

Sawbridgeworth Town Council

Title	Acc.	2010-11 Actual	2011-12 Budget	2011-12 Act 8 mos	2011-12 Forecast	2012-13 Budget	Incr/Decr %	#
COUNCIL Income								
Precept	10	150,000	181,029	181,029	181,029	180,000	-0.6%	1
PRECEPT		150,000	181,029	181,029	181,029	180,000	-0.6%	
Bank Interest - Current A/C	12	0	0	3,780	4,000	2,000	-100.0%	2
Bank Interest - Comm. Loan A/C	15	11	50	10	15	15	0.0%	3
National Savings Interest	16	4,223	5,000	6,217	9,000	5,000	-80.0%	4
Asset Disposal	17	1,032,677	0	0	0	0	n/a	5
Miscellaneous & Rental Income	18	0	0	-341	4,040	13,463	n/a	6
Bank Interest - Abbey Reserve	19	0	10	0	5	5	0.0%	7
TOTAL		1,036,910	5,060	9,666	17,060	20,483	16.7%	
PRECEPT & CAPITAL		1,186,910	186,089	190,695	198,089	200,483	1.2%	

£17,844 - New homes bonus

COUNCIL Expenditure

Cottage Purchase	101/1	0	0	0	0	220,000	n/a	8
Cottage Building Costs	101/2	0	0	0	0	200,000	n/a	8
Cottage Fixtures & Fittings	101/3	0	0	0	0	100,000	n/a	8
Cottage Professional Fees	101/4	0	0	15,082	0	50,000	n/a	8
Cottage Police Suite	101/5	0	0	0	0	5,000	n/a	9
Hailey Centre Building Works	101/6	0	0	0	0	25,000	n/a	10
Sayesbury Complex	101	0	0	15,082	0	600,000	n/a	10

From Reserves

Promotion Investments

General Town Projects	102/1/1	0	0	250	0	45,000	n/a	11
Bell Street Conveniences	102/1/2	0	0	0	0	50,000	n/a	12
Memorial Hall Site	102/1/3	0	0	0	0	150,000	n/a	13
New Development Costs	102/1	0	0	250	0	245,000	n/a	
Contingencies	102/2	218	1,000	20	0	1,000	100%	14
Ch of Commerce (ex SBS; ex STP)	102/3	0	2,000	0	0	2,000	100%	15
Tourism	102/4	586	500	1,244	0	500	100%	16
Town Plan	102/5	0	0	0	0	0	n/a	
Youth Council	102/6	0	0	0	0	0	n/a	

From Reserves

From Reserves

Sawbridgeworth Town Council

Title	Acc.	2010-11	2011-12	2011-12	2011-12	2012-13	Incr/Decr	#
		Actual	Budget	Act 8 mos	Forecast	Budget	%	
Newsletter	102/7	2,943	4,000	1,429	0	4,000	100%	17
Town Signs	102/8	-2,500	2,000	-1,100	0	2,000	n/a	18
Total	102	1,247	9,500	1,843	0	254,500	100%	
Rented Accommodation								
Rates	190/1	3,767	4,750	3,152	4,750	2,500	-90%	
Heat, Light and Water	190/2	1,280	1,500	410	500	250	-100%	
Staff Care	190/3							to 107/17
Telephones & Broadband	190/4							to 107/12
Rent	190/5	13,000	13,000	6,233	13,000	6,500	-100%	
Office equipment	190/6							to 107/19
Office Care	190/7							to 107/18
Maintenance	190/8	457	500	192	250	250	0%	
Other	190/9	1	0	0	0	0	n/a	
49/51 Bell Street	190	18,506	19,750	9,987	18,500	9,500	-95%	19
Civic Centre								
Rates	191/1	0	0	0	0	5,000	n/a	
Heat, Light and Water	191/2	0	0	0	0	2,000	n/a	
Maintenance	191/8	0	0	0	0	0	n/a	
Other	191/9	0	0	0	0	0	n/a	
Civic Centre	191	0	0	0	0	7,000	n/a	20
Police Suite								
Rates	192/1	0	0	0	0	0		
Heat, Light and Water	192/2	0	0	0	0	0		
Rent	192/5	0	0	0	0	-1,200		Income?
Maintenance	192/8	0	0	0	0	0		
Other	192/9	0	0	0	0	0		
Police Suite	192	0	0	0	0	-1,200		21
Hailey Centre								
Rates	193/1	0	0	0	0	0	n/a	
Heat, Light and Water	193/2	0	0	0	0	0	n/a	
Rent	193/5	0	0	0	0	0	n/a	
Maintenance	193/8	0	0	0	0	2,500	n/a	
Other	193/9	0	0	0	0	0	n/a	
Hailey Centre	193	0	0	0	0	2,500	n/a	22

Sawbridgeworth Town Council

Title	Acc.	2010-11	2011-12	2011-12	2011-12	2012-13	Incr/Decr	#
		Actual	Budget	Act 8 mos	Forecast	Budget	%	
Bell Street Conveniences								
Rates	194/1	0	0	0	0	0	n/a	
Heat, Light and Water	194/2	0	0	0	0	0	n/a	
Rent	194/5	0	0	0	0	0	n/a	
Maintenance	194/8	0	0	0	0	0	n/a	
Other	194/9	0	0	0	0	0	n/a	
Bell Street Conveniences 194		0	0	0	0	0	n/a	23
Bell Street Car Park								
Rent	195/5	0	0	0	0	10,000	n/a	Policy ?
Maintenance	195/8	0	0	0	0	0	n/a	
Other	195/9	0	0	0	0	0	n/a	
Bell Street Car Park 195		0	0	0	0	10,000	n/a	24
Stationery	104							to 107/14
Insurance (excl motors)	105							to 107/15
Repairs and Renewals	106							to 107/16
General Expenditure								
Subscriptions	107/1	1,583	1,260	1,231	1,231	1,300	5%	25
Mayor's Allowance	107/2	500	1,250	0	1,250	1,250	0%	26
Mayor's Contingency	107/3	0	250	0	250	250	0%	26
Petty Cash	107/4	0	0	0	0	0	n/a	
IT Support (incl web-site)	107/5	5,869	2,000	187	1,000	4,000	75%	27
Miscellaneous Expenditure	107/6	1,106	1,000	1,214	1,500	1,000	-50%	
Training	107/7	207	2,000	60	560	2,000	72%	28
Conferences/Travelling Exes	107/8	3,535	1,500	1,109	1,500	1,500	0%	29
IT Development	107/9	483	1,000	200	500	1,000	50%	30
Copier charges	107/10	849	500	284	500	500	0%	
Bank charges	107/11	979	250	195	250	250	0%	
Telephone and Boadband	107/12	52	750	372	500	750	33%	31 from 190/4
Postage	107/13	686	750	473	750	750	0%	from 108
Stationery	107/14	1,365	1,500	645	1,000	1,500	33%	from 104
Insurance (excl motors)	107/15	1,949	2,100	3,870	3,870	5,000	23%	32 from 105
Repairs and renewals	107/16	140	200	304	350	250	-40%	from 106
Staff Care	107/17	170	500	191	500	500	0%	from 190/3
Office Care	107/18	1,981	1,200	1,180	1,200	1,200	0%	from 190/7

Sawbridgeworth Town Council

Title	Acc.	2010-11	2011-12	2011-12	2011-12	2012-13	Incr/Decr	#
		Actual	Budget	Act 8 mos	Forecast	Budget	%	
Office Equipment	107/19	513	1,000	205	250	250	0%	from 190/6
	107/20						n/a	
	107/21						n/a	
Total	107	21,968	19,010	11,720	16,961	23,250	27%	33
Postage	108							to 107/13
Fees								
Audit Fees	109/1	1,150	1,300	145	3,300	3,500	6%	34
Election Expenses	109/2	705	5,411	0	1,500	1,500	0%	35 to Reserves
Total	109	1,855	6,711	145	4,800	5,000	4%	
Grants and Donations								
Community Bus	110/1	0	1,500	0	1,500	1,500	0%	36 to Reserves
Sawbobus	110/2	0	2,000	0	2,000	2,000	0%	37 to Reserves
Shelters & Bins	110/3	0	0	0	0	0	n/a	
British Legion Wreath	110/4	60	60	70	70	70	0%	
Annual Youth Award	110/5	106	0	0	0	0	n/a	38
Annual Citizen Award	110/6	106	0	0	0	0	n/a	38
Honoraria	110/7	250	250	250	250	300	17%	39 Footpaths Officer
General Grants	110/8	8,414	20,000	1,715	5,000	10,000	50%	40
Rewards	110/9	48	0	0	600	600	0%	41 Xmas Competitions
Allocated Grants	110/10	0	0	0	0	0	n/a	
Total	110	8,985	23,810	2,035	9,420	14,470	35%	
TOTAL		52,562	78,781	40,812	49,681	925,020	95%	

COUNCIL EXPENDITURE	52,562	78,781	40,812	49,681	925,020	95%
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STAFF COSTS

	42
	42 10/12 of year @ 18/37 of £20k
	42
	42
	42 contra 203 Sawbobus
	42 contra 203 Sawbobus
	43

Sawbridgeworth Town Council

Title	Acc.	2010-11	2011-12	2011-12	2011-12	2012-13	Incr/Decr	#
		Actual	Budget	Act 8 mos	Forecast	Budget	%	
TOTAL		57,700	81,064	45,617	81,300	104,111	22%	44
On-costs								
NIC (-ers)	111	21,396	4,726	12,125	5,000	6,000	17%	
Pensions (-ers)	112	18,351	11,304	9,212	11,500	12,000	4%	45
		39,747	16,030	21,337	16,500	18,000	8%	
Total People Costs		97,447	97,094	66,954	97,800	122,111	20%	
STAFF COSTS		97,447	97,094	66,954	97,800	122,111	20%	46
ALLOTMENTS Income								
Bellmead Rent	31	141	150	160	160	160	0%	
Bullfields Rent	32	802	1,000	734	734	700	-5%	
Southbrook Rent	33	687	700	663	663	600	-11%	
Vantorts Rent	34	92	150	95	95	95	0%	
Miscellaneous	35	20	0	10	10	10	0%	
Bellmead Water	36	0	0	75	75	75	0%	
Bullfields Water	37	0	0	458	458	250	-83%	
Southbrook Water	38	0	0	138	138	250	45%	
Vantorts Water	39	0	0	120	65	65	0%	
TOTAL		1,742	2,000	2,453	2,398	2,205	-9%	47
ALLOTMENTS Expenditure								
Bellmead								
Water	121/1	1,047	50	94	100	50	-100%	
Maintenance	121/2	3,249	0	2,181	2,181	0	n/a	
Total	121	4,296	50	2,275	2,281	50	-4462%	
Bullfields								
Water	122/1	690	0	205	300	250	-20%	
Maintenance	122/2	1,747	0	240	1,000	100	-900%	
Total	122	2,438	0	445	1,300	350	-271%	
Southbrook								
Water	123/1	425	500	254	300	250	-20%	
Maintenance	123/2	1,918	500	342	1,000	100	-900%	
Total	123	2,344	1,000	596	1,300	350	-271%	
Vantorts								
Water	124/1	53	50	34	50	50	0%	

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Title	Acc.	2010-11	2011-12	2011-12	2011-12	2012-13	Incr/Decr %	#
		Actual	Budget	Act 8 mos	Forecast	Budget		
Maintenance	124/2	427	250	106	106	0	n/a	
Total	124	479	300	140	156	50	-212%	
TOTAL		9,557	1,350	3,457	5,037	800	-530%	48

ALLOTMENTS	-7,814	650	-1,004	-2,639	1,405	288%
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CEMETERY Income

Burial Fees	41	21,225	24,000	15,575	20,000	24,000	17%	
Memorial Fees	42	4,772	6,000	1,828	2,500	2,500	0%	
Land Rent	44	0	0	0	0	0	n/a	
Donations	46	0	0	0	0	0	n/a	
Misc	47	633	0	175	0	0	n/a	
Grave digging fees	48	550	250	1,550	2,000	2,000	0%	
TOTAL		27,180	30,250	19,128	24,500	28,500	14%	49

CEMETERY Expenditure

Maintenance	131	3,208	3,600	2,677	4,800	4,800	0%	
Water Rates	132	76	100	38	75	100	25%	
Skip Hire	133	1,020	1,500	510	750	1,200	38%	
New Area	134	11,440	10,000	1,458	8,829	5,000	-77%	
Misc	135	2,451	500	1,938	0	0	n/a	
Grave Digging costs	136	540	250	381	500	1,000	50%	
TOTAL		18,736	15,950	7,002	14,954	12,100	-24%	50

CEMETERY	8,445	14,300	12,126	9,546	16,400	42%
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RECREATION Income

Grants	61	0	1,000	0	0	1,000	100%	
Skate Park	62	0	0	0	0	0	n/a	
TOTAL		0	1,000	0	0	1,000	n/a	51

RECREATION Expenditure

Planters	884	854	250	88	100	100	0%	52
Playschemes	885	0	2,000	0	0	5,000	100%	53
Parish Paths	886	571	1,000	887	887	1,000	11%	54
West Road	887	1,485	1,200	647	1,000	30,000	97%	55 from reserves

Sawbridgeworth Town Council

Title	Acc.	2010-11	2011-12	2011-12	2011-12	2012-13	Incr/Decr %	#
		Actual	Budget	Act 8 mos	Forecast	Budget		
Skate Park / Vantorts Park	888	0	0	0	0	40,000	100%	56 from reserves
Millennium Trail	889	880	500	63	100	0	n/a	
Youth Projects	890	0	0	0	0	25,000	100%	57 from reserves
TOTAL		3,790	4,950	1,684	2,087	101,100	98%	

RECREATION	-3,790	-3,950	-1,684	-2,087	-100,100	98%
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LOANS Income

SYPRC	51	0	0	0	0	0	
SYPRC Capital Repayment	52	333	0	0	0	0	
SYPRC Interest Received	53	20	0	0	0	0	
Hailey Day Centre	54	0	0	0	0	0	
TOTAL		353	0	0	0	0	

LOANS Expenditure

SYPRC	141	-85	0	-94	0	0		contra 157
SYPRC Loan	142	0	0	0	0	0		
Hailey Day Centre	143	0	0	0	0	0		
TOTAL		-85	0	-94	0	0		58

LOANS	438	0	94	0	0	0	n/a
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MISCELLANEOUS Income

General	71	0	0	0	0	0		
Hanging Baskets	72	0	0	0	0	0		
Christmas Lights	73	0	0	0	0	0		
Mayor's Charity	74	9,110	1,500	3,140	6,000	3,000	-100%	59
Cricket Club Loan Repayment	75	0	0	0	0	0		
Cricket Club Interest Recvd	76	0	0	0	0	0		
TOTAL		9,110	1,500	3,140	6,000	3,000	-100%	

MISCELLANEOUS Expenditure

Depot	151	0	0	0	300	1,200	75%	Vehicle Parking at farm
Hanging Baskets	152	2,055	250	865	500	500	0%	60
Christmas Lights	153	17,871	8,000	0	8,500	8,000	-6%	61
Mayor's Charity	154	6,451	1,500	5,412	6,000	3,000	-100%	59

Sawbridgeworth Town Council

Title	Acc.	2010-11	2011-12	2011-12	2011-12	2012-13	Incr/Decr	#
		Actual	Budget	Act 8 mos	Forecast	Budget	%	
Town Twinning (Cricket Club Loan)	155	0	2,000	2,000	2,000	2,000	0%	62
Hailey Day Centre	156	2,000	2,000	2,000	2,000	2,000	0%	
SYPRC	157	2,000	2,000	94	2,000	2,000	0%	contra 141
CCTV	158	0	0	1,561	1,500	24,500	94%	63 £10,000 from reserves
Town Ranger	159	4,572	6,000	2,014	4,000	2,000	-100%	64
Ranger's Tools	160	629	250	370	500	250	-100%	
Sub Total		35,579	22,000	14,317	27,300	45,450	40%	
Vehicles								
Transit AV06 Lease	161/1	2,008	2,008	1,171	2,000	500	-300%	
Transit AV06 Insurance	161/2	673	1,400	476	476	250	-90%	
Transit AV06 Running Costs	161/3	965	592	470	650	250	-160%	
Sub Total	161	3,645	4,000	2,118	3,126	1,000	-213%	65
Land Rover Purchase	162/1	0	0	7,371	7,371	0	n/a	
Land Rover Insurance	162/2	0	0	303	303	300	-1%	
Land Rover Running Costs	162/3	0	0	599	750	500	-50%	
Sub Total	162	0	0	8,273	8,424	800	-953%	66
TOTAL		39,224	26,000	24,707	38,850	47,250	18%	

MISCELLANEOUS	-30,114	-24,500	-21,567	-32,850	-44,250	40%
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FJ09 Income

Grants	20	29,967	24,050	41,916	24,050	24,050	0%	67
Fares	21	287	250	380	500	500	0%	68
Fuel Rebate	22	0	0	0	0	2,500		69
Concessionary Fares	23	0	0	0	0	0		70
Sponsorship	24	0	10,000	2,000	13,500	13,500	0%	71
		30,254	34,300	44,296	38,050	40,550	6%	

FJ09 Expenditure

Vehicle Hire	201	13,533	6,000	3,500	6,000	6,000	0%	72
Other	202	1,614	1,500	2,002	2,500	2,500	0%	73
Drivers	203	20,398	22,350	14,349	25,000	25,000	0%	74
Relief drivers	204	0	0	0	0	0		75
Fuel	208	0	1,800	3,137	4,500	5,000	10%	76

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		Actual	Budget	Act 8 mos	Forecast	Budget	%	
Insurance	209	0	2,600	3,034	3,034	3,200	5%	77
		35,546	34,250	26,021	41,034	41,700	2%	
SAWBOBUS		-5,292	50	18,275	-2,984	-1,150	2%	
MINIBUS ET53 Income								
Vehicle Hire	25	5,306	10,000	3,526	5,000	5,000	0%	HCC grant?
Grants	26	9,183	0	267	267	0	n/a	
Other	27	0	0	0	0	0	n/a	
		14,489	10,000	3,793	5,267	5,000	-5%	
MINIBUS ET53 Expenditure								
Insurance	205	1,704	1,800	1,384	1,384	1,500	8%	
Maintenance	206	1,968	2,000	486	1,000	1,000	0%	
Running Costs (Fuel)	207	907	1,200	747	1,200	1,200	0%	
		4,579	5,000	2,616	3,584	3,700	3%	
COMMUNITY BUS		9,910	5,000	1,177	1,683	1,300	3%	78
FARMERS MARKET Income								
Deposits	80	901	0	64	96	0	n/a	
Stall Holders Fees	81	3,036	5,000	2,800	5,600	5,100	-10%	
Other	82	0	0	0	0	0	n/a	
		3,937	5,000	2,864	5,696	5,100	-12%	
FARMERS MARKET Expenditure								
Deposit Returns	301	94	64	30	64	0	n/a	
Rent of Stalls	302	0	3,000	1,070	3,000	3,000	0%	
Publicity	303	990	500	740	1,000	1,000	0%	
Market Supervision	304	0	1,200	0	0	0	n/a	79 RB + JK
Other	305	711	0	154	250	250	0%	
		1,795	4,764	1,994	4,314	4,250	-2%	

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	Acc.	Actual	Budget	Act 8 mos	Forecast			Budget
FARMERS MARKET		2,142	236	870	1,382	850	-2%	80
TOTAL INCOME		1,273,976	270,139	266,369	280,000	285,838	2%	
TOTAL EXPENDITURE		<u>263,150</u>	<u>268,139</u>	<u>175,154</u>	<u>257,341</u>	<u>1,258,031</u>	80%	
NET BALANCE		1,010,825	2,000	91,215	22,659	-972,193		
To General Reserves		-60,825	-2,000	0	-25,649	0		81
To Specific Reserves		-950,000			-1,500	-3,500		82
From General Reserve		0				22,193		83
From Specific Reserves		0	0	0	0	950,000		84
Reserve Movement		<u>-1,010,825</u>	<u>-2,000</u>	<u>0</u>	<u>-27,149</u>	<u>968,693</u>		
TOTAL NET BALANCE		<u>0</u>	<u>0</u>	<u>91,215</u>	<u>-2,990</u>	<u>0</u>	n/a	

STATEMENT OF RESERVES							
Capital Reserve:							
Civic Centre	0	600,000	600,000	600,000	600,000	575,000	
Memorial Hall	0	150,000	150,000	150,000	150,000	100,000	
Conveniences	0	80,000	80,000	80,000	80,000	80,000	
Allotment Security	0	25,000	25,000	25,000	25,000	18,000	
Vantorts Park	0	40,000	40,000	40,000	40,000	0	
West Road Park	0	30,000	30,000	30,000	30,000	0	
Youth Projects	0	25,000	25,000	25,000	25,000	25,000	
Total Capital Reserve	0	950,000	950,000	950,000	950,000	798,000	85
Specific Reserve:							
Sawbobus Reserve	0	2,000	2,000	2,000	2,000	2,000	
Community Bus Reserve	0	1,500	1,500	1,500	1,500	0	

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Title	2010-11	2011-12	2011-12	2011-12	2012-13	Incr/Decr %	#
	Acc.	Actual	Budget	Act 8 mos	Forecast		
Elections Reserve		0	500	500	500	500	
Grants Reserve		0	0	0	0	0	
CCTV Reserve		0	2,000	2,000	2,000	2,000	
General Reserve:		78,992	44,825	44,825	71,974	71,974	
OPENING RESERVES		78,992	1,000,825	1,000,825	1,027,974	874,474	
TRANSFERS TO:							
Capital Reserve:							
Civic Centre		600,000	0	0	0	0	
Memorial Hall		150,000	0	0	0	0	
Conveniences		80,000	0	0	0	0	
Allotment Security		25,000	0	0	0	0	
Vantorts Park		40,000	0	0	0	0	
West Road Park		30,000	0	0	0	0	
Youth Projects		25,000	0	0	0	0	
Total to Capital Reserve		950,000	0	0	0	0	85
Specific Reserve:							
Sawbobus Reserve		2,000	0	0	0	2,000	
Community Bus Reserve		1,500	0	0	5,000	0	
Elections Reserve		500	0	0	0	1,500	
Grants Reserve		0	0	0	28,272	0	
CCTV Reserve		2,000	0	0	0	0	
General Reserve:		44,825	2,000	0	0	0	
		1,000,825	2,000	0	33,272	3,500	86
TRANSFERS FROM:							
Capital Reserve:							
Civic Centre		0	0	0	25,000	575,000	
Memorial Hall		0	0	0	50,000	100,000	
Conveniences		0	0	0	0	95,000	
Allotment Security		0	0	0	7,000	18,000	
Vantorts Park		0	0	0	40,000	0	
West Road Park		0	0	0	30,000	0	
Youth Projects		0	0	0	0	0	

Sawbridgeworth Town Council

Title	2010-11 Acc.	2011-12	2011-12	2011-12	2011-12	2012-13	Incr/Decr %	#
		Actual	Budget	Act 8 mos	Forecast	Budget		
Total from Capital Reserve		0	0	0	152,000	788,000		87
Specific Reserve:								
Sawbobus Reserve		0	0	0	0	0		
Community Bus Reserve		0	0	0	0	0		
Elections Reserve		0	0	0	0	1,000		
Grants Reserve		0	0	0	0	0		
CCTV Reserve		0	0	0	5,000	0		
General Reserve:		0	0	0	0	22,193		88
		0	0	0	157,000	811,193		
CLOSING RESERVES		1,079,817	1,002,825	1,000,825	904,246	66,781		

	2011-12	2012-13		
Precept	181,029	180,000	-0.6%	89
Tax Base	3,719.92	3,733.05		90
Band D equiv	48.66	48.22		91
p per week	93.59	92.73		92
p per day	13.37	13.25		93