

Sawbridgeworth Town Council

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MAYOR
Cllr Mrs Angela Alder
TOWN CLERK

Richard Bowran BSc.(Hons) MILCM

To: Cllrs Adamopoulos, Beeching, Burmicz, Coysten, Furnace and Riches

AMENITIES COMMITTEE

You are invited to attend a meeting of this committee which will take place on **Monday 15 October 2018** at about 8.00pm following the meeting of the Planning Committee at Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink that reads 'Richard Bowran'.

Town Clerk
09 October 2018

AGENDA

- A18/11 APOLOGIES FOR ABSENCE**
To receive any apologies for absence
- A18/12 PUBLIC FORUM**
To receive representations from members of the public on matters within the remit of the Amenities Committee.
- A18/13 DECLARATIONS OF INTEREST**
To receive any Declarations of Pecuniary Interest by Members
- A18/14 MINUTES**
To approve as a correct record the minutes of the Committee Meeting held on 16 July 2018 (A01) [Appendix A]
- [📄] [👉]
- To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- A18/15 ALLOTMENTS**
To report on matters relating to Allotments
- Allotment Association
 - Water supplies
 - Bullfields
 - Southbrook
 - Vantorts
 - Bellmead
 - Waiting list

A18/16 CEMETERY

To report on matters relating to the Town Cemetery

- Inspections
 - Compliance with Regulations
- Maintenance
 - Equipment
 - Sub-contractors
 - Benches
- Development
 - Roadway Extension
 - Marketing
 - The Spinney

A18/17 FOOTPATHS & OPEN SPACES

To report on matters relating to Footpaths and Open Spaces

- Bullfields
 - Inspection and maintenance
 - Play equipment
 - Litter clearance
 - Grass cutting
- West Road
 - Inspection and maintenance
 - Play equipment
 - Litter clearance
 - Grass cutting
- Other areas
 - Bell Street flower beds
 - Maintenance
 - London Road flower beds
 - Maintenance
- Town Green
 - Update report
- Fair Green
 - Development
 - Maintenance
- Footpaths
 - General state
 - Elmwood
- Rivers Heritage Orchard
 - Update report on licencing obligations
 - Volunteer group
 - Grass cutting

A18/18 OPERATIONS

To report on matters relating to Operations

- Community Transport
 - Sawbobus
 - Hire minibuses
- Events
 - Remembrance Day
 - Christmas Lights
- Ranger activities
 - Report on current working arrangements

A18/19 CIVIC AMENITIES

To report on matters relating to Civic Amenities

- Facilities at The Manor
 - Redecoration
 - Chamber
- Floral Displays
 - Displays for summer 2018
- Public Conveniences
 - To review developments with EHDC on the Bell Street proposition
- War Memorial Repairs
 - To review the activities of the Task and Finish Group.
- Telephone Box
 - To review the use of the telephone box and whether to relocate it
- Defibrillator
 - To review whether to include this in the budget for 2019/20