

SAWBRIDGEWORTH YOUNG PEOPLE'S RECREATIONAL CENTRE (SYPRC)

MINUTES OF MANAGEMENT COMMITTEE MEETING ON 26 OCTOBER AT A ALDER'S HOUSE

In attendance: Ruth Buckmaster (RB); Annelise Furnace (AF); Craig Chester (CC); Gill Hawkins (GH); Angela Alder (AA);

ITEM	SUBJECT	ACTION
1.	Apologies: David Royle, Lisa Dale	
2.	Notification of Any Other Business: RB welcomed Gloria, new trustee member, in her absence.	
3.	Minutes of 20 July 2021: approved and signed.	
4.	<p>Matters Arising:</p> <p>New Cooker: Catering cooker will be too big. Have had quote of £3,500 + installation for new kitchen. Eric will apply for Section 106 money once we have a final quote. Committee members viewed the proposed kitchen design layout. Cooker quote £1,476 GH to investigate grants. If nothing available CC proposed up to £1,000 to be approved from SYPRC funds, seconded by AA.</p> <p>Blinds: Now fitted.</p> <p>HAPpy project: We think this will be run at Christmas but not very well advertised.</p> <p>Lisa's phone: Waiting to hear from Lisa whether she has purchased 'phone.</p> <p>ATC: Tom Reeks has thanked SYPRC for letting ATC use field.</p> <p>Film Club: Equipment in place and working. DR to use on 6/11 for climate change film. £108 still due for cables. First film club provisionally 4/12, age 12+, free admission (need to book beforehand), pay for refreshments. (CC to do questionnaire to see whether young people want refreshments). Need some ventilation, use hand sanitiser on entry.</p>	<p align="center">GH</p> <p align="center">LD</p> <p align="center">CC</p>
5.	Committee Membership: Salvatore has now left and 3 more committee members needed. Craig to ask Adam Mackay.	CC
6.	Finance and Grants: It was hoped that cooking club would have started by now, but Shelani no longer has the time. Clarion has been advised. Kate Bistro from "The Place to be Me" would like to run a drop-in session. She could apply to Clarion for a grant to run something. AF to meet with her. It was suggested that maybe university/college students could run cooking class.	AF
7.	Centre Manager's Report: Not available.	

8.	Facebook and Social Media Update: Nothing to report.	
9.	Maintenance and Repairs: Playground all OK. Still awaiting quotes for car park. AF has met with Bob Reed re tree planting. 15 trees to be delivered in November - crab apple, rowan and field maple, plus support canes. Need to plant in tubes with mulch mat and mulch the area with bark. Best planting position is where containers are currently. Council container could possibly be moved to cemetery. AF to invite YC group to help with planting. Will also put something on Facebook.	AF
10.	Any Other Business: None.	
11.	Date of Next Meeting: Tuesday 23 November, 7.30pm	

SIGNED: _____ (RUTH BUCKMASTER)

DATE: _____ 2021

DRAFT