

# Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth  
Hertfordshire CM21 9AN  
Tel: 01279 724537



MAYOR  
Cllr Greg Rattey

TOWN CLERK  
Christopher Hunt

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Cllrs Alder; E Buckmaster; R Buckmaster; Burmicz; Chester;  
Furnace; Parr; Parsad; Rattey; Rider; Royle and Wyatt

## MEETING OF THE TOWN COUNCIL

You are summoned to attend the meeting of the town council to be held at Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 25th July 2022** commencing at 7:30pm to transact the business as set out in the agenda below.

Town Clerk  
19<sup>th</sup> July 2022

## AGENDA

Welcome by the Town Mayor followed by Thought for the Day.

- 22/45 APOLOGIES FOR ABSENCE**  
[🗣] To receive any apologies for absence
- 22/46 DECLARATIONS OF PECUNIARY INTEREST**  
To receive any Declarations of Pecuniary Interest by Members
- 22/47 PUBLIC FORUM**  
To receive and respond to questions from members of the public, submitted to the Clerk by **5pm on Friday 22nd July 2022**, on matters within the remit of the Town Council.
- 22/48 MINUTES**  
[🗣] [📄] To approve as a correct record the minutes of the Meeting of the Town Council held on 27<sup>th</sup> June 2022 (M02) [Attached]  
  
To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- 22/49 PLANNING COMMITTEE**  
[🗣] To receive and note the minutes of the Planning Committee held on 27th June 2022 (P02) [Attached]  
  
[🗣] To receive and note the draft minutes of the Planning Committee held on 11th July 2022 (P03) [Attached]

M03 Agenda 220725

Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.

- 22/50 TOWN ACTION PLAN AND AMENITIES COMMITTEE**  
 [C] To receive and note the draft minutes of the Town Action Plan and Amenities Committee held on 13th June 2021 (A01) [Attached]
- 22/51 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**  
 To receive mayor's appointments and communications
- 22/52 REPRESENTATIVES REPORTS**  
 To receive representatives reports from:  
 [C] • County Councillor  
 [C] • District Councillors  
 • Hertfordshire Police  
 [C] • Other Representatives  
 [C] • Cllr Royle  
 • Cllr R Buckmaster  
 • Cllr Furnace
- 22/53 TOWN CLERK REPORT**  
 [C] To receive and note clerk's report for the month of July 2022.
- 22/54 TOWN EVENTS MANAGER REPORT**  
 To receive a verbal update on the Towns Events Managers report for the month of July 2022.
- 22/55 GRANT APPLICATIONS**  
 To consider the following grant applications:
- [C] [C] 1. All Sorts Dementia Group  
 Music Venue Hire and Tuition Costs £500
- [C] [C] 2. Sawbridgeworth Local History Society  
 Nostalgia Day event funding £300
- [C] [C] 3. Southbrock Allotments Association  
 Lawn Mower £475
- [C] [C] 4. SYPRC – Services for Young People  
 Pitch hire for summer diversionary activities £80
- 22/56 UPDATE ON UKRAINE LOCAL SUPPORTING EVENTS**  
 To receive any updates of local Sawbridgeworth events  
 Cllr Royle
- 22/57 DEPOSIT & CONSULTATION DOCUMENTS**  
 [C] To note receipt of any Documents for Noting and Consultation
- 22/58 FINANCIAL REPORT**  
 To note the current Financial Report
- 22/59 ACCOUNTS FOR PAYMENT**  
 To note and approve accounts for payment.
- 22/60 ITEMS FOR FUTURE AGENDAS**  
 To note any items for future agendas.

- 22/61** **EXCLUSION OF PRESS AND PUBLIC**  
[C] [P]  
To resolve that pursuant to the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during the consideration of the following agenda item.
- 22/62** **FREEDOM OF SAWBRIDGEWORTH**  
[C] [P]  
To receive and resolve the nomination for Freedom of the Town nominated by Cllr John Rider and Cllr Angela Alder

# SAWBRIDGEWORTH TOWN COUNCIL

## MEETING OF THE TOWN COUNCIL Minutes

of the Meeting of Sawbridgeworth Town Council held at 19.30 in the Council Chamber,  
Sayesbury Manor, Bell Street on **Monday 27 June 2022**.

### Those present

Cllr Angela Alder  
Cllr Eric Buckmaster  
Cllr Ruth Buckmaster  
Cllr John Burmicz  
Cllr Craig Chester

Cllr Annelise Furnace  
Cllr Fred Parr  
Cllr Greg Ratley  
Cllr John Rider  
Cllr David Royle

### In attendance:

J Sargent – Interim Town Clerk

1 member of Hertfordshire Constabulary

Welcome by the Town Mayor followed by thought for the day from Cllr John Rider

### 22/26 APOLOGIES FOR ABSENCE

Cllr Nathan Parsad  
Cllr Angus Wyatt  
*Approved [Prop Cllr Rider; Secd Cllr R Buckmaster]*

### 22/27 DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of Pecuniary Interests.

### 22/28 PUBLIC FORUM

There were no questions raised

### 22/29 MINUTES

*Resolved:* To approve as a correct record the minutes of the Council Meeting held on 23rd May 2022 (M01)  
*[prop Cllr R Buckmaster; secd Cllr A Alder]*

There were no matters arising from these Minutes and not dealt with elsewhere on this Agenda.

### 22/30 PLANNING COMMITTEE

*Received and noted:* the minutes of the planning committee held on 9<sup>th</sup> May 2022 (P19)

*Received and noted:* the draft minutes of the planning committee held on 13<sup>th</sup> June 2022 (P01)

### 22/31 FINANCE AND POLICY COMMITTEE

*Received and noted:* the draft minutes of the Finance and Policy Committee held on 13<sup>th</sup> June 2022 (F01)

### 22/32 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2020-21

1. *Noted:* the report of the Internal Auditor as reviewed by the Finance, Policy and Economic Development committee at its

meeting on 13th June 2022.

2. **Resolved:** to approve and sign the Annual Governance Statement, as recommended by the Finance, Policy and Economic Development committee at its meeting on 13th June 2022.

*[prop Cllr A Furnace; secd Cllr E Buckmaster]*

3. **Resolved:** to approve and sign the Annual Return for 2020/21 as recommended by the F&P committee at its meeting on 13th June 2022.

*[prop Cllr A Alder; secd Cllr R Buckmaster]*

22/33

#### MAYOR'S CORRESPONDENCE/COMMUNICATIONS

To receive new Mayor's appointments and communications

Cllr G Rattey advised

- He attended the lighting of the beacon for the Queens jubilee celebrations which had a great atmosphere.
- Emily a 7 year old girl who had been making badges to raise money for Ukraine charity funding and passed him £125.
- Attended the Bishops Stortford Pride event
- Attended the Platinum Jubilee service at Great St Mary's Church
- Written the monthly article for the Flyer
- Attended the Bullfields Jubilee party and judged the cakes.
- Promoted a video on Sawbridgeworth
- He had started visiting and promoting every shop and business in Sawbridgeworth completing two or three visits to businesses per week.
- He had met with three senior police officers to discuss hate crime, he thanked the Clerk for arranging the meeting.

22/34

#### REPRESENTATIVES REPORTS

**Received and noted:** Representatives reports from:

- o County Councillor E Buckmaster additionally added;

- The speed and volume surveys for the North and West of the Town were being completed and the one near to Bullfields was indicating the support for introducing a 20mph zone.
- School Lane statutory consultation has been completed and subject to design work.
- Growth and transport plans are being assessed and he is looking for items that may impact on Sawbridgeworth and will share this with members.
- The local cycling and walking infrastructure plan are still in discussion with East Herts and County.
- He will move a 30mph sign in Sheering Mill Lane due to poor visibility.
- Sheering Mill Lane no entry design work is complete
- An explanation was made on the County Council grass cutting scheme to encourage growth of wild flowers but road safety would be met at junctions and grass cutting completed at these locations.
- From 2024 new waste disposal will be completed through energy recovery units and no longer into landfill.

- o Questions to the County Councillor:

- o Cllr A Furnace thanked Cllr E Buckmaster for persisting seeking funding for Sawbridgeworth but did he have anything further to add regarding walking

- and cycling plans.
  - o Cllr E Buckmaster will look at what can feasibly be done as cycling lanes are difficult to put in but other developments such as safe areas, routes and crossing points
- o District Councillor Cllr A Alder – referred to her report.
  - o Cllr A Furnace asked if there was an update on waiting times when contacting East Herts District Council.  
Cllr A Alder will update when she has any updates.
- o District Councillor Cllr R Buckmaster – updated on a shared prosperity fund meeting she had attended with Cllr E Buckmaster and the Clerk. She said there will be a push on getting money for Sawbridgeworth projects.
- o J Burmicz – updated he was working on issues with developers and planning issues.
- o Hertfordshire Police Report (Verbal report from PC S Marshall):
  - No steep rise in crime but 4 burglary dwellings have been recorded and 4 theft of motor vehicles but 3 had been recovered.
  - Damage had been caused to Great St Marys Church and further work is being completed to try and identify the offenders.
  - Bishops Stortford PCSO's will support Amanda now Paul has left until a new PCSO can be appointed.
  - E Bikes have been purchased for officer use and will be arriving soon.
- o Other Representatives –
  - Cllr D Royle, will continue to try and arrange school council meetings.
    - o Cllr A Furnace raised the positive news on the school placements being found for Ukrainian children she asked what policy was used to get the places.  
Cllr D Royle stated it was under a fair access policy and he was supporting applications for places still being sought.
  - Cllr R Buckmaster, updated on RHSO juice sales were going well but stock was short. Apple day will be on the 8<sup>th</sup> October 2022.  
SYPRC has a new treasurer and the AGM will be on the 5<sup>th</sup> July at 7:30pm
  - Cllr A Furnace, corrected a location on her report for the Repair Café now at Bullfields not Church House at the same time and date.
  - Cllr Royle and herself went on the marsh walk which was very interesting.

22/35

## OFFICERS REPORTS

The Clerk read from his report

The Events manager reported that the Christmas Lights event will be moved to a Sunday due to the demand completing it on a Saturday and impact on local residents. Possible date Sunday 4<sup>th</sup> December and

times will be decided nearer the time.

Cllr R Buckmaster asked if other groups will be made aware of the change of day

**Action** Jo Sargent will ensure other groups in the town are aware of the event times and dates.

22/36

Fun on the Field will be returning and will not be a commercial type event but more local charities and groups will be invited to run stalls.

#### UPDATE ON UKRAINE LOCAL SUPPORTING EVENTS

Cllr D Royle update members on the numbers of visa applications and arrivals and that one family had returned to Ukraine. Hertfordshire County Council are completing welfare checks, English lessons continue at the congregational church all supported by volunteers.

Cllr D Royle thanked Gary Hanson from the church for his support and the funding from Cllr E Buckmaster.

Cllr E Buckmaster wanted his thanks noted for the work being completed by Cllr D Royle

22/37

#### FREEDOM OF SAWBRIDGEWORTH

The Clerk update members on the policy and how to nominate people for the award and if this was to be adopted.

- o Cllr A Alder would like a medallion to be awarded with the certificate and

**Action** - Jo Sargent will explore sourcing these from a current supplier of Mayors medallions

**Resolved:** [prop Cllr A Alder; sec'd Cllr R Buckmaster]

22/38

#### GREATER ANGLIA STATION ADOPTION SCHEME

Cllr E Buckmaster updated members on the scheme to adopt a station with the positive points will little monetary investment the scheme would demand. Local sponsors and volunteers will be sought to ensure Sawbridgeworth station looks attractive and free from litter.

- o Cllr Alder and Furnace thought the scheme was a positive move to make the station and location more attractive.

**Resolved:** [prop Cllr A Alder; sec'd Cllr C Chester]

22/39

#### DEPOSIT & CONSULTATION DOCUMENTS

**Noted:** The deposit and consultation documents

22/40

#### FINANCIAL REPORT

**Noted:** The current Financial Report

22/41

#### ACCOUNTS FOR PAYMENT

**Noted and Approved:** Accounts for payment

22/42

#### ITEMS FOR FUTURE AGENDAS

There were no items for future agendas

22/43

#### EXCLUSION OF PRESS AND PUBLIC

To resolve that pursuant to the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during the consideration of the following agenda item – Asset development

**Resolved:** [prop Cllr R Buckmaster; sec'd Cllr A Alder]

*Meeting ended at 8:53pm*



# SAWBRIDGEWORTH TOWN COUNCIL

## PLANNING COMMITTEE

### Minutes

of the meeting of the Planning Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 27 June 2022** at 8.55pm.

#### Those present

Cllr Angela Alder  
Cllr Greg Rattey

Cllr Craig Chester

#### In attendance:

C Hunt – Town Clerk

#### P 22/12 APOLOGIES FOR ABSENCE

To receive and approve any apologies for absence. *Apologies received from Cllrs Parsad & Wyatt – annual leave. Cllr Parr was absent*

#### P 22/13 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Planning Committee. *There were none.*

#### P 22/14 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Interest by Members. *There were none.*

#### P 22/15 MINUTES

**Resolved:** To approve as a correct record the minutes of the Meeting held on:

- 13 June 2022 (P01)  
*[prop Cllr Rattey; secd Cllr Chester]*

To attend to any matters arising from these Minutes and not dealt with elsewhere on the Agenda. *There were none.*

#### P 22/16 NEIGHBOURING DEVELOPMENTS

To report & receive updates on proposed neighbouring developments. *There were none.*

#### P 22/17 PLANNING APPLICATIONS RECEIVED FROM EHDC

To consider Planning Applications received from EHDC since the last meeting of the Planning Committee.

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3/22/1177/HH

9 Kingsmead, CM21 9EY

Construction of side and rear part two storey, part single storey extension. Conversion of garage to habitable space. Construction of garage. Construction of front porch. Alterations to fenestration

**STC Comment:** Objection. Overdevelopment of site *[prop Cllr Chester; secd Cllr Rattey]*

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3/22/1245/FUL      Land East of London Road, Spellbrook, CM23 4AU  
[Erection of stable block/store](#)  
**STC Comment:** No objection [prop Cllr Chester; secd Cllr Ratley]

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**P 22/18      LATE PLANNING APPLICATIONS**

To deal with Planning Applications received from EHDC following the  
Publication of this Agenda and received before 24 June 2022.  
*There were none.*

**P 22/19      PLANNING DECISIONS MADE BY EHDC**

To receive Planning Decisions from EHDC.  
*Noted*

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**P 22/20      PLANNING APPEALS**

To receive notification from EHDC of Planning Appeals.  
*There were none.*

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Meeting Closed at 21.12pm

# SAWBRIDGEWORTH TOWN COUNCIL

## PLANNING COMMITTEE

### Minutes

of the meeting of the Planning Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth on **Monday 11 July 2022** at 7.35pm.

#### Those present

Cllr Angela Alder  
Cllr Frederick Parr  
Cllr Angus Wyatt

Cllr Craig Chester  
Cllr Nathan Parsad

#### In attendance:

C Hunt – Town Clerk

#### P 22/21 APOLOGIES FOR ABSENCE

To receive and approve any apologies for absence. Apologies received from Cllr Rattey *[prop Cllr Alder; secd Cllr Chester]*

#### P 22/22 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Planning Committee. There were none.

#### P 22/23 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Interest by Members. There were none. Cllr Alder did not wish to comment on Agenda Item P22/66 - 3/22/1310/HH - 21 Walnut Tree Crescent.

#### P 22/24 MINUTES

**Resolved:** To approve as a correct record the minutes of the Meeting held on:

- 27 June 2022 (P02) *[prop Cllr Chester; secd Cllr Alder]*

To attend to any matters arising from these Minutes and not dealt with elsewhere on the Agenda. There were none.

#### P 22/25 NEIGHBOURING DEVELOPMENTS

To report & receive updates on proposed neighbouring developments. There were none.

#### P 22/26 PLANNING APPLICATIONS RECEIVED FROM EHDC

To consider Planning Applications received from EHDC since the last meeting of the Planning Committee.

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3/22/0720/HH Lower Hamptons, 92A Station Rd, Sawbridgeworth CM21 9JY  
[Side cartlodge extension and single storey garden room with associated landscaping.](#)  
**STC Comment:** No objection *[prop Cllr Alder; secd Cllr Chester]*

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**3/22/1326/HH**      **Frodsham, The Drive, Sawbridgeworth CM21 9EP**  
Single storey rear extension with roof lantern. Garage conversion with new window to the front. Changes to fenestration to side and rear elevations.  
**STC Comment:** No objection [prop Cllr Wyatt; secd Cllr Alder]

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**3/22/1310/HH**      **21 Walnut Tree Crescent, Sawbridgeworth CM21 9EB**  
Loft conversion with three dormers and four rooflights to rear. Construction of two storey front extension with dormer. Conversion of garage to habitable space. Alterations to fenestration. Demolition of outbuilding.  
**STC Comment:** No objection provided no objections received from neighbours [prop Cllr Chester; secd Cllr Parr]

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**3/22/1330/VAR**      **7 Pishiobury Drive, Sawbridgeworth CM21 0AD**  
Demolition of existing house. Construction of one two storey detached house with basement, two rear dormer windows and two balconies to rear first floor, together with the erection of a detached garage. Variation of condition 2 (approved plans) of planning permission 3/21/0893/FUL – Removal of basement and external steps. Increase size of front porch. Amendments to windows and doors. New windows and doors. Removal of handrail from balcony railing to become frameless glazed balcony.  
**STC Comment:** No objection [prop Cllr Wyatt; secd Cllr Alder]

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**P 22/27**      **LATE PLANNING APPLICATIONS**

To deal with Planning Applications received from EHDC following the Publication of this Agenda and received before 8 July 2022.  
There were none.

**P 22/28**      **PLANNING DECISIONS MADE BY EHDC**

To receive Planning Decisions from EHDC.

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**3/22/0879/HH**      **54 The Crest CM21 0ES**  
Ground floor front infill extension and erection of open porch; first floor front extension and alterations to roof height.

**STC Comment:** No objection

**EHDC Decision:** Granted subject to conditions.

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**3/22/0871/HH**      **2 Cedar Close CM21 9NT**  
Demolition of rear single storey extension. Erection of single storey rear/side extension.

**STC Comment:** No objection [prop Cllr Parsad; secd Cllr Chester]

**EHDC Decision:** Granted subject to conditions

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**P 22/29**      **PLANNING APPEALS**

To receive notification from EHDC of Planning Appeals.  
There were none.

Meeting Closed at 7.45pm

# SAWBRIDGEWORTH TOWN COUNCIL

## TOWN ACTION PLAN AND AMENITIES COMMITTEE

### Minutes

of the meeting of the Town Action Plan and Amenities Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth at 8pm on **Monday 13th June 2022.**

#### **Those present**

Cllr John Burmicz	Cllr John Rider
Cllr Craig Chester	Cllr David Royle
Cllr Annalise Furnace	Cllr Angus Wyatt
Cllr Greg Ratley (Ex Officio)	Cllr R Buckmaster (Ex Officio)

#### **In attendance:**

Christopher Hunt - Town Clerk  
1 x member of the public

#### **T22/01 ELECTION OF COMMITTEE CHAIR**

Cllr Furnace requested to stand for the position as Chair  
Cllr Burmicz was proposed by Cllr Ratley  
Voted by show of hands, 6 Cllr Furnace, 2 Cllr Burmicz  
**Resolved:** That Cllr Furnace be Chair of the committee for the civic year 2022/23 [prop Cllr Royle; sec'd Cllr Chester]

#### **T22/02 ELECTION OF COMMITTEE VICE CHAIR**

**Resolved:** To elect Cllr Wyatt as Vice Chair of the committee for the civic year 2022/23 [prop Cllr Chester; sec'd Cllr Buckmaster]

#### **T22/03 APOLOGIES FOR ABSENCE**

None received

#### **T22/04 PUBLIC FORUM**

There were no questions from members of the public on matters within the remit of the Amenities Committee.

#### **T22/05 DECLARATIONS OF INTEREST**

There were no Declarations of Pecuniary Interest by Members

#### **T22/06 MINUTES**

**Resolved:** To approve as a correct record the minutes of the Committee Meeting held on 14th February 2022 (A03)  
[prop Cllr Ratley; sec'd Cllr Furnace]

There were no matters arising from these Minutes and not dealt with elsewhere on this Agenda.

#### **T22/07 ALLOTMENTS**

**Received and noted** – Allotments Officer Report  
The report was talked through by the Clerk.

Cllr R Buckmaster asked if the new West Road allotments will alleviate the waiting list which the Clerk confirmed they would do.

Cllr Rider asked if a date had been set for the work to start at the Southbrook allotments to alleviate the flooding. The Clerk stated no date had been set but this was the next job to go forward when the Bullfields allotments were all completed.

Cllr Royle stated the Bell Mead allotments were now being cultivated especially the ones in the shadows.

The Clerk highlighted when the new Ranger starts in role a day per week will be dedicated to the allotments for maintenance.

Cllr Furnace congratulated Laura on the work to reintroduce the twelve plots at Bullfields.

Cllr Rider also thanked Laura for her work but asked she is given more backing to ensure tenants cut paths and any plots not in use can these be trimmed regularly by the ranger.

#### **T22/08 CEMETERY**

*Received and noted* – Cemetery Officer Report

Cllr R Buckmaster stated how good the wild meadow looked.

The Clerk highlighted the pilot project with the probation service and community pay back scheme with the work they are completing every Sunday.

Cllr Wyatt wanted it noted how good the cemetery is currently looking.

#### **T22/09 FOOTPATHS & OPEN SPACES**

Cllr Royle, stated no progress had been made to footpath 22 and footpath 21 has had some work completed at the top point of the path due to the trip hazards.

The recent walk about the town indicated replacing some bins and moving some.

Cllr R Buckmaster clarified the workshops being run on waste management are being held at Buntingford and a total of eight were being held and attendance to some of these is mandatory if signed up to.

Cllr Chester asked if further warnings could be placed at footpath 22 as the collapsed path is becoming very dangerous.

**ACTION** - Clerk to write to Nicholas Maddex to highlight the issue.

Cllr Rider raised concern regarding bird flu after seeing children trying to touch a wild bird in distress.

**ACTION** – Clerk to find out any update on bird flu advice for Hertfordshire

Cllr R Buckmaster raised the positioning of the Chatter bench in Pishobury Park.

**ACTION** – Clerk to email Cllr E Buckmaster re the positioning of the bench



**T22/10 OPERATIONS**

To receive, note and discuss matters relating to Operations

- SawboBus is running well under the donation scheme and insurance has been secured at half the price of last year's policy.
- Ranger will be starting in July and the clerk raised that the current Ranger had been approached by allotment holders who would like to take over an abandoned allotment to grow vegetables to donate to the Hayley Centre and the Church for people who are on low income and using foodbanks, offering a healthy option. Councillors agreed to run it as a project and

**T22/11 ECO-AUDIT WORKING PARTY**

*Received and noted* – Eco Audit Report

- Cllr Furnace advised that:
  - Next working party meeting will be on the 5<sup>th</sup> July.
  - Three acorns will be holding a further visit, who recorded the original eco audit. There will be a comprehensive form to complete to allow the revisit.
  - River Day received positive feedback from people attending as well as the Canals and rivers trust. Bob Reed thought it was a rewarding day and received positive comments and awareness was raised of the bio diversity of the River Stort. Cllr Furnace feels this event should become an annual event.

Cllr R Buckmaster wanted it noted her thanks to Cllr Furnace for her work on the river day event and in turn Cllr Furnace wanted it noted her thanks to the Town Council staff who helped set up the event.

- The Clerk updated that East Herts District Council had notified him that the decision had not been reached on funding they had applied for. As such the charging points were still outstanding with no date supplied for fitting the ones designated to Sawbridgeworth.

**ACTION** – The Clerk to write to East Herts to share the disappointment at the time this has taken to fit the EV chargers and the detriment on the town and environment.

**T22/12 TOWN ACTION PLAN**

The Clerk asked if a representative from the committee would work with him to move the project forward as has stalled in the last 12 months.

Cllr Wyatt and Burmitz stated they were willing to assist.

**T22/13 COUNCILLOR ENGAGEMENT**

- The Clerk offered an update on Community connections project, it was moving forward with partnership agencies offering to attend and this will gain momentum as the date moves closer.
- Cllr Alder updated the committee that Sawbridgeworth were being used as a pilot for the rest of the County re public engagement between the police and council to set local priorities, Sawbridgeworth were leading the way.

**T22/14      ITEMS FOR FUTURE AGENDAS**

Cllr Rider – Safety protocols for the Allotments,  
Cllr Wyatt – Adopt a Rail Station

Meeting ended at 19:25



## **County report for /July 2022**

### **Local Highways Matters**

School Lane TRO for Double Yellow Lines on bends to be sealed in August

Bullfields DYIs waiting for final statutory consultation

The Orchards DYIs on bends waiting for statutory consultation

Data for speed and volumes North and East Sawbridgeworth looks favourable. As everyone knows the process includes getting into budget and two rounds of consultation. I'll be looking for the quickest possible way.

Have booked Speed and Volumes for West of Town

Sheering Mill Lane No Entry we are chasing consultations on the final design

I have sent members the Local Growth and Transport Plans for which I will encourage officers to apply for funding for deliverable schemes.

### **Minerals and Waste Plan Regulation 18 Consultation**

The matter is due to go to cabinet on Monday 18<sup>th</sup> July and Full Council on Tuesday 19<sup>th</sup>. The plan allocates 3 sites for minerals extraction, Briggons, Hatfield Aerodrome, the land adjoining Coopers Lane. Coopers Lane has been through Dev Control but Decision notice is yet to be issued. 2.7 yrs and 3.5m tonnes. Hatfield Aerodrome has had a new planning application submitted but yet to be determined. The Consultation will be for a 10 week period as we are now approaching the holiday period. I have sent some background information I requested as to the call for sites and sifting process. I have arranged a presentation from the lead officer on 20<sup>th</sup> July for the local parishes of Stanstead Abbots, Eastwick and Gilston and Hunsdon.

### **Hertfordshire County Council is brightening up Welham Green, Hatfield with a wind and solar street lighting trial:**

Hatfield wind solar street lights, Cllr Bibby and Ringway team. In its ongoing mission to create a cleaner, greener and healthier Hertfordshire, the county council is trialling new wind and solar street lighting in Welham Green, Hatfield.

The trial, which is the first of its kind on the public highway in the county, will see two LED lighting units installed on the remote footpath in Corner View, Welham Green, Hatfield, which is currently unlit. This also supports safe, active and sustainable travel such as walking and cycling.

The lighting will operate with both zero energy consumption and carbon emissions. It's silent in operation and operates instantly following a quick and clean installation, which was completed on

Wednesday 15th June 2022. The trial will run for around 12 months to see how they perform over the four seasons (to account for variation in daylight / sun hours).

**Armed Forces Covenant - To those who proudly protect our nation, who do so with honour, courage, and commitment, the Armed Forces Covenant is the nation's commitment to you.**

After 3 years Hertfordshire residents were, once again, able to show their appreciation of our Armed Forces and veterans during Armed Forces Week (20-25 June) with local events celebrating those men and women across the county who are serving, or have served, in the military. Hertfordshire County Council Chairman, Cllr Annie Brewster is hosted a ceremony to raise the Armed Forces Day flag at County Hall in Hertford on 21 June from.

Hertfordshire County Council is a signatory to The Armed Forces Covenant, a commitment from public and private organisations to support the Armed Forces community, operating locally under the name Hertfordshire Heroes. Hertfordshire County Council is also a Forces Friendly employer and member of the Hertfordshire Armed Forces Covenant Board which works in partnership with business, military organisations, charities, NHS and local authorities to deliver the Armed Forces Covenant locally.

ONS data estimates that there are 28,000 veterans living in Hertfordshire. There are approximately 388 children of military families attending Hertfordshire schools. Through the Covenant, Hertfordshire Heroes provides support to those who need it, including personnel looking at leaving the service and returning to "Civvy Street", and requiring support with work, housing, or schooling.

**New contracts to end landfill for Hertfordshire's waste** Hertfordshire County Council plans to stop sending waste to landfill sites by 2025 after signing new long-term contracts for disposal of the county's residual waste. Waste that cannot be reused, recycled or composted will be sent to energy recovery facilities where it will be used to generate electricity as a cleaner alternative to fossil fuels.

Cllr Eric Buckmaster, Executive Member for the Environment, said: "We want to create a cleaner and greener environment in Hertfordshire, so being able to stop sending waste to landfill sites is really a significant step for us. Of course, we want to help our residents throw away less, and to reuse or recycle as much as possible, but we're still left with around 250,000 tonnes a year that we need to dispose of, and these new contracts will help us do that in a more environmentally sustainable way."

Hertfordshire residents produce around 540,000 tonnes of waste a year, and currently 52% of this is reused, recycled or composted. Although our focus is on reducing, reusing and recycling waste, there will always be some material left over that cannot be recycled, and the county council is responsible for disposing of this. The new disposal contracts will run from April 2024 for ten years, with an option to extend for another five. The contracts are with:

Cory Topco Limited (three separate contracts)

Indaver Rivenhall Limited

Viridor Oxfordshire Limited

Veolia ES UK Limited

Currently the waste that cannot be reused, recycled or composted is managed through a series of short-term contracts including both landfill and energy recovery. Under the new long-term contracts, once planned new shredding facilities are operational, all of Hertfordshire's residual waste will be able to be sent to energy recovery facilities, with none going to landfill.

### **Primary school pupils get a taste of rural life at Hertfordshire Schools Food and Farming Day**

Over 500 Year Six primary school pupils were given a fascinating insight into the origins of the foods on their dinner plate for the first Hertfordshire Schools Food and Farming Day, held on Tuesday (28th June).

Organised by Hertfordshire Agriculture Society in conjunction with Hertfordshire County Council, Hertfordshire Catering Ltd and Hertfordshire Primary Heads Forum, the event provided an interactive experience enabling children to explore, touch and taste different foods and learn about healthy eating. Held at the Herts County Showground in St Albans, the day's activities were based around the 'Eatwell Plate' which highlights the different components of a well-balanced diet. A big-top tent was split into the different sections of the plate, corresponding to different food groups within the human diet, each containing a range of farmers and food production experts who gave an interactive talk to pupils.

For lunch the children had the opportunity to put together their own nutritionally balanced meal, thanks to Hertfordshire Catering Ltd, based on what they had learnt. Outside of the tent were a number of other educational exhibits such as live animals, agricultural machinery, an oil press, a mobile mill and organisations such as the British Association for Shooting and Conservation, National Farmers Union and local Colleges Oaklands and Capel Manor. The pupils also heard from local bakeries and mills and explored the subject of bread and flour, before looking at various local wheat crops with agricultural science research centre Rothamsted Research.

### **HAPpy camps are back this summer**

HAPpy camps are back this summer: More than 80 free, fun HAPpy activity camps are running across Hertfordshire this summer. Hertfordshire County Council is funding free summer activity camps for children and young people in Hertfordshire. HAPpy (Holiday Activities Programme) camps are for children and young people who attend a Hertfordshire school and are in receipt of benefits-related free school meals.

The camps, which are delivering healthy food and fun activities during the school holidays, are funded by Hertfordshire County Council, coordinated by Herts Sports Partnership and the Hertfordshire Community Foundation (HCF) and run by over 80 different providers.

Booking is now open for more than 45,000 places available at 190 HAPpy camps running across the county from 25 July until 31 August. Hertfordshire schools are currently giving the booking codes to families of eligible children.

At the sessions, which vary in duration from four to seven hours long, eligible children and young people can enjoy free food, free sports and free craft activities. They will also receive advice on nutrition and cooking skills to enhance their health and wellbeing.

**Healthy little trips can help make a big difference** Hertfordshire County Council is launching a new campaign encouraging residents to think about those little trips we take and whether we can walk, cycle, scoot or use the bus instead of jumping in the car.

The campaign focuses on the healthy little trips and choices we can all make; whether it's just a walk to school or a visit to the local high street. It all adds up to improving our mental and physical health, air quality, traffic congestion and the local economy.

A new web page [www.hertfordshire.gov.uk/littletrips](http://www.hertfordshire.gov.uk/littletrips) has just been launched, which will provide hints, tips and news of events and activities taking place across the county, helping to get us out and about that little bit more. A video has also been created showing what it means to children to travel actively to school and the adventures they have Healthy Little Trips -- YouTube

### **Hertfordshire Libraries prepare to launch this year's Summer Reading Challenge**

On 9<sup>th</sup> July is the launch of this year's Summer Reading Challenge, a completely free, summer activity for children aged four to 11, run by Hertfordshire libraries. The Challenge - titled 'Gadgeteers' - has been created with a special science and innovation theme for 2022, aimed at sparking children's curiosity about the world around them, and how science plays a part in everything they love to do - as well as encouraging children to keep up their reading during the

school holidays. Running until Saturday, 3 September, the popular initiative tasks children to read six library books of their choice over the summer holidays. Everyone who signs-up will receive a special activity-sticker pack to record their reads in, that also follows the story of six young 'Gadgeteers' who have some great experiment and activity ideas for young readers to try at home, as well as asking for their help coming up with cool inventions for their summer party.

**Age UK Handyperson service** will be available to all older people living in Hertfordshire.

Their team of Handy people have had a DBS check, are fully insured, and will arrive with a smile and equipment needed to complete the job safely and to a high standard. They can arrange regular visits or one-off DIY tasks such as fitting security chains, hanging shelves, fitting, and supplying key safes, changing tap washers and much more. This service costs £25 per hour, with a minimum of 1 hour per visit. For more information, or to request help with these services please contact Carla Johnson on 07951 105370

**Meet air pollution targets by 2030, says Hertfordshire Council.** As reported by Air Quality News, the English local authority has revealed calls for minimum air quality standards to be met by 2030, a decade ahead of Downing Street's aims. Following the release of a new report by the National Audit Office that the British government is failing to deliver on its air quality standards, Hertfordshire Council wants to meet limits ten years ahead of Westminster's target.

Hertfordshire County Council focus is on promoting the news that we have joined local and regional authorities from across the UK in signing a letter to the UK Environment Secretary George Eustice, pledging [to meet World Health Organisation \(WHO\) targets on deadly air pollution](#) ten years ahead of the Government's 2040 deadline. The pledge comes as a [new report from the National Audit Office](#) reveals the Government is failing to deliver on air quality standards. Councillor Morris Bright, Deputy Leader and Executive Member for Public Health & Community Safety said he had signed the letter because "air pollution is one of the most significant challenges to public health and the environment that we face in Hertfordshire, and we want to work with the Government to deliver our Sustainable Hertfordshire ambition of cleaner air for all by 2030."

This letter responds to the Department for Environment, Food and Rural Affairs 'consultation on environmental targets', and pledges our collective commitment as Local and Combined Authorities to meet the WHO-10 guideline for PM2.5 by 2030 in partnership with the UK Government. Evidence that we have collated tells us that with small additional support from the UK Government, achieving WHO-10 for PM2.5 is feasible by 2030. Modelling by Imperial College for

The Clean Air Fund's 2022 report 'The Pathway to Healthy Air in the UK' found that 99% of the UK is likely to comply with WHO-10 by 2030 as a result of existing Government policies and plans. This means that with a small increase in ambition, meeting WHO-10 across the whole of the UK is entirely feasible by 2030. We know from work undertaken by the CBI that this will deliver a significant economic dividend for the UK - a £1.6 billion economic benefit and three million working days gained by reducing sickness absence.

#### **As priorities we urge the Government to:**

- bring forward the PM2.5 target of 10ug/m3 to 2030 in line with the WHO's interim guideline, and to provide local leaders with the powers and funding to meet this target.
- put in place a longer term target to meet the WHO's updated guideline for PM2.5 of 5ug/m3. Many areas across the country already meet the PM2.5 guideline of 10ug/m3. This is still not considered to be a safe level by the WHO, and so it is important that a 35% population exposure reduction target is put in place for areas already meeting 10ug/m3.
- Establish a national public awareness campaign around the health impacts of air pollution and its causes. Domestic combustion from burning wood and coal is one of the largest contributors to PM2.5 pollution, yet many people are unaware that their heating choices are producing toxic emissions.

#### **Funding for domestic abuse support services**

Two vital support services are now available for Hertfordshire residents experiencing 'high-risk' domestic abuse, thanks to funding from the Department for Levelling Up, Housing and Communities and the Hertfordshire Domestic Abuse and Violence Against Women and Girls Partnership.

From 1 July, Refuge was re-commissioned to deliver Hertfordshire's Independent Domestic Violence Advisor (IDVA) service, while Safer Places is now providing Hertfordshire's safe accommodation service, in partnership with St Albans and Hertsmore Women's Refuge and Druglink.



These services, which are funded to run for the next two years through contracts totalling more than £5m, are helping to make Hertfordshire a safe place for people who are experiencing – or who have experienced - domestic abuse.

It is estimated that more than 114,000 women and 78,000 men in Hertfordshire will experience domestic abuse in their lifetime. In the last year alone, around 42,285 adults aged 16-74 in Hertfordshire will have experienced some form of domestic abuse. The Hertfordshire Domestic Abuse and Violence Against Women and Girls Partnership is committed to funding and developing services that help and support all those affected by domestic abuse in Hertfordshire.

Refuge's IDVA service provides support for women and men experiencing abuse within intimate or family relationships and are at high risk of harm or homicide. The service provides free, confidential, non-judgemental specialist support tailored to their individual needs such as housing, safety planning and emotional support.

Safer Places is providing Hertfordshire's safe accommodation service. They provide accommodation-based, and community outreach support to those who are unable to remain in their own home due to the high risk of further harm. Safer Places has a range of safe accommodation options to ensure all those who are experiencing – or who have experienced - domestic abuse, and their children, have equitable access and choice to services, including spaces for male clients.

The funding for these services is part of a whole system response to all of those affected, including children, across Hertfordshire. More information about strategic partnership's approach is included in its new [Domestic Abuse Strategy 2022–25](#).

## **HOW TO GET HELP:**

- **To find out more about these services or to make a referral:**

- IDVA Service: call 0300 790 6772 (Monday, Wednesday, Friday 9am - 5pm and Tuesday, Thursday 9am - 8pm) or email [hertsidva@refuge.org.uk](mailto:hertsidva@refuge.org.uk)
- Safer Places: call 03301 025811 (24-hours) or email [info@saferplaces.co.uk](mailto:info@saferplaces.co.uk) or complete an [Online referral form](#)

- Anyone can call the Herts Domestic Abuse Helpline: 08 088 088 088 (09:00-21:00 Mon-Fri or 09:00-16:00 weekends and bank holidays) for confidential and free space to listen, consider options and signposting.



- The National Domestic Abuse Helpline, run by Refuge, can be called on 0808 2000 247, 24 hours a day 7 days a week for free, confidential specialist support. You can also visit [www.nationaldahelpline.org.uk](http://www.nationaldahelpline.org.uk) to fill in a webform and request a safe time to be contacted or to access live chat services (live chat available 3pm-10pm, Monday to Friday).
- The [Herts Sunflower website](#) is a countywide 'hub' of information, guidance, advice and signposting for those experiencing or using harmful or abusive behaviours, and hosts a directory of key services available to help.

### **Services for Young People leads the way in LGBT+ young people's inclusion**

Services for Young People's work with LGBT+ young people has been instrumental in Hertfordshire County Council and Herts for Learning being awarded the Stonewall Children and Young People's Services Gold Champion Award.

Receiving this award means that the work we are doing with LGBT+ young people is of the highest standard, that it best supports young people who identify as LGBT+ in Hertfordshire and that others can learn from the work we are doing.

### **Hertfordshire launches new Sleep campaign for young people**

Almost half of young people in Hertfordshire don't think they are getting enough sleep, according to a recent local survey, with 'worrying or being unable to switch off' being the main reasons for disruption. In addition, only one in five Hertfordshire parents and carers know that people need different amounts of sleep.

To address this, The Just Talk partnership, coordinated by Hertfordshire County Council, has launched a 'Let's Just Talk About Sleep' campaign to highlight the importance of sleep and share advice on how to get the right amount.

The campaign includes Hertfordshire's first ever sleep challenge, to help children, young people and their parents and carers better understand their own sleep patterns. Families who complete the two-week challenge will be entered into a prize draw to win a £200 voucher for a family experience of their choice.

The campaign will also share details of free workshops that parents and carers can access for guidance on helping their child to develop better sleep patterns.

Visit [www.justtalkherts.org/sleep](http://www.justtalkherts.org/sleep) to take part in the summer sleep challenge and follow @JustTalkHerts on Facebook, Twitter and Instagram for useful advice.

**East Herts TRO consultation** to introduce Charging as a standard day on Sundays. For Sawbridgeworth this would remove the free charging on Saturdays. Link is

<https://www.eastherts.gov.uk/highways-and-parking/parking-traffic-regulation-orders>

**Love Parks week.** Southern Country Park 26<sup>th</sup> July, Pishiobury Park 28<sup>th</sup> July. Events include Treasure Trails, Bug Hunts, dog show, tug of war, Petanque,

**Eric Buckmaster July 2022**

## EHDC Report for TC 25.7.22

I will be away for the Full Council meeting 25.7.22, so give my apologies and will not be there to answer any questions.

I attended the EH District Partnership meeting with officers from various Family Centre Services. They gave an update of the services they provide.

### Tina McCormack – Public Health Nursing

- Preparing for Baby is now called Preparing for Parenthood. Sessions are now running face to face on a monthly basis which is proving to be popular and enjoyable for parents.
- The Chat Health Service, which is aimed at parents with children 0-5 year, is proving to be very successful. Parents can access the service by texting 07480 635164 Monday to Friday 9am-5pm.
- The Health Visiting Team can be reached via the central number 0300 123 7572 option 1 option 1.

### Sue Smith on behalf of School Nurse Team

- The School Nursing Team can be reached via the central number 0300 123 7572 Option 1 Option 1
- Online referrals can be made using the following link:  
[https://www.hertfordshire.gov.uk/ufs/ufsmain?formid=CSF\\_FEE\\_FCR](https://www.hertfordshire.gov.uk/ufs/ufsmain?formid=CSF_FEE_FCR)
- The Chat Health Service can be used by texting 07480 635050 Monday to Friday 9am-5pm. The service is available for young people aged 11-19 years.

### Chloe Ellidson – Safer Places

- Safer Places are an independent charity which exist to support survivors of domestic abuse.
- The Triple R courses are still running online but will be running face to face from September.
- 24 hr Domestic Abuse helpline is 0330 102 5811.

### Ceri Westcott – Future Living

- Have a range of face-to-face programs for families to help with recovering from Domestic Abuse. Have groups for male as well as female victims.
- Developing a parenting program around helping victims of Domestic Abuse.
- There is low-cost counselling available.
- Provide free legal advice on housing and family court work in partnership with University of Hertfordshire.
- Referral form for future Living; <https://www.futurelivinghertford.co.uk/forms/>

### Ros Padgett – Employment Support, Clarion Housing

- Happy to receive any referrals for support in gaining employment.
- Currently thinking about creating a Boot Camp for people they help to give them a better frame of mind after doing some exercise. Happy to receive any feedback on this idea.
- Ruth Buckmaster advised that The Bullfields Centre in Sawbridgeworth may be able to offer the field for hire.

### Debs Thompson – CAP UK

- CAP UK provides help with debts. They visit the families in their homes and try to get them debt free.
- Have capacity to help more people. The adults cannot be self-employed.
- They work in East Herts but may have the ability to work outside of the area.
- CAP head office for new referrals: 0800 328 0006

I attended the first meeting of the new Standards Committee which was a training session for all the members.  
Unfortunately, I then caught Covid so could not attend the DMC meeting, or the Town and District Civic Services.

Cllr Ruth Buckmaster

EHDC Sawbridgeworth Ward.

## **YOUNG PEOPLE AND SCHOOLS CHAMPION**

### **REPORT FOR FULL COUNCIL MEETING ON 25 JULY 2022**

- **School Council briefings and Town School Council meetings:** HandB were not able to come on a revised date 12 July. Spellbrook also unable to suggest a date this school year; no response from High Wych. I had no luck arranging a Town School Council meeting. I will start again with new school councils once appointed next school year.
- **Ukrainian children/school places:** most children now have places locally, with some recent younger new arrivals; one secondary aged child is still waiting. The school application process has been quite slow and complicated by the application of the Fair Access policy.
- **School Yellow Book project:** Claire Evans has contacted the headteachers to ensure all schools have an input. They are all looking forward to launching the project on world mental health day on 10 October. Awaiting a summary email from Claire Evans of what has been discussed during her visits.
- **Youth Council/Forum:** awaiting meeting with PCSOs and Town Clerk in August and feedback from Bishop's Stortford youth leader.

David Royle 180722



SYPRC Report for TC 25.7.22

The AGM was held on 5.7.22 we covered reports from the chair but unfortunately did not have one from the Centre Manager or the Treasurer.

We held the election of Officers they are as follows.

Chair	Ruth Buckmaster
Vice – chair	Angela Aider
Secretary	Gill Hawkins
Treasurer	David Royle

The other members of the committee are

Lisa Rodrigues

Craig Chester

Angus Parsad-Wyatt

Annelise Furnace

Unfortunately, James Barnard has had to step down to focus on A levels.

We welcomed the new Centre Manager Rebecca Pugh in her absence due to ill health.

In the open forum at the end of the meeting there was a discussion on the youth club and further opportunities. Chr Royle is exploring the possibility of a youth forum with the Town Clerk and PCSOs.

Chair Ruth Buckmaster

RHSO Report

The monthly maintenance is still ongoing with new volunteers joining in. Preparations are being made for Apple Day.

Ruth Buckmaster

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# Sawbridgeworth Town Council

## Memorandum from the Town Clerk

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To: All Members  
From: Christopher Hunt  
Subject: Briefing for 27th June 2022  
Date: 19th July 2022

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### **Allotments**

An incident took place last week whereby four cattle escaped from Pishiobury Park and entered in to Southbrook allotments. Thanks to local allotment holders including Cllr Rider the incident didn't escalate and with intervention from the Rangers the Farmer attended and relocated the cattle.

Due to this a meeting is to be arranged to increase awareness of safety protocols between allotment holders and Rangers.

### **Training**

Online Health and Safety Training has started with the Rangers completing several units relating to Health and Safety. The new Ranger has also received training on power tools and after another week of induction will be working independently and productivity increased.

Online training packages are also in progress for all the office staff.

### **Health and Safety**

Next month a health and safety expert, being part of the new HR and H&S provider Citation, will be making a full days visit to write up the risk assessments for across the areas staff and councillors work.

### **Sawbobus**

I made a funding application to EHDC for support for the bus service and was awarded £7500 this week.



Date: 14/07/2022

## Sawbridgeworth Town Council

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Time: 11:07

## Bank Reconciliation up to 31/05/2022 for Cashbook No 1 - Current Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
23/04/2022	7298	40.58		40.58		R <input checked="" type="checkbox"/>	Southern Electric
23/04/2022	7299	350.40		350.40		R <input checked="" type="checkbox"/>	Ernest Doe & Sons Ltd
23/04/2022	7300	3,720.77		3,720.77		R <input checked="" type="checkbox"/>	Sunstone IP Systems Limited
23/04/2022	7302	302.00		302.00		R <input checked="" type="checkbox"/>	Ricoh UK Limited
23/04/2022	7304	347.00		347.00		R <input checked="" type="checkbox"/>	Violets Floral Designs
23/04/2022	7305	1,422.00		1,422.00		R <input checked="" type="checkbox"/>	Branson Leisure Ltd
23/04/2022	7307	170.00		170.00		R <input checked="" type="checkbox"/>	Gary Woods Garden & Property M
23/04/2022	7321	38.24		38.24		R <input checked="" type="checkbox"/>	Ernest Doe & Sons Ltd
23/04/2022	7308	190.00		190.00		R <input checked="" type="checkbox"/>	Gary Woods Garden & Property M
27/04/2022	7288	984.20		984.20		R <input checked="" type="checkbox"/>	Healthmatic Limited
03/05/2022	Direct		90.00	90.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
03/05/2022	DD	707.50		707.50		R <input checked="" type="checkbox"/>	Shadowfax Technology Limited
03/05/2022	DD1	191.22		191.22		R <input checked="" type="checkbox"/>	The Fuelcard Company
03/05/2022	7289	235.00		235.00		R <input checked="" type="checkbox"/>	Ben Lane Services
03/05/2022	Direct		50.83	50.83		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/05/2022	7290	153.46		153.46		R <input checked="" type="checkbox"/>	Alfa Tail Lifts Limited
04/05/2022	Direct		90.00	90.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
04/05/2022	Direct		270.00	270.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
05/05/2022	Direct		90.00	90.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
07/05/2022	7293	30.00		30.00		R <input checked="" type="checkbox"/>	SDH Window Cleaning
09/05/2022	DIRECT	42.50		42.50		R <input checked="" type="checkbox"/>	K Crampthorn
09/05/2022	DD3	178.80		178.80		R <input checked="" type="checkbox"/>	The Fuelcard Company
09/05/2022	DIRECT	-42.50		-42.50		R <input checked="" type="checkbox"/>	K Crampthorn
09/05/2022	7291	1,000.00		1,000.00		R <input checked="" type="checkbox"/>	Repertoire Dogs
09/05/2022	Direct		45.00	45.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
09/05/2022	33.90		33.90	33.90		R <input checked="" type="checkbox"/>	Receipt(s) Banked
09/05/2022	Direct		17.50	17.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
09/05/2022	Direct		42.50	42.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
10/05/2022	DIRECT	27.50		27.50		R <input checked="" type="checkbox"/>	D Mascall
10/05/2022	7292	2,255.00		2,255.00		R <input checked="" type="checkbox"/>	Magpie Catering
10/05/2022	DIRECT	-27.50		-27.50		R <input checked="" type="checkbox"/>	D Mascall
10/05/2022	Direct		90.00	90.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
10/05/2022	Direct		27.50	27.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
11/05/2022	DD4	42.00		42.00		R <input checked="" type="checkbox"/>	WESTWOOD PARK FARM LTD
12/05/2022	DD	489.84		489.84		R <input checked="" type="checkbox"/>	Everflow Water
12/05/2022	DD5	50.00		50.00		R <input checked="" type="checkbox"/>	Francotyp-Postalia Limited
13/05/2022	7309					R <input checked="" type="checkbox"/>	
13/05/2022	7310					R <input checked="" type="checkbox"/>	
13/05/2022	7311					R <input checked="" type="checkbox"/>	
13/05/2022	7312					R <input checked="" type="checkbox"/>	
13/05/2022	7313					R <input checked="" type="checkbox"/>	
13/05/2022	7314					R <input checked="" type="checkbox"/>	
13/05/2022	7315					R <input checked="" type="checkbox"/>	
13/05/2022	7316					R <input checked="" type="checkbox"/>	
13/05/2022	7317					R <input checked="" type="checkbox"/>	
13/05/2022	Direct		56.40		56.40	<input type="checkbox"/>	Receipt(s) Banked
13/05/2022	Direct		50.00	50.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
13/05/2022	Direct		56.40	56.40		R <input checked="" type="checkbox"/>	Receipt(s) Banked

Date: 14/07/2022

## Sawbridgeworth Town Council

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Time: 11:07

## Bank Reconciliation up to 31/05/2022 for Cashbook No 1 - Current Account

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
13/05/2022	Direct		29.10	29.10		R <input checked="" type="checkbox"/>	Receipt(s) Banked
14/05/2022	DD2	42.00		42.00		R <input checked="" type="checkbox"/>	WESTWOOD PARK FARM LTD
16/05/2022	7270	4,735.93		4,735.93		R <input checked="" type="checkbox"/>	HMRC
16/05/2022	7271	2,612.61		2,612.61		R <input checked="" type="checkbox"/>	Herts County Council
16/05/2022	DD6	57.60		57.60		R <input checked="" type="checkbox"/>	Affinity One Security Solution
16/05/2022	dd7	181.06		181.06		R <input checked="" type="checkbox"/>	The Fuelcard Company
16/05/2022	DD8	786.00		786.00		R <input checked="" type="checkbox"/>	East Herts District Council
17/05/2022	DD9	206.21		206.21		R <input checked="" type="checkbox"/>	British Gas
17/05/2022	DD10	13.80		13.80		R <input checked="" type="checkbox"/>	Lloyds Bank plc
17/05/2022	Direct		45.00	45.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
17/05/2022	Direct		166.67	166.67		R <input checked="" type="checkbox"/>	Receipt(s) Banked
17/05/2022	Direct		105.00	105.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
18/05/2022	DD11	42.00		42.00		R <input checked="" type="checkbox"/>	WESTWOOD PARK FARM LTD
18/05/2022	Direct		34.20	34.20		R <input checked="" type="checkbox"/>	Receipt(s) Banked
19/05/2022	7352	267.52		267.52		R <input checked="" type="checkbox"/>	NEST
19/05/2022	500327		932.00	932.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
19/05/2022	500328		91.50	91.50		R <input checked="" type="checkbox"/>	Receipt(s) Banked
19/05/2022	500329		670.00	670.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
20/05/2022	Direct		-90.00	-90.00		R <input checked="" type="checkbox"/>	Receipt(s) Banked
23/05/2022	DD12	210.98		210.98		R <input checked="" type="checkbox"/>	The Fuelcard Company
23/05/2022	2252	171.49			171.49	<input type="checkbox"/>	Petty Cash
23/05/2022	7297	630.00		630.00		R <input checked="" type="checkbox"/>	Froom & Co Limited
23/05/2022	Direct		6,114.24	6,114.24		R <input checked="" type="checkbox"/>	Receipt(s) Banked
24/05/2022	DD	431.27		431.27		R <input checked="" type="checkbox"/>	British Gas
24/05/2022	DD13	126.10		126.10		R <input checked="" type="checkbox"/>	East Herts District Council
24/05/2022	7295	145.00		145.00		R <input checked="" type="checkbox"/>	Dale, Lisa
24/05/2022	7296	630.00		630.00		R <input checked="" type="checkbox"/>	R.T. Carpentry Service
24/05/2022	7306	384.20		384.20		R <input checked="" type="checkbox"/>	Bowran, Richard
24/05/2022	BCARD1	30.80		30.80		R <input checked="" type="checkbox"/>	Touch Global UK Ltd
24/05/2022	BCARD2	54.95		54.95		R <input checked="" type="checkbox"/>	Robert William Storey
24/05/2022	BCARD3	66.09		66.09		R <input checked="" type="checkbox"/>	Trimming Shop Group Limited
24/05/2022	BCARD4	35.96		35.96		R <input checked="" type="checkbox"/>	Crown Supplies
24/05/2022	BCARD5	10.77		10.77		R <input checked="" type="checkbox"/>	Main Core Limited
24/05/2022	BCARD6	2.59		2.59		R <input checked="" type="checkbox"/>	London General Insurance
24/05/2022	BCARD7	21.00		21.00		R <input checked="" type="checkbox"/>	East Herts District Council
24/05/2022	BCARD8	13.59		13.59		R <input checked="" type="checkbox"/>	Amazon Services Europe
24/05/2022	BCARD9	9.99		9.99		R <input checked="" type="checkbox"/>	Amazon Services Europe
24/05/2022	BCARD10	148.73		148.73		R <input checked="" type="checkbox"/>	Tesco Stores Ltd
24/05/2022	BCARD11	9.99		9.99		R <input checked="" type="checkbox"/>	Vantuo-uk
24/05/2022	BCARD12	39.50		39.50		R <input checked="" type="checkbox"/>	Dunelm (Soft Furnishings) Limi
24/05/2022	BCARD13	85.88		85.88		R <input checked="" type="checkbox"/>	Executive Retail Limited
24/05/2022	BCARD14	17.98		17.98		R <input checked="" type="checkbox"/>	Amazon Services Europe
24/05/2022	BCARD15	116.64		116.64		R <input checked="" type="checkbox"/>	MHC Events Limited
24/05/2022	BCARD16	7.40		7.40		R <input checked="" type="checkbox"/>	Amazon.co.uk
24/05/2022	BCARD17	64.00		64.00		R <input checked="" type="checkbox"/>	Tanar Limited
24/05/2022	BCARD18	8.78		8.78		R <input checked="" type="checkbox"/>	Amazon.co.uk
24/05/2022	BCARD19	21.99		21.99		R <input checked="" type="checkbox"/>	Assured Products Limited
24/05/2022	7303	42.00		42.00		R <input checked="" type="checkbox"/>	Hert Assoc of Parish & Town Co

Date: 14/07/2022

## Sawbridgeworth Town Council

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## Bank Reconciliation up to 31/05/2022 for Cashbook No 1 - Current Account

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
25/05/2022	DD	42.00		42.00		R <input type="checkbox"/>	WESTWOOD PARK FARM LTD
26/05/2022	Direct		117.50	117.50		R <input type="checkbox"/>	Receipt(s) Banked
27/05/2022	Direct		960.05	960.05		R <input type="checkbox"/>	Receipt(s) Banked
30/05/2022	dd	436.11		436.11		R <input type="checkbox"/>	The Fuelcard Company
30/05/2022	DD	120.00		120.00		R <input type="checkbox"/>	A Errington Neilson
31/05/2022	DD	723.95		723.95		R <input type="checkbox"/>	Shadowfax Technology Limited
31/05/2022	dd15	242.36		242.36		R <input type="checkbox"/>	Onecom Limited
31/05/2022	7351	267.52		267.52		R <input type="checkbox"/>	NEST
		<u>38,373.17</u>	<u>10,185.29</u>				

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## Sawbridgeworth Town Council

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## Detailed Income &amp; Expenditure by Budget Heading 01/06/2022

Months No: 2

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bid	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from L.M.H.
<u>100 Staff</u>								
4001							13.8%	
4003							11.7%	
4004							6.5%	
4005							14.0%	
4008							7.9%	
4011							13.4%	
4013							0.0%	
4015							8.4%	
4016							7.3%	
4017							0.0%	
4029 Salary Recharge							18.9%	
4036 NIC	37,448	4,736	28,009	23,273		23,273	18.9%	
4040 Pension	29,660	4,921	26,276	21,355		21,355	18.7%	
Staff :- Indirect Expenditure	154,888	28,107	190,290	162,183	0	162,183	14.8%	0
Net Expenditure	(154,888)	(28,107)	(190,290)	(162,183)				
<u>200 General Administration</u>								
1076 Precept	361,620	192,163	383,325	191,163			50.1%	
1006 Interest Received	85	169	750	581			22.6%	
1899 Miscellaneous Income	161	1,501	0	(1,501)			0.0%	
General Administration :- Income	361,874	193,833	384,075	190,242			50.8%	0
4035 NIC	3,929	0	0	0		0	0.0%	
4040 Pension	2,436	0	0	0		0	0.0%	
4045 Subcontracted Labour	366	0	0	0		0	0.0%	
4070 Subscriptions	1,752	1,749	1,572	(177)		(177)	141.2%	
4075 IT Support	8,757	3,670	8,640	4,970		4,970	42.5%	
4080 Training (Members)	240	42	1,000	958		958	4.2%	
4081 Travel Expenses	264	10	240	230		230	4.3%	
4082 Training (Staff)	2,058	30	2,000	1,970		1,970	1.5%	
4083 Cloak Expenses	5	14	250	237		237	5.4%	
4090 IT Development	0	0	1,000	1,000		1,000	0.0%	
4095 Photocopy Charges	1,310	0	1,500	1,500		1,500	0.0%	
4100 Telephone/Broadband	2,202	400	2,500	2,100		2,100	16.0%	
4105 Postage	650	54	900	846		846	6.0%	
4110 Stationery	1,074	174	750	576		576	23.1%	
4115 Insurance	0	0	7,260	7,260		7,260	0.0%	
4120 Bank Charges	188	51	800	549		549	8.4%	
4125 Repairs & Renewals	0	0	750	750		750	0.0%	

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## Sawbridgeworth Town Council

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## Detailed Income &amp; Expenditure by Budget Heading 01/06/2022

Month No: 2

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer from EMR
4130 Staff Care	1,660	236	1,500	1,264		1,264	15.6%	
4135 Office Care	3,930	405	2,500	2,095		2,095	16.2%	
4140 Office Equipment	2,193	0	2,000	2,000		2,000	0.0%	
4180 Accountancy Services	1,586	0	1,500	1,500		1,500	0.0%	
4185 Audit	2,000	(2,000)	2,500	4,500		4,500	(80.0%)	
4190 Professional Fees	3,348	2,320	3,000	680		680	77.3%	
4195 Tourism	245	38	500	462		462	7.6%	
4200 Web-site	0	0	2,000	2,000		2,000	0.0%	
4201 Web site development	0	0	1,000	1,000		1,000	0.0%	
4805 Vehicle Maintenance	16	0	0	0		0	0.0%	
4990 Contingency	5,897	725	2,500	1,775		1,775	29.0%	
4995 Miscellaneous Costs	7,920	4,614	0	(4,614)		(4,614)	0.0%	
General Administration :- Indirect Expenditure	54,039	12,531	47,962	35,431	0	35,431	25.1%	0
Net Income over Expenditure	307,836	181,391	336,113	154,812				
<b>210 Democratic Services</b>								
1335 Civic Dinner Income	2,065	3,245	5,000	1,755			64.9%	
Democratic Services :- Income	2,065	3,245	5,000	1,755			64.9%	0
4310 Election Expenses	5,870	0	0	0		0	0.0%	
4315 Mayor's Allowance	267	28	1,500	1,472		1,472	1.9%	
4330 Civic Events	714	249	2,500	2,251		2,251	10.0%	
4335 Civic Dinner Expenditure	3,615	631	5,000	4,369		4,369	12.6%	
Democratic Services :- Indirect Expenditure	10,466	808	9,000	8,092	0	8,092	10.1%	0
Net Income over Expenditure	(8,401)	2,337	(4,000)	(6,337)				
6000 plus Transfer from EMR	5,870	0						
Movement to/(from) Gen Reserve	(2,531)	2,337						
<b>220 Grants</b>								
4350 Grants - SYPRC	1,000	0	1,000	1,000		1,000	0.0%	
4355 Grants - The Hailey Centre	1,000	0	1,000	1,000		1,000	0.0%	
4370 Grants - S137	0	0	75	75		75	0.0%	
4375 Grants - Citizens' Awards	0	50	1,000	950		950	6.0%	
4380 Grants - Other	1,470	0	2,500	2,500		2,500	0.0%	
Grants :- Indirect Expenditure	3,470	50	5,575	5,525	0	5,525	0.9%	0
Net Expenditure	(3,470)	(60)	(5,575)	(5,525)				

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## Sawbridgeworth Town Council

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## Detailed Income &amp; Expenditure by Budget Heading 01/05/2022

Month No: 2

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Actual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer (to/from F.Mit)
<b>300 Civic Centre</b>								
1400 Rental Income	200	80	500	420			16.0%	
Civic Centre :- Income	200	80	500	420			16.0%	0
4115 Insurance	5,169	7,251	0	(7,251)		(7,251)	0.0%	
4405 Rates	7,869	1,571	9,560	7,929		7,929	16.5%	
4410 Heat & Light	4,069	1,288	3,120	1,832		1,832	41.3%	
4415 Water	2	604	104	(500)		(500)	581.2%	
4420 Maintenance	6,253	548	2,080	1,532		1,532	26.4%	
4425 Fixtures & Fittings	0	0	1,040	1,040		1,040	0.0%	
4445 New Equipment	0	0	2,080	2,080		2,080	0.0%	
Civic Centre :- Indirect Expenditure	23,353	11,203	17,924	6,661	0	6,661	62.8%	0
Net Income over Expenditure	(23,153)	(11,183)	(17,424)	(6,241)				
<b>310 Police Suite</b>								
1400 Rental Income	3,840	0	3,840	3,840			0.0%	
Police Suite :- Income	3,840	0	3,840	3,840			0.0%	0
4420 Maintenance	0	0	250	250		250	0.0%	
Police Suite :- Indirect Expenditure	0	0	250	250	0	250	0.0%	0
Net Income over Expenditure	3,840	0	3,590	3,590				
<b>320 Hailey Centre</b>								
4420 Maintenance	1,430	0	2,080	2,080		2,080	0.0%	
Hailey Centre :- Indirect Expenditure	1,430	0	2,080	2,080	0	2,080	0.0%	0
Net Expenditure	(1,430)	0	(2,080)	(2,080)				
<b>330 Other Rented Accommodation</b>								
4400 Rent	3,260	620	3,150	2,630		2,630	16.5%	
4420 Maintenance	48	0	0	0		0	0.0%	
Other Rented Accommodation :- Indirect Expenditure	3,308	620	3,150	2,630	0	2,630	16.5%	0
Net Expenditure	(3,308)	(520)	(3,150)	(2,630)				
<b>400 Bullfield Allotments</b>								
1500 Allotment Rent Income	1,203	120	750	630			16.0%	
1510 Allotment Water Income	120	18	200	183			8.8%	
Bullfield Allotments :- Income	1,323	138	950	813			14.5%	0

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## Sawbridgeworth Town Council

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Detailed Income &amp; Expenditure by Budget Heading 01/05/2022

Month No: 2

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4415 Water	413	39	500	461		461	7.7%	
4420 Maintenance	716	368	1,500	1,131		1,131	24.6%	
Bullfield Allotments :- Indirect Expenditure	1,129	407	2,000	1,693	0	1,693	26.4%	0
Net Income over Expenditure	194	(270)	(1,050)	(780)				
<u>410 Bellmead Allotments</u>								
1500 Allotment Rent Income	255	0	120	120			0.0%	
1510 Allotment Water Income	25	0	30	30			0.0%	
Bellmead Allotments :- Income	280	0	150	150			0.0%	0
4415 Water	79	12	50	38		38	23.6%	
4420 Maintenance	600	0	250	250		250	0.0%	
Bellmead Allotments :- Indirect Expenditure	679	12	300	288	0	288	3.9%	0
Net Income over Expenditure	(399)	(12)	(150)	(138)				
<u>420 Vantorts Allotments</u>								
1500 Allotment Rent Income	263	0	125	125			0.0%	
1510 Allotment Water Income	28	0	25	25			0.0%	
Vantorts Allotments :- Income	291	0	150	160			0.0%	0
4415 Water	61	10	100	90		90	9.7%	
4420 Maintenance	839	0	750	750		750	0.0%	
Vantorts Allotments :- Indirect Expenditure	900	10	850	840	0	840	1.1%	0
Net Income over Expenditure	(609)	(10)	(700)	(690)				
<u>430 Southbrook Allotments</u>								
1500 Allotment Rent Income	1,220	0	1,000	1,000			0.0%	
1510 Allotment Water Income	163	0	175	176			0.0%	
Southbrook Allotments :- Income	1,382	0	1,175	1,175			0.0%	0
4415 Water	240	34	250	216		216	13.5%	
4420 Maintenance	452	0	5,500	5,500		5,500	0.0%	
Southbrook Allotments :- Indirect Expenditure	691	34	5,750	5,716	0	5,716	0.6%	0
Net Income over Expenditure	691	(34)	(4,575)	(4,541)				
<u>440 Cemetery</u>								
1550 Burial Fees	28,865	3,710	33,594	20,884			11.0%	
1560 Memorial Fees	2,385	315	2,428	2,113			13.0%	

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## Sawbridgeworth Town Council

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## Detailed Income &amp; Expenditure by Budget Heading 01/05/2022

Month No: 2

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer (to/from EMR)
1570 Grave Digging Income	1,500	200	2,000	1,800			10.0%	
1580 Trees	3,425	0	6,694	6,694			0.0%	
1581 Benches	1,572	790	4,666	3,876			16.9%	
1582 Plaques	50	0	750	750			0.0%	
<b>Cemetery :- Income</b>	<b>35,797</b>	<b>5,015</b>	<b>50,132</b>	<b>45,117</b>			<b>10.0%</b>	<b>0</b>
4029 Salary Recharge	12,206	782	23,085	22,283		22,283	3.4%	
4045 Subcontracted Labour	0	0	5,000	5,000		5,000	0.0%	
4415 Water	189	27	150	123		123	17.8%	
4420 Maintenance	3,225	0	5,000	5,000		5,000	0.0%	
4440 New Area	0	0	10,000	10,000		10,000	0.0%	
4520 Skip Hire	2,930	250	3,120	2,070		2,870	8.0%	
4530 Trees	660	0	1,000	1,000		1,000	0.0%	
4531 Benches	623	0	2,500	2,500		2,500	0.0%	
4532 Plaques	1,095	0	500	500		500	0.0%	
4675 Publicity	0	0	500	500		500	0.0%	
<b>Cemetery :- Indirect Expenditure</b>	<b>20,937</b>	<b>1,059</b>	<b>50,835</b>	<b>49,776</b>	<b>0</b>	<b>49,776</b>	<b>2.1%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>14,860</b>	<b>3,956</b>	<b>(703)</b>	<b>(4,659)</b>				
<b>450 Playground</b>								
4420 Maintenance	11,828	0	5,000	5,000		5,000	0.0%	
4580 Playschemas	0	0	2,000	2,000		2,000	0.0%	
<b>Playground :- Indirect Expenditure</b>	<b>(11,828)</b>	<b>0</b>	<b>7,000</b>	<b>7,000</b>	<b>0</b>	<b>7,000</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(11,828)</b>	<b>0</b>	<b>(7,000)</b>	<b>(7,000)</b>				
<b>460 Rivers Heritage Site &amp; Orchard</b>								
1700 RHSOG Income	50	0	0	0			0.0%	
<b>Rivers Heritage Site &amp; Orchard :- Income</b>	<b>50</b>	<b>0</b>	<b>0</b>	<b>0</b>				<b>0</b>
4700 RHSOG	1,290	0	2,600	2,600		2,600	0.0%	
<b>Rivers Heritage Site &amp; Orchard :- Indirect Expenditure</b>	<b>1,290</b>	<b>0</b>	<b>2,600</b>	<b>2,600</b>	<b>0</b>	<b>2,600</b>		<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,240)</b>	<b>0</b>	<b>(2,600)</b>	<b>(2,600)</b>				
<b>500 Groundsman</b>								
1603 Public Toilet Income	845	252	1,250	998			20.2%	
1610 Contract - Other	0	0	500	500			0.0%	
<b>Groundsman :- Income</b>	<b>845</b>	<b>252</b>	<b>1,750</b>	<b>1,498</b>			<b>14.4%</b>	<b>0</b>
4029 Salary Recharge	8,306	782	23,065	22,283		22,283	3.4%	

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMS
4600 Planters	1,672	0	1,000	1,000		1,000	0.0%	
4601 Bull St Conveniences	13,123	0	10,400	10,400		10,400	0.0%	
4615 Ranger's Mower	556	983	1,500	517		517	65.5%	
4620 Ranger's Tools	2,239	59	1,000	941		941	5.9%	
4625 Mower Costs	0	0	4,000	4,000		4,000	0.0%	
4630 CCTV	2,241	0	2,500	2,500		2,500	0.0%	
4635 CCTV Extension	1,935	0	4,000	4,000		4,000	0.0%	
4988 Contingency	0	(95)	0	95		95	0.0%	
Groundsman :- Indirect Expenditure	31,073	1,729	47,465	45,736	0	45,736	3.6%	0
Net Income over Expenditure	(30,228)	(1,477)	(45,715)	(44,238)				
<b>600 Fun on the Field</b>							0.0%	
1670 Event Income	0	0	1,000	1,000				
Fun on the Field :- Income	0	0	1,000	1,000			0.0%	0
4029 Salary Recharge	0	0	625	625		625	0.0%	
4045 Subcontracted Labour	0	0	500	500		500	0.0%	
4670 Event Costs	0	400	1,000	600		600	40.0%	
4675 Publicity	0	0	100	100		100	0.0%	
Fun on the Field :- Indirect Expenditure	0	400	2,225	1,825	0	1,825	18.0%	0
Net Income over Expenditure	0	(400)	(1,225)	(825)				
<b>610 Events General</b>								
4670 Event Costs	1,869	308	1,000	602		692	30.8%	
4675 Publicity	0	0	500	500		500	0.0%	
Events General :- Indirect Expenditure	1,869	308	1,500	1,192	0	1,192	20.5%	0
Net Expenditure	(1,869)	(308)	(1,500)	(1,192)				
<b>620 Christmas Festival</b>								
1670 Event Income	495	0	400	400			0.0%	
Christmas Festival :- Income	495	0	400	400			0.0%	0
4029 Salary Recharge	0	0	1,000	1,000		1,000	0.0%	
4045 Subcontracted Labour	0	0	350	350		350	0.0%	
4670 Event Costs	2,597	400	1,000	600		600	40.0%	
4675 Publicity	0	0	500	500		500	0.0%	
4685 Christmas Lights	9,600	0	15,000	15,000		15,000	0.0%	
4690 Competitions	256	0	600	600		600	0.0%	
Christmas Festival :- Indirect Expenditure	12,452	400	18,450	18,050	0	18,050	2.2%	0
Net Income over Expenditure	(11,957)	(400)	(18,050)	(17,650)				

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## Sawbridgeworth Town Council

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## Detailed Income &amp; Expenditure by Budget Heading 01/05/2022

Month No: 2

## Cost Centre Report

	Actual 1st Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from FMt
<b>630 Markets</b>								
6670 Event Income	0	0	7,500	7,500			0.0%	
Markets :- Income	0	0	7,500	7,500			0.0%	0
4675 Publicity	0	0	1,000	1,000		1,000	0.0%	
Markets :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Net Income over Expenditure	0	0	6,500	6,500				
<b>640 Projects</b>								
4710 Hanging Baskets	0	0	1,500	1,500		1,500	0.0%	
4715 Planters Project	0	0	500	500		500	0.0%	
4720 Town Green	634	0	10,000	10,000		10,000	0.0%	
4725 Fair Green	450	0	1,200	1,200		1,200	0.0%	
4735 Remembrance Day	57	150	250	100		100	50.0%	
4740 War Memorial	0	0	2,500	2,500		2,500	0.0%	
Projects :- Indirect Expenditure	1,121	150	15,950	15,800	0	15,800	0.8%	0
Net Expenditure	(1,121)	(150)	(15,950)	(15,800)				
<b>660 Town Selfie Walk</b>								
4029 Salary Recharge	0	0	500	500		500	0.0%	
4675 Publicity	0	0	500	500		500	0.0%	
4681 Promotional Equipment	0	0	1,000	1,000		1,000	0.0%	
Town Selfie Walk :- Indirect Expenditure	0	0	2,000	2,000	0	2,000	0.0%	0
Net Expenditure	0	0	(2,000)	(2,000)				
<b>700 Sawhobus</b>								
1150 Grants Received	18,805	2,000	1,000	(1,000)			200.0%	
1151 SFC Subsidy	0	0	15,000	15,000			0.0%	
1800 Fares	260	1,345	20,000	18,655			6.7%	
1820 Fuel Rebate	698	302	1,200	898			25.2%	
1830 Sponsorship	1,667	1,083	3,500	2,417			31.0%	
Sawhobus :- Income	21,430	4,731	40,700	35,968			11.6%	0
4029 Salary Recharge	12,130	1,684	19,234	17,540		17,540	8.8%	
4045 Subcontracted Labour	3,691	0	2,000	2,000		2,000	0.0%	
4800 Fuel	3,450	1,273	5,200	3,927		3,927	24.5%	
4805 Vehicle Maintenance	4,483	92	2,600	2,508		2,508	3.6%	
4810 Vehicle Tax & Insurance	631	1,777	1,500	(277)		(277)	110.4%	
4815 Vehicle Hire	0	0	1,000	1,000		1,000	0.0%	

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	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer left/over LMR
4618 Community Bus Reserve	0	0	10,000	10,000		10,000	0.0%	
Sawbus :- Indirect Expenditure	24,385	4,835	41,534	36,699	0	36,699	11.6%	0
Net Income over Expenditure	(2,955)	(105)	(834)	(729)				
<u>800 Heffer GL61</u>								
1850 Vehicle Hire Income	586	143	1,000	857			14.3%	
Heffer GL61 :- Income	586	143	1,000	867			14.3%	0
4800 Fuel	907	137	625	488		488	21.9%	
4805 Vehicle Maintenance	1,884	90	1,500	1,410		1,410	6.0%	
4810 Vehicle Tax & Insurance	631	1,752	1,500	(252)		(252)	116.8%	
Heffer GL61 :- Indirect Expenditure	3,422	1,979	3,625	1,646	0	1,646	54.6%	0
Net Income over Expenditure	(2,836)	(1,836)	(2,625)	(789)				
<u>810 Rangers Truck FT63</u>								
4800 Fuel	1,421	465	500	15		15	97.0%	
4805 Vehicle Maintenance	1,786	21	1,500	1,478		1,478	1.4%	
4810 Vehicle Tax & Insurance	(23)	676	1,500	824		824	45.0%	
Rangers Truck FT63 :- Indirect Expenditure	3,184	1,162	3,600	2,318	0	2,318	33.8%	0
Net Expenditure	(3,184)	(1,162)	(3,500)	(2,318)				
<u>820 Rangers Truck #2</u>								
4800 Fuel	0	0	500	500		500	0.0%	
4805 Vehicle Maintenance	0	0	1,500	1,500		1,500	0.0%	
4810 Vehicle Tax & Insurance	0	0	1,500	1,500		1,500	0.0%	
4815 Vehicle Hire	0	0	10,000	10,000		10,000	0.0%	
Rangers Truck #2 :- Indirect Expenditure	0	0	13,500	13,500	0	13,500	0.0%	0
Net Expenditure	0	0	(13,500)	(13,500)				
<u>910 Town Action Plan</u>								
4910 Town Action Plan Costs	0	0	500	500		500	0.0%	
Town Action Plan :- Indirect Expenditure	0	0	500	500	0	500	0.0%	0
Net Expenditure	0	0	(500)	(500)				

19/07/2022

## Sawbridgeworth Town Council

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Detailed Income &amp; Expenditure by Budget Heading 01/05/2022

Month No: 2

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	436,458	207,436	496,322	290,886			61.6%	
Expenditure	365,895	65,883	496,815	430,932	0	430,932	13.3%	
Net Income over Expenditure	64,663	141,553	1,507	(140,046)				
plus Transfer from EMR	5,870	0						
Movement to/(from) Gen Reserve	70,433	141,553						