

Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth
Hertfordshire CM21 9AN
Tel: 01279 724537
Fax: 01279 726966

e-mail: info@sawbridgeworth-tc.gov.uk
web: www.sawbridgeworth-tc.gov.uk



MAYOR

Cllr Eric Buckmaster BSc (Econ)

TOWN CLERK

Richard Bowran BSc.(Hons) MILCM

To all Town Councillors

MEETING OF THE TOWN COUNCIL

You are summoned to attend the Meeting of the Town Council which will take place on **Monday 26 January 2015** at 7:30pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

Town Clerk
20 January 2015

AGENDA

Welcome by the Town Mayor followed by Prayers

14/130 APOLOGIES FOR ABSENCE

To receive any apologies for absence

14/131 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Town Council

14/132 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Pecuniary Interest by Members

14/133 MINUTES

[📄] [👉]

To approve as a correct record the minutes of the Meeting of the Town Council held on 05 January 2015 (M08)

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

14/134 PLANNING COMMITTEE

[📄]

To receive and note the minutes of the Planning Committee Meeting held on:

- 05 January 2015 (P14)

14/135 MAYOR'S CORRESPONDENCE/COMMUNICATIONS

To receive the Mayor's appointments and communications

14/136 REPRESENTATIVES REPORTS

To receive representatives reports from:

- County Councillor

- District Councillors
- Hertfordshire Police
- Rivers Heritage Site and Orchard
- Other Representatives

14/137 CLERK'S REPORT

To receive and note the Clerk's report

[📄]

- Staff Matters
- Local Government Finance Settlement
- Meeting Dates

14/138 GRANT APPLICATIONS

To consider grant requests made by the following:

[📄]

1. High Wych pre-school at Bullfields : £500
2. Sawbridgeworth Evangelical Congregational Church : £500
3. Friends of Sawbridgeworth Centres : £500
4. Sawbridgeworth Gt St Mary's Church : £500

14/139 RISK ASSESSMENT

To consider the Risk Assessment for the Town Council and its activities for the year ending 31 March 2015.

[The Risk Assessment, which comprises 110 pages, is available for inspection by Members before the meeting at the council offices.]

14/140 HEALTH AND SAFETY POLICY

Having received the report and recommendations for Health and Safety procedures and reports from the council's consultants, ELAS, to consider the appointment of Cllr Barry Hodges JP as having overall responsibility for Health & safety Policy.

14/141 APPOINTMENT OF INTERNAL AUDITOR

Having expressed her willingness to undertake the task, to consider the appointment of Mrs Beverley Porter as Internal Auditor to the council.

14/142 DEPOSIT & CONSULTATION DOCUMENTS

- Herts County Council – Bus Strategy Consultation (second round) – started 19 January 2015, open for 12 weeks.

14/143 FINANCIAL REPORT

To note the current Financial Report

14/144 ACCOUNTS FOR PAYMENT

To note and approve accounts for payment

Members of the public and press are cordially invited to attend all meetings of the council and its committees.