

Sawbridgeworth Town Council

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MAYOR
Cllr David Royle

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TOWN CLERK
Richard Bowran BSc.(Hons) MILCM

MEETING OF THE TOWN COUNCIL

You are summoned to attend the Meeting of the Town Council which will take place on **Monday 31 October 2016** at 7.30pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, reading 'Richard Bowran', with a horizontal line underneath.

Town Clerk
25 October 2016

AGENDA

Welcome by the Town Deputy Mayor and a call for a minute's silence to mark the passing of Brian Rochester, a former Member of Council. Followed by Prayers.

16/88 APOLOGIES FOR ABSENCE

To receive any apologies for absence

16/89 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Interest by Members

16/90 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Town Council

16/91 MINUTES

[📄] [👉]

To approve as a correct record the minutes of the Meeting of the Council held on 26 September 2016 (M05) [Appendix A]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

16/92 PLANNING COMMITTEE

To receive and note the minutes of the Planning Committee Meetings held on:

[📄]

26 September 2016 (P06) [Appendix B]

[📄]

10 October 2016 (P07) [Appendix C]

- 16/93 AMENITIES COMMITTEE**
 To receive and note the minutes of Amenities Committee Meetings held on:
 11 July 2016 (A01) *[Appendix D]*
 10 October 2016 (A02) *[Appendix E]*
- 16/94 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**
 To receive Mayor's appointments and communications, delivered by the Deputy Mayor
- 16/95 REPRESENTATIVES REPORTS**
 To receive representatives reports from:
- County Councillor Roger Beeching
 - District Councillor Angela Alder
 - District Councillor Eric Buckmaster
 - District Councillor Will Mortimer
 - Hertfordshire Police
 - Other Representatives
 - Memorial Hall
 - HAPTC
- 16/96 APPOINTMENT TO AMENITIES COMMITTEE**
 To consider the appointment of a Member to the Amenities Committee to fill the current vacancy.
- 16/97 ANNUAL ACCOUNTS**
- To resolve to approve and accept the Annual Return, including the external auditor's certificate, for 2015/16. *[Appendix F]*
 - To resolve to adopt the recommendations made in the report of the external auditor. *[Appendix G]*
- 16/98 VACANCY FOR TOWN COUNCILLOR**
 To update Members on the call for an election to fill the vacancy on the council.
- 16/99 DISTRICT PLAN**
 To report to Members the arrangements for public consultations arranged for Saturday 05 November and Saturday 19 November on the District Plan. This is scheduled to be published on 03 November 2016. This is preparatory to the town council making its response to be laid before the appointed Planning Inspector and to encourage parishioners to make their own observations.
- Draft Section 8 - Sawbridgeworth *[Appendix H]*
 - Draft Section 10 - Villages *[Appendix I]*
 - Draft Section 11 - Gilston *[Appendix J]*
 - FAQ's - *[Appendix K]*
- 16/100 TOWN CLERK'S REPORT**
 Report for October 2016 *[Appendix L]*
- 16/101 TOWN PROJECT MANAGER'S REPORT**
 Report for October 2016 *[Appendix M]*

- 16/102 DEPOSIT & CONSULTATION DOCUMENTS**
To note receipt of any Documents for Noting and Consultation
- 16/103 FINANCIAL REPORT**
To note the current Financial Report
- 16/104 ACCOUNTS FOR PAYMENT**
To note and agree accounts for payment

Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.