

SAWBRIDGECWORTH TOWN COUNCIL

TOWN ACTION PLAN AND AMENITIES COMMITTEE

Minutes

of the meeting of the Town Action Plan and Amenities Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth at 8pm on **Monday 17th April 2023.**

Those present

Cllr Annelise Furnace
Cllr Burmicz
Cllr Craig Chester

Cllr John Rider
Cllr Reece Smith
Cllr Angus Wyatt

In attendance:

Christopher Hunt - Town Clerk
Joanne Sargant - Events manager

Cllr Nathan Parsad

T22/42 APOLOGIES FOR ABSENCE

None received.

T22/43 PUBLIC FORUM

Nothing received

T22/44 DECLARATIONS OF INTEREST

None received.

T22/45 MINUTES

Resolved: To approve as a correct record the minutes of the Committee Meeting held on 13th February 2023 (T03)
[prop Cllr Smith; sec'd Cllr Wyatt]

Actions from previous meetings,

- Clerk to write to Herts Highways to request the urgent repair to footpath 22.
Email sent and new officer has now been appointed at Highways who will update the Clerk when he has settled in
- Clerk to write to East Herts for an update on the bin location survey.
The Clerk has emailed EHDC and no response has been received to date.

T22/46 ALLOTMENTS

Received and noted – Allotments Officer Report

The report was talked through by the Clerk and Cllr Furnace asked for the officer to be thanked for the detailed information.

T22/47 CEMETERY

Received and noted – Cemetery Officer Report

- The Project Manager updated that regular praise is received regarding the upkeep of the Cemetery and as such she will enter the cemetery in to an awards competition.
- After the election further planning is needed to purchase more land to extend the cemetery to future proof for the next thirty plus years.

T22/48 FOOTPATHS & OPEN SPACES

The Clerk updated that the Rangers had cleared an overgrown area in West Road Park, allowing the gang mower to cut regularly to keep this area in a better condition. The play equipment had all been cleaned and was in good repair. New picnic benches have been purchased that are DDA compliant to replace the small ones at the location.

Cllr Rider raised his concerns over the dumping of Nitrous Oxide gas canisters at locations in the town. The Clerk had offered to dispose the cannisters but also will be liaising with the police to inform them of the locations these are being found.

Cllr Wyatt stated that highlighting the locations of the use of these cannisters would highlight areas that may need crime prevention intervention to reduce regular occurrences.

T22/49 OPERATIONS

To receive, note and discuss matters relating to Operations.

- Sawbobus, is running well and sponsorship is being actively being sought.
- Public Toilets – recent ASB has been stopped through the use of signage re CCTV
- CCTV – new cameras are being fitted this week to improve field of view and nighttime capability.
- Reception upgrade - a new desk has been ordered and will be delivered soon

T22/50 ECO-AUDIT WORKING PARTY

Received and noted – Eco Audit Report

Cllr Furnace referred to her report and raised awareness of the events in the forthcoming months.

- River day 3rd June
- Clean air campaign at the May Fayre and a stall in Bell Street provisionally 19th May

T22/51 TOWN ACTION PLAN

The current Town Action Plan – 2020/24, had been reviewed by Cllr Wyatt and the new Council will set a date for consultation to start the new action plan.

Cllr Furnace asked if this consultation be run out wider.

Cllr Wyatt stated that whoever runs the action plan will look at running this out wider but also ensure actions are focussed on the ability to achieve them as a town council.

T22/52 RAIL STATION ADOPTION

Cllr Wyatt updated that he has had a meeting with a fellow adopter and was trying to understand land ownership. Better use of signage to direct people towards the town centre, obtaining approved planters and plant up an open area for wild flowers.

T22/53 ITEMS FOR FUTURE AGENDAS

Cllr Burmicz raised his concerns of the Wrenbridge development and was informed that this was discussed at the planning meeting
No further items were raised.

Meeting ended at 20:45