

SAWBRIDGEWORTH TOWN COUNCIL

SAWBRIDGEWORTH TOWN ACTION PLAN AND ECONOMIC DEVELOPMENT COMMITTEE

Minutes

of the meeting of the Sawbridgeworth Town Action Plan and Economic Development Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth at 18:00 on **Monday 10 September 2018**.

Those present

Cllr Angela Alder
Cllr Ruth Buckmaster

Cllr Heather Riches
Cllr David Royle
Cllr Don Hall (*from 16.15*)

In attendance:

R Bowran – Town Clerk

J Sargant – Town Projects Manager

Clerk advised that as this was a new committee, and there was no previous chairman, members would need to choose one of their number to open the meeting and introduce the first item on the agenda. Members chose Cllr Royle for this role.

S 18/01 ELECTION OF CHAIRMAN

To elect a Chairman of the Committee for the year 2018/19

Resolved: That Cllr Royle be Chairman of the Committee for the year 2018/19. [*prop Cllr R Buckmaster; secd Cllr Riches*]

Cllr Royle then took the chair

S 18/02 ELECTION OF VICE CHAIRMAN

To elect a Vice Chairman of the Committee for the year 2018/19

Resolved: That Cllr Riches be Vice Chairman of the Committee for the year 2018/19. [*prop Cllr Alder; secd Cllr R Buckmaster*]

S 18/03 APOLOGIES FOR ABSENCE

To receive any apologies for absence

Apologise received from Cllr Burmicz - business commitment and from Cllr Hall

S 18/04 DECLARATIONS OF INTEREST

To receive Declarations of Interest by Members.

There were none

S 18/05 TERMS OF REFERENCE

To consider Terms of Reference for the committee and recommend their adoption by council.

Draft Terms of Reference were examined and after some discussion it was decided to consider them further, forward individual thoughts to the Clerk who would then consolidate them ready for presentation to council for adoption.

HR

Cllr Hall arrived at 18:15.

S 18/06 TOWN ACTION PLAN

To review and monitor progress made against the Town Action Plan.

The STAP, as tabled at the ATM in April 2018, was reviewed and it was agreed that it would be re-presented at the meeting of the STAPED committee on 12 November. This meeting will have a wider publicity to attract parishioners and in order that they could have an input.

It was suggested to the Clerk that a more user friendly version of the STAP should be produced. It was recommended that the action tables should appear first, followed by the Wish Lists and the SWOT analyses. This was agreed.

F 18/07 ECONOMIC DEVELOPMENT

To review proposals for promoting economic development in the town.

Chairman mentioned a proposal for a presentation by Mr Richard Morris, CEO of "Giving Street", on how his organisation helps companies, customers and communities thrive together. It was agreed that this could precede the meeting of council on 24 September.

Chairman mentioned a schedule he had prepared of shops and services in Sawbridgeworth, and asked what STC could do to promote retailers and service providers. Also asked what support STC could expect from the Inspector's comments about economic vibrancy in the proposed District Plan and in particular the EHDC Planning Department.

It was pointed out that currently the public perception, engendered partly in social media and partly by other means, of what was going on in the town was not necessarily the true situation and needed to be countered.

S 18/08 ITEMS FOR FUTURE AGENDAS

To consider any items for inclusion on future agendas
There were none.

MR

Meeting Closed at 19:10

*Heather Riches
2/11/18*