

# SAWBRIDGECWORTH TOWN COUNCIL

## MEETING OF THE TOWN COUNCIL Minutes

of the Meeting of Sawbridgeworth Town Council held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth at 19:30 on **Monday 27 March 2017**.

### Those present

Cllr Sotirios Adamopoulos	Cllr Pat Coysten
Cllr Angela Alder	Cllr Don Hall
Cllr Roger Beeching	Cllr Heather Riches
Cllr Eric Buckmaster	Cllr David Royle
Cllr Ruth Buckmaster	Cllr Mike Shaw
Cllr John Burmicz	

In attendance: 1 Member of the Public  
Joanne Sargant – Projects Manager R Bowran - Town Clerk

Welcome by the Mayor

Prayers, including reference to the Westminster Bridge terrorist attack on 23 March, were said by Cllr Alder

### 16/169 APOLOGIES FOR ABSENCE

To receive any apologies for absence  
Cllr Mortimer was absent

### 16/170 DECLARATIONS OF PECUNIARY INTEREST

To receive any declarations of Pecuniary Interest by Members  
There were none

### 16/171 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Town Council  
There were none

### 16/172 MINUTES

**Resolved:** To approve as a correct record the minutes of the Meeting of the Council held on 27 February 2017 (M10)  
*[prop Cllr Alder; secd Cllr E Buckmaster]*

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda. There were none.

### 16/173 PLANNING COMMITTEE

**Received and Noted:** The Draft Minutes of the Planning Committee Meetings held on:  
27 February 2017 (P15)  
13 March 2017 (P16)

### 16/174 FINANCE & POLICY COMMITTEE

**Received and Noted:** The Draft Minutes of the Finance & Policy Committee Meeting held on:  
13 March 2017 (F05)

- 16/175 COMMUNICATIONS WORKING PARTY**  
**Received and Noted:** The Draft Minutes of the Communications Working Party held on:  
13 March 2017 (C02)

- 16/176 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**  
To receive Mayor's appointments and communications.

Mayor reported:

- Thank you letter from CAB for the grant made of £250.
- E-mail from a resident expressing continuing concern about the danger from traffic in Vantorts Road. County Cllr Beeching said that he has little response from Herts Highways except that they would be considering imposing a one-way system in the road. This was under investigation.

Mayor reported attending:

- 04 Mar - Mayor's Cabaret
- 10 Mar – Spellbrook school council
- 18 Mar – Scouts AGM
- 18 Mar – BS Music Centre concert
- 20 Mar – Spring in Your Step schools' walk day
- 21 Mar – Reedings school visit to St Elizabeth's
- 24 Mar – Spellbrook school council

Forthcoming events:

- 28 Mar – High Wych school briefing
- 30 Mar – Reedings school briefing
- 03 Apr – Receive donation from St Marys bell ringers
- 10 Apr – Annual Town Meeting
- 21 Apr – Reedings school council
- 22 Apr – Bishops Stortford Civic Dinner
- 23 Apr – St Georges Day Parade

- 16/177 REPRESENTATIVES REPORTS**

To receive representatives reports from:

- County Councillor Roger Beeching reported (for the last time):
  - Increase in fly tipping across England which cost £49m to clear and £17m to enforce.
  - Herts LED switch over has converted 40k lights and another 70k over the next 3 years. Once completed operating costs will be down by £1.9m a year.
  - Minister for Libraries visited two new state of the art libraries in Watford and Hemel Hempstead.
  - Herts valley CCG will now get a £4.5m settlement, out of £9m expected. This will mean cuts in service in West Herts.
- District Councillor Angela Alder
  - Changes in scrutiny committee structure will still preserve the ethos of Health and Wellbeing.
  - Recommendation for all public facing staff to be given dementia, mental health and learning disability training.
  - Creation of a new post of Service manager – Community Wellbeing and Partnership.
  - Creation of a new Committee of Champions
  - Air Quality Action Plan 2017-20 is in preparation

- Cllr Royle said there was a plan for secondary schools to cascade information to primary schools.
    - Cllr Burmicz asked if the Leventhorpe study had been published.
  - District Councillor Eric Buckmaster reported
    - Responding to a question from a Blenheim Close resident about land clearance at the former Rochford Nurseries site. Discovered that the site is owned by a trust and this may be a precursor to the sale of the land.
      - Cllr Hall said the land was contaminated and that EHDC will inspect.
      - Cllr Shaw noted the brevity of the EHDC Executive meeting (9 minutes) on the District Plan. He noted the number of objections to Chapter 11 (minutes 16/145). Was this raised at the 21 March meeting?
        - Cllr E Buckmaster replied that there were few if any questions as this was the end of a 2 year debate.
      - Cllr Shaw received the outcome of the consultations at the end of January, had anyone raised the question of this level of opposition?
        - Cllr E Buckmaster said he needed notice of that question.
      - Cllr Royle mentioned issues at Springhall Road development site concerning diverted water, now flooding the Bellmead allotments. EHDC officers to investigate.
  - District Councillor Will Mortimer
    - Was not present.
  - Hertfordshire Police
    - were not present
  - Other Representatives & Champions
    - Schools Initiatives – Cllr Royle reported:
      - Spring in your Step day
      - Schools Council project for Bakers Walk
      - Reedings school trip to St Elizabeth’s
      - F&B Street Detectives exhibition at Annual Town Meeting
    - NALC Briefing – Cllr Royle reported
      - Attending a briefing session together with Cllr Alder, Clerk asked to distribute meeting notes.
    - HAPTC – Cllr Alder reported
      - Nomination as a member of the appointment panel for the new chair of STACC.
    - MOVE Week – Cllr E Buckmaster reported
      - This will not now be sponsored by STC. Cllr Alder said this was a B&EHCVS initiated project which was now a bit muddled as the principal officer has left...

**16/178 TOWN CLERK’S & TOWN PROJECT MANAGER’S REPORT**

Reports for March 2017

**Car Park Subsidy**

- New parking regime from EHDC from 01 April 2017. Meters modified and updated.

**Cemetery**

- A number of further interments managed in 2016/17 to date

#### **Chamber Utilisation**

- Booking from The Institute of Directors

#### **Community Transport - Sawbobus and Minibus Hire**

- Sawbobus returned from warrantee repair - again.
- Clerk now carrying out weekly checks
- S22 licensing being considered

#### **East Herts District Council**

- Courier service discontinued – no great budgetary impact for STC
- Meeting scheduled with Director Adele Taylor to discuss s106 monies

#### **Hertfordshire Highways**

- Water pump on Fair Green damaged by motor vehicle collision, repaired and replaced

#### **Planning Matters (acting as a consultee)**

- 96 Applications considered in 2016/17.

#### **Projects**

- Bell Street Conveniences; proposal meeting delayed to 31 March.
- Town Green; no further activity.
- Library; No further action at the moment.

#### **Staff**

- All staff trained and qualified as Level 2 First Aiders

#### **War Memorial**

- Correspondence with Diocese

#### **Future Dates for the diary**

- Mon 20 March – Spring in your Step, School Travel Challenge event
- Fri 19 May 2017 - Annual Civic Awards
- Sat 27 May – MOVE week launch event in Bell Street Car Park
- Sun 02 July 2017 – Fun on the Field
- Sat 07 October (TBC) – RHSO Apple Day
- Sun 12 November – Remembrance Day
- Sat 18 November – Isabel Hospice Lights of Love
- Sat 25 November – Christmas Lights Switch On Event

#### **Mayors Events 2016-2017 – Charity of the Year, St Elizabeth's**

- Sat 29 April – Civic Dinner at the Memorial Hall

#### **Mayor Elect Dates set for 2017 – 2018**

- Civic Service at Great St Mary's Church ~ Sun 9 July 2017 at 3pm

- 16/179 DEPOSIT & CONSULTATION DOCUMENTS**  
To note receipt of any Documents for Noting and Consultation  
There were none.
- 16/180 FINANCIAL REPORT**  
**Noted:** The current Financial Report
- 16/181 ACCOUNTS FOR PAYMENT**

***Noted and approved:*** Accounts for payment

**16/182 ITEMS FOR FUTURE AGENDAS**

To note items that Members propose for future discussion and inclusion in a future agenda.

- Cllr Shaw asked who sets the agenda.
  - *Clerk replied that it was the Clerk in consultation with the chairman of the meeting.*
- Cllr Burmicz asked if the subject of acquiring a defibrillator for the town centre could be discussed,
  - *Cllr R Buckmaster replied that this fell within the remit of the Amenities Committee.*

Meeting ended at 20:23