE001				
21/05/2018	210519	Monthly cleaning		115.00	0.00	115.00	0.00
					0.00	115.00	
				Above paid on : 21/05/2018 By Cheque No 1749			
PAYMENT TOTALS					0.00	9,642.52	

Cox

AA

19

Lodger : 1

Month : 2

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : Shadowfax Technology Limited			SHAD001				
18/05/2018	14984	Battery unit for server		274.54	0.00	274.54	0.00
					0.00	274.54	
				Above paid on : 21/05/2018 By Cheque No 1760			
Supplier : Moore & Son Ltd t/as Direct Moves			DMOVES001				
01/05/2018	12363	Tunnel Storage		105.60	0.00	105.60	0.00
					0.00	105.60	
				Above paid on : 21/05/2018 By Cheque No 1761			
Supplier : W.P.S. Insurance Brkrs & Rsk Svcs Ltd			WPS001				
15/05/2018	31759637	Insurance of Mower		1,085.19	0.00	1,085.19	0.00
15/05/2018	31760351	Renewal 13/08/18		4,443.40	0.00	4,443.40	0.00
					0.00	5,528.59	
				Above paid on : 21/05/2018 By Cheque No 1752			
PAYMENT TOTALS					0.00	5,908.73	

20

Ledger : 1

Month : 2

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
		Supplier : Rialtas Business Solutions Limited	RBS001				
18/05/2018	26121	Year End Closedown 17/18		750.41	0.00	750.41	0.00
					0.00	750.41	
				Above paid on : 21/05/2018 By Cheque No 1756			
PAYMENT TOTALS				0.00		750.41	

RA
21

Non-Purchase Ledger Cheques - May 2018

Cheque No	Payable to:	Amount:	Reason:	A/C Code:
1753	EHDC	40	Champagne Tasting Eve - Mayor & Consort	4215/210
1754	Frank Gowen	34.96	Saturday Bus Driving (05/05/18)	4045/700
1755	CASH	117.59	Petty Cash Top Up	Various

Total: 152.55

*Approved by
25th June 2018*