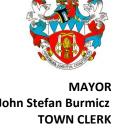
Sawbridgeworth Town Council

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Cllr Dr John Stefan Burmicz Richard Bowran BSc.(Hons) PSLCC

To: Cllrs Burmicz, Coysten, Berendt Furnace, Gray, Jones and Royle

AMENITIES COMMITTEE

You are invited to attend a meeting of this committee which will take place on Monday 17 June 2019 at 7.30pm at Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

> liched burer Town Clerk 11 June 2019

AGENDA

A19/01 [[∰]]	ELECTION OF COMMITTEE CHAIRMAN To elect a Chairman of the committee for the civic year 2019/20
A19/02	ELECTION OF COMMITTEE VICE CHAIRMAN To elect a Vice Chairman of the committee for the civic year
[👺]	2019/20
A19/03	APOLOGIES FOR ABSENCE To receive any apologies for absence
A19/04	PUBLIC FORUM To receive representations from members of the public on matters within the remit of the Amenities Committee.
A19/05	DECLARATIONS OF INTEREST To receive any Declarations of Pecuniary Interest by Members
A19/06	MINUTES
[1][1]	To approve as a correct record the minutes of the Committee Meeting held on 11 February 2019 (A03) [Appendix A]

with elsewhere on this Agenda.

A19/07 TERMS OF REFERENCE

To consider Terms of Reference for the committee and recommend their adoption by the council.

To attend to any matters arising from these Minutes and not dealt

Current Terms of Reference are attached as Appendix B

A19/07 ALLOTMENTS

To report on matters relating to Allotments

- Bullfields
- Southbrook
- Vantorts
- Bellmead
- Waiting list

A19/07 CEMETERY

To report on matters relating to the Town Cemetery

- Inspections
 - Compliance with Regulations
- Maintenance
 - Equipment
 - Sub-contractors
- Development
 - Roadway Extension
 - Marketing

A19/08 FOOTPATHS & OPEN SPACES

To report on matters relating to Footpaths and Open Spaces

- West Road
 - Inspection and maintenance
- Other areas
 - Bell Street flower beds
 - Maintenance
 - London Road flower beds
 - Maintenance
 - Infestations
- Town Green
 - Update report
- Fair Green
 - Development
 - Maintenance
- Footpaths
 - General state
 - Parish Hall path
- Rivers Heritage Orchard Site & Meadow
 - Update report on licencing obligations
 - Grass cutting

A19/09 OPERATIONS

To report on matters relating to Operations

- Community Transport
 - Sawbobus
 - Hire minibuses
- Events
 - · Fun on the Field
 - Christmas Lights
- Ranger activities
 - Report on current working arrangements
 - Sub-contracting works for Gilston and Eastwick PC

A19/10 CIVIC AMENITIES

To report on matters relating to Civic Amenities

- Floral Displays
 - Displays for summer 2019
- Public Conveniences
 - Progress with EHDC on the Bell Street proposition
- War Memorial Repairs
 - Activity review of the Task and Finish Group.

A19/11 EXCLUSION OF PRESS AND PUBLIC

To resolve that pursuant to the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during the consideration of the following item because of the confidential nature of the business to be discussed which relates to a contractual dispute.

A19/12 GRIEVANCE RESOLUTION

To consider the resolution of a grievance made against the council. [Appendix C]