

Sawbridgeworth Town Council



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MAYOR
Cllr Salvatore Pagdades
TOWN CLERK
Christopher Hunt

To: Cllrs S Pagdades (Mayor) E Buckmaster; R Buckmaster; A Furnace; D Newell.
A Parsad-Wyatt; N Parsad-Wyatt; S Penney, G Rattey; J Rider; R Smith &
S Smith.

ANNUAL MEETING OF THE COUNCIL

You are summoned to attend the Annual Meeting of the Town Council which will take place on **Monday 18th May 2026 a 7pm** at the Council Chamber, Sayesbury Manor, Bell Street, Sawbridgeworth on commencing at **7pm** to transact the business set out in the agenda below. Members are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item.

Town Clerk
12th May 2026

Agenda

- 26/1 ELECTION OF TOWN MAYOR**
To elect a Town Mayor for the civic year 2026/27.
- 26/2 DECLARATION OF ACCEPTANCE OF OFFICE**
The Town Mayor to sign the Declaration of Acceptance of Office.
Town Mayor's Address
- 26/3 THE RETIRING MAYOR'S ADDRESS**
- 26/4 APOLOGIES FOR ABSENCE**
[👏] To receive any apologies for absence.
- 26/5 DECLARATIONS OF INTERESTS**
 - a) To receive any Declarations of Pecuniary Interest by Members
 - b) To receive Members' Declarations of other registrable interests
- 26/6 ELECTION OF DEPUTY TOWN MAYOR**
To elect a Deputy Town Mayor for the civic year 2026/27.
- 26/7 TO AGREE THE COMMITTEE STRUCTURE FOR THE YEAR 2026/27**
[see existing structure -- Appendix A]

- 26/8 TO APPOINT MEMBERS TO COMMITTEES, SUB-COMMITTEES, WORKING PARTIES AND TASK & FINISH GROUPS FOR THE YEAR 2026/27.**
- 26/9 TO APPOINT REPRESENTATIVES ON OUTSIDE BODIES AND CHAMPIONS**
[Current list --Appendix B]
- 26/10 TO CONSIDER THE PAYMENT OF SUBSCRIPTIONS FOR THE YEAR 2026/27**
[List of what we currently pay -- Appendix C]
- 26/11 TO APPROVE THE CALENDER OF MEETINGS FOR THE YEAR 2026/27.**
[Appendix D]
- 26/12 TO REVIEW THE COUNCIL'S STANDING ORDERS**
[There are no proposed changes from NALC/SLCC --Appendix E]
- 26/13 TO REVIEW THE COUNCIL'S FINANCIAL REGULATIONS**
[There are no proposed changes from NALC/SLCC Appendix F]
- 26/14 TO REVIEW THE DIRECT DEBITS AND STANDING ORDERS HELD BY THE COUNCIL**
[Appendix G]
- 26/15 TO REVIEW THE SIGNATORIES HELD ON THE COUNCILS BANK AND INVESTMENT ACCOUNTS.**

All members of the public and press are welcome to attend.

