

Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth
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MAYOR
Cllr Eric Buckmaster

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TOWN CLERK
Richard Bowran BSc.(Hons) MILCM

To: Cllrs Adamopoulos, Alder, R Buckmaster, Burmicz, Coysten & Reeks
Copy: [Cllr E Buckmaster]

AMENITIES COMMITTEE

You are invited to attend a meeting of this committee which will take place on **Monday 08 February 2016** at about 8.00pm following the meeting of the Planning Committee at Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, reading "Richard Bowran", with a horizontal line underneath.

Town Clerk
02 February 2016

AGENDA

- A15/19 APOLOGIES FOR ABSENCE**
To receive any apologies for absence
- A15/20 PUBLIC FORUM**
To receive representations from members of the public on matters within the remit of the Amenities Committee.
- A15/21 DECLARATIONS OF INTEREST**
To receive any Declarations of Pecuniary Interest by Members
- A15/22 MINUTES**
To approve as a correct record the minutes of the Committee Meeting held on 12 October 2015 (A02)
- [📄] [👉]
- To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- A15/23 ALLOTMENTS**
To report on matters relating to Allotments
- Allotment Association
 - Meeting arranged for 09 March 2016 with leaders of each site.
 - Bullfields
 - Several plots are very overgrown and unlettable in current state.
 - A power scythe is being demonstrated on 16 February.

- Southbrook
 - Issues with overgrowth on land with no clear ownership.
- Vantorts
 - Pathway to be reconstructed following complaints, but also to reclaim encroachment by tenants.
 - Tree to be felled following complaint about overshadowing.
- Bellmead
 - Complaint about another tree overshadowing an allotment, tenant to apply self-help in first instance.
- Waiting list
 - Currently static at 16, comments re unlettable plots apply.

A15/24 CEMETERY

To report on matters relating to the Town Cemetery

- Inspections
 - Report on condition of the site
 - Extension of fencing at container area to accommodate temporarily displaced kerb sets.
- Price structure
 - Clarification of pricing for services provided
 - Production of new marketing material
- Maintenance
 - Quotation for fencing on the boundary of C Section
 - Camouflage planting to shield container

A15/25 FOOTPATHS & OPEN SPACES

To report on matters relating to Footpaths and Open Spaces

- Bullfields
 - Inspection and maintenance
- West Road
 - Inspection and maintenance
- Other areas
 - Bell Street flower beds – programme for Spring 2016.
 - London Road flower beds – tree felled by HCC now showing signs of life.
- Town Green
 - To consider next moves in order to make progress on this project.
- Footpaths
 - General state - EHDC leaf mulch issues
 - Parish Hall footpath
 - Flooding in Fair Green
- Rivers Heritage Orchard
 - Update report on Wassail
 - Update report on volunteer group

A15/26 CIVIC AMENITIES

To report on matters relating to Civic Amenities

- Ranger activities
 - Report on current working arrangements.
- Farmers Market
 - Consideration of a replacement event
- Facilities at The Manor
 - WW1 exhibition now concluded
 - Redecoration programme for the winter.
- Floral Displays
 - Displays for summer 2016
- Public Conveniences
 - To consider progress report from EHDC on the Bell Street proposition