

# Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth  
Hertfordshire CM21 9AN  
Tel: 01279 724537



**MAYOR**  
Cllr David Royle

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**TOWN CLERK**  
Richard Bowran BSc.(Hons) MILCM

## MEETING OF THE TOWN COUNCIL

You are summoned to attend the Meeting of the Town Council which will take place on **Monday 30 January 2017** at 7.30pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, reading 'Richard Bowran', with a horizontal line underneath.

Town Clerk  
24 January 2017

## AGENDA

Welcome by the Town Mayor followed by Prayers.

- 16/135 APOLOGIES FOR ABSENCE**  
To receive any apologies for absence
- 16/136 DECLARATIONS OF PECUNIARY INTEREST**  
To receive any declarations of Pecuniary Interest by Members
- 16/137 PUBLIC FORUM**  
To receive representations from members of the public on matters within the remit of the Town Council
- 16/138 MINUTES**  
To approve as a correct record the minutes of the Meeting of the Council held on 09 January 2017 (M08) *[Appendix A]*  
[📄] [👉]
- To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- 16/139 PLANNING COMMITTEE**  
To receive and note the minutes of the Planning Committee Meetings held on:  
[📄] 09 January 2017 (P12) *[Appendix B]*
- 16/140 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**  
To receive Mayor's appointments and communications.
- 16/141 DETERMINATION OF A MAYOR-ELECT**  
To resolve to designate a mayor-elect for the civic year 2017-18. Such designation to be determined by resolution at the Annual Town Meeting in May 2016.  
[👉]

**16/142 REPRESENTATIVES REPORTS**

To receive representatives reports from:

- County Councillor Roger Beeching
- District Councillor Angela Alder
- District Councillor Eric Buckmaster
- District Councillor Will Mortimer
- Hertfordshire Police
- Other Representatives & Champions

**16/143 BUDGET 2017-18 & DETERMINATION OF PRECEPT**

[📄] [👉]

1. To consider the Recommendation of the Finance & Policy Committee and adopt a Budget for 2017-18 *[Appendix C]*

[📄] [👉]

2. To determine the Precept for 2017-18 and instruct the principal authority accordingly. *[Appendix D]*

**16/144 GRANT APPLICATIONS**

To consider grant requests made by the following:

1. Sawbridgeworth Local History Society : £500
2. East Herts Citizens Advice Service : £500
3. St Clare Hospice : £500

[📄] [👉]

*[Appendix E]*

**16/145 DISTRICT PLAN**

To respond to a question from a Member as to the outcome of the public consultation on the Pre-submission version of the District Plan in respect of Chapter 11 of the Plan.

**16/146 STANDING ORDERS**

The annual review of Standing Orders is now due.

To consider the insertion in Standing Order 26 the addition that "Following a question, one supplementary question may be put by the questioner"

**16/147 TOWN CLERK'S REPORT**

[📄]

Report for December 2016 *[Appendix F]*

**16/148 TOWN PROJECT MANAGER'S REPORT**

[📄]

Report for December 2016 *[Appendix G]*

**16/149 DEPOSIT & CONSULTATION DOCUMENTS**

To note receipt of any Documents for Noting and Consultation

**16/150 FINANCIAL REPORT**

To note the current Financial Report

**16/151 ACCOUNTS FOR PAYMENT**

To note and agree accounts for payment

**Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.**