

SAWBRIDGEWORTH YOUNG PEOPLE'S RECREATIONAL CENTRE (SYPRC)

MINUTES OF MANAGEMENT COMMITTEE MEETING VIA ZOOM ON 8 JULY 2020

In attendance: Ruth Buckmaster (RB); David Royle (DR); Annelise Furnace (AF); Gemma Felstead (GF); Craig Chester (CC). In attendance: Salvatore Pagdades

ITEM	SUBJECT	ACTION
1.	Apologies for absence: Angela and Ron Alder; Lisa Dale; Gill Hawkins (technical issues).	
2.	Notification of Any Other Business: HWPSN social distancing.	
3.	Minutes of 21 May 2020: approved (CC proposed, GF seconded).	
4.	Urgent Matters Arising: none	
5.	<p>Finance and grants update to 080720:</p> <p>Finance: £14000 at bank; £20000 in Reserve (two grants); Deposit £1871. Hand sanitiser equipment payment pending.</p> <p>Grants: AF updated the meeting. Clarion grant 1 was for the cooking club but Round 11 of their grants was cancelled due to Covid but we had good feedback for Round 12 when it comes. Grant 2 was new Emergency Funding and we applied for and got £1,000 towards YC Summer sessions. The proposal is to have 10 sessions on Mondays and Thursday 1730-2030 over the summer and October half term, using Positive Alternatives funding for more vulnerable children; two youth workers and a sports coach/boxing for outdoor sessions; pre-packed food. First hour for smaller group of most vulnerable. Risk assessment needed. YC will be charged for use of the field and are aware. Preference is for them to invoice us.</p> <p>Some discussion of ASB in town and hotspots. PCSOs aware and priorities set. CCTV coverage to be discussed at Council.</p>	<p>GF/RB</p> <p>AF/GF</p>
6.	Restart post-lockdown. ACRE and Much Hadham risk assessment summary circulated. We cannot restart sports-related groups yet. We need to look at risk assessment at the next meeting in the Hall.	
7.	Playground maintenance. Discussion of the reopening of the small and larger playgrounds at the end of this week with appropriate signage based on government and EHDC guidance. GF will draft.	
8.	Centre manager's report. No report.	
9.	Agenda items for next meeting: None.	
10.	Date of next meeting: Tuesday 14 July at Bullfields 2000.	

SIGNED: _____ **(RUTH BUCKMASTER)**

DATE: _____ **2020**