

# Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth  
Hertfordshire CM21 9AN  
Tel: 01279 724537



**MAYOR**  
Cllr Eric Buckmaster  
**TOWN CLERK**

e-mail: [info@sawbridgeworth-tc.gov.uk](mailto:info@sawbridgeworth-tc.gov.uk)  
web: [www.sawbridgeworth-tc.gov.uk](http://www.sawbridgeworth-tc.gov.uk)

**Richard Bowran** BSc.(Hons) MILCM

## MEETING OF THE TOWN COUNCIL

You are summoned to attend the Meeting of the Town Council which will take place on **Monday 30 November 2015** at 7.30pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, appearing to read 'Richard Bowran', written over a horizontal line.

Town Clerk  
24 November 2015

## AGENDA

Welcome by the Town Mayor followed by Prayers

**15/107 APOLOGIES FOR ABSENCE**

To receive any apologies for absence

**15/108 DECLARATIONS OF PECUNIARY INTEREST**

To receive any Declarations of Interest by Members

**15/109 PUBLIC FORUM**

To receive representations from members of the public on matters within the remit of the Town Council.

**15/110 MINUTES**

[📄] [👉]

To approve as a correct record the minutes of the Meeting of the Town Council Meeting held on 27 October 2015 (M06)

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

**15/111 PLANNING COMMITTEE**

To receive and note the minutes of the Planning Committee Meeting held on:

[📄]

• 26 October 2015 (P08)

[📄]

• 09 November 2015 (P09)

**15/112 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**

To receive advice of the Mayor's correspondence and communications

- 15/113 REPRESENTATIVES REPORTS**  
To receive representatives reports from:
- County Councillor
  - District Councillors
  - Hertfordshire Police
  - Other Representatives
- 15/114 TOWN ACTION PLAN**  
To report on progress with the Town Action Plan 2015-20
- 15/115 NEIGHBOURHOOD PLAN**  
To report on progress with the Sawbridgeworth Neighbourhood Plan
- 15/116 CLERK'S REPORT**  
[📄] To receive and note the Town Clerk's report
- 15/117 TOWN PROJECTS REPORT**  
[📄] To receive and note the Town Project Manager's report
- 15/118 DEPOSIT & CONSULTATION DOCUMENTS**  
To note any items for Deposit and Consultation
- 15/119 FINANCIAL REPORT**  
To note the current Financial Report
- 15/120 ACCOUNTS FOR PAYMENT**  
To note accounts for payment

**Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.**