

SAWBRIDGEWORTH TOWN COUNCIL

MEETING OF THE TOWN COUNCIL Minutes

of the Meeting of Sawbridgeworth Town Council held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth at 7.30 pm on **Monday 29 October 2018**.

Those present

Cllr Angela Alder	Cllr Pat Coysten
Cllr Eric Buckmaster	Cllr Don Hall
Cllr Ruth Buckmaster	Cllr Heather Riches
Cllr John Burmicz	Cllr David Royle

In attendance:

1 member of the public
R Bowran - Town Clerk
Joanne Sargent - Town Projects Manager

Welcome by the Town Mayor

A short address was given by Dinesh Patel on the Hindu religion and its origins.

18/81 APOLOGIES FOR ABSENCE

To receive any apologies for absence.
Received from Cllr Beeching and Cllr Furnace, both on holiday.
Cllrs Adamopoulos and Cllr Shaw were absent

18/82 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Interest by Members.
There were none

18/83 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Town Council.

Mr Greg Leary referred to the Elmwood footpath and asked if the council were going to apply for a Modification Order to create a Right of Way. He volunteered to assist in gathering signatures in support of such a proposition.

Clerk responded that the item was being discussed later on the meeting, and said he wanted to establish whether HCC would maintain it if it became a RoW. Cllr E Buckmaster said that HCC would not take on the maintenance task.

18/84 MINUTES

Resolved: To approve as a correct record the minutes of the Meeting of the Town Council held on 24 September 2018 (M04) [Cllr E Buckmaster; sec'd Cllr Riches]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda. There were none.

18/85 PLANNING COMMITTEE

Received and noted: The minutes of the Planning Committee Meetings held on:

- 24 September 2018 (P06)
- 15 October 2018 (P07)

Received and noted: The minutes of the extra Planning Committee Meeting held on:

- 08 October 2018 (P06A)

Received and noted: The draft minutes of the extra Planning Committee Meeting held on:

- 22 October 2018 (P07A)

18/86

MAYOR'S CORRESPONDENCE/COMMUNICATIONS

To receive Mayor's appointments and communications.

- o 29th September – Selfie Day – great fun and pleasure to see so many families enjoying the sunshine while walking round Sawbridgeworth and collecting the fluffies and then having their picture taken with Buster.
- o Hailey Camera Club Exhibition on the same day was well attended and the toasted butties went down a treat. Having both events on the same morning ensured well supported local events.
- o Bishop's Stortford Mayor's Summer Ball took place that same evening so a very busy day for my Consort and me but all thoroughly enjoyable.
- o 30th September – Evangelical Church Harvest Festival – again a pleasurable event and an opportunity to meet members of their congregation after the service for tea and cake and biscuits.
- o Unfortunately the Moosburg twinning dinner was postponed due to bad weather in Germany.
- o 14th October – Hailey Centre Service of thanksgiving organised by the Evangelical church followed by tea and cake and an opportunity to socialise.
- o 21st October – Invited to the Sawbridgeworth Wood Turners 25th b celebration which included a demonstration on making a tea/coffee followed by lunch. It was fascinating to watch a piece of wood turnec spoon so quickly. It will be displayed in the glass cabinet next to the front
- o 24th October – Travel Challenge week presentations to participating local schools. Mandeville won the Shield this year. All schools were presenter with a small shield. Again it was a real pleasure to host the event in the council chamber and to have the support of teachers and our own town council staff for this now annual event. I will be visiting High Wych Schoc at a later date as they were unable to be present on Wednesday.

Mayor's notices

- o 10 November – Nostalgia Day at the Airfield Memorial and after at SMT
- o 11 November – Remembrance Day – War Memorial
- o 17 November - Lights of Love – Bakers Walk
- o 24 November – Christmas Lights Festival – Bell Street car park

18/87

REPRESENTATIVES AND CHAMPIONS REPORTS

To receive reports from:

- o County Cllr Eric Buckmaster
- o Quarry, Briggens Park.
- o On Friday 12th October the leader and the chief executive of East Herts and I as the local county member were taken on a tour of the proposed site. This is an account of what we were told. Tarmac stated that if adopted a planning application will be raised in 2025. The intervening years will be used to undertake further technical work. They said that extraction will be over 2 large areas to the East and West of the site with

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the plant site in the middle. They say that bunds will be raised close to settlements and dwellings to obscure the operation and noise. I presume they will use the clay overburden they will need to dig out. The central plant site will be sunken. Of concern to me is the proximity of the site to Stanstead Abbots and the settlements at Home Farm and Olive Farm. The edge of the plant site is within a couple of hundred metres of Olives Farm. They also said that there will be 400 vehicle movements per day, 200 in and 200 out. As we know the access will be on the B181 between Stanstead Abbots and the A414. They will then have to turn left on the A414 then either go through Harlow to the M11 or around the Eastwick roundabout and back towards the A10. A planning application will have to be submitted and there will need to be conditions around the operation and vehicle routes. There will also need to be ongoing monitoring. The site could be in operation for approximately 22 years. The restoration over time will be filling in using inert materials presumably taken from construction sites elsewhere. HCC will publish the Minerals Local Plan next year, possibly by summer. If the Briggens site is accepted as a 'preferred option' it will be included along with others and be submitted for independent examination in the summer. An 'examination in public' will then be held at a time to be agreed by the inspector. There will then follow several years more technical work before a planning application for specific site within the preferred site is made possible by 2025.

- 2018 Traffic and Transport Data Report (based on 2017 data) has now been published. To view visit: www.hertfordshire.gov.uk/ttdr
- Transport data in Hertfordshire shows:
 - Traffic grew by 2.3% between 2016 and 2017 (this compares with 1.3% nationally)
 - Traffic is predicted to grow by 18% by 2031 (this compares with 8% nationally)
 - Rail use grew by 1.5% in Hertfordshire between 2016 and 2017, despite a drop in rail use nationally
 - HGV traffic in Hertfordshire increased by 9% between 2016 and 2017
 - Hertfordshire accounted for 2% of all newly registered low emission vehicles in the UK in 2017
 - There are 32 known locations in Hertfordshire that exceed emissions thresholds, of those, all but one are related to NOx
- Hertfordshire's Year of Physical Activity. 2018 is Hertfordshire's Year of Physical Activity (YOPA). Herts YOPA aims to make Hertfordshire the most active county, by increasing physical activity, celebrating what's already happening and encouraging new programmes and events. YOPA is led by Public Health and Herts Sports Partnership (HSP), and it is supported by the 10 district councils and many other organisations across sectors.
- A number of great achievements have been celebrated throughout the year, and it's still going until December! Some key achievements from the year include:
 - · Securing over 4,000 sign ups to the 'It's never too late to be active campaign' that encourages older adults to become more active.
 - · More than 30 schools offering an intergenerational 'daily mile', an initiative that encourages walking or running a mile every school day for pupils.

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- · Breaking all previous records with an impressive 815 people taking part on Hertfordshire's Mass Health Walk.
- · Doubling the number of visits to the 'ParksHerts' website that encourages people to explore their local parks and green spaces.
- · Encouraging more girls and women to get active, with over 3,000 females being active during "This Girl Can" month.
- · Boosting the number of those involved in cycling by facilitating cycle training for over 1,000 people.
- YC Hertfordshire has been named as a finalist in the prestigious national Children and Young People Now Awards, for its work with Who Not What – a group dedicated to giving a voice to young lesbian, gay, bisexual, transgender and questioning communities in Hertfordshire. YC Hertfordshire helped to form the Who Not What group in 2014 which, for the last four years, has helped to inform and shape services for LGBTQ young people. The service is one of nine nominees in the awards' youth work category and the awards will be presented at a ceremony on 21st November in London.
- Hertfordshire County Council publishes its 2017/18 Annual Report. Highlights include:
 - Continuing to plan for the future housing needs of the county together with our District and Borough Council colleagues, with particular focus on the older and disabled population
 - The launch of the pioneering Hertfordshire science partnership in March, a collaboration between the Local Enterprise Partnership (LEP) and the University of Hertfordshire
 - A record low rate of 16-18 year olds not in education employment or training, at only 3.08 per cent
 - Establishing Herts Living Ltd to enable us to play our part in providing new homes for the county over the next 15 years on 11 sites that the council already owns
 - Overall winner at The Guardian Public Service Awards for our Family Safeguarding Service
 - An all-time low for the number of smokers at 13.5 per cent, with pregnant smokers dropping to 6.7 per cent
 - Our appointment as an ambassador to promote The Family Safeguarding Project, our innovative work on reducing parental conflict, to other local authorities
 - 90.5 per cent of schools rated good or outstanding in their most recent Ofsted inspection and GCSE results for summer 2017 in the top 15% nationally
 - As part of Hertfordshire's Year of Physical Activity 67 schools participate in the daily Mile, running for 15 minutes per day
 - An underspend of 0.7 per cent against budget in the face of grant reductions and multiple financial challenges.
 - This year the council faced many challenges and made some difficult decisions around the closure of Nascot Lawn respite centre for disabled children and Cuffley Camp outdoor education centre. As well as focussing on the highlights, the report also reviews some of the challenges faced in the past year, which include:
 - Our roads continuing to be some of the busiest in the country, coupled with a long hard winter, increasing the need for interventions and repairs to the network as well as almost double the salt runs

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- The scale and pace of growth across the county proceeding more quickly than anticipated
- A much larger cohort of students starting secondary school than in previous years, yet nonetheless 94% of secondary school applicants were successful in securing a place at their preferred school
- We were disappointed with the announcement that the funding was no longer in place for the Metropolitan Line extension to Watford but will continue to work with partners to try and find a way forward.
- District Cllr Angela Alder
 - 3rd October – Attended the Financial Sustainability Policy focus group when we looked at the District's property portfolio in relation to income generation for the District.
 - 17th October – District Council Meeting when members voted on the realignment of some of the ward Boundaries in Bishop's Stortford including those of Thorley Parish Council and Buntingford. 23rd October – Extraordinary District Council meeting to confirm acceptance of the District Plan Following the Secretary of State's withdrawal of the holding position.
- District Cllr Eric Buckmaster
 - **East Herts Portfolio: Old River Lane and Arts Centre** As you may recall I am now chairing an interim steering group for the arts centre comprising officers and members of the Rhodes Trust, Bishops Stortford Town Council and East Herts. We have recruited 3 independent members of the public to join the steering group.
 - **District Plan.** As you will all be aware the Holding Order on the District Plan was removed by the Secretary of State and was subsequently adopted by East Herts Council on 23rd
- Other Representatives & Champions
 - Cllr Royle reported:
 - SCHOOLS
 - I'm still waiting to hear from two primary schools about the proposed school council/town council briefing meeting schedule in the Chamber for the Spring Term and Summer terms. The Mayor will be attending a Mandeville Action Takers meeting on 4 December. I am confirming in-school council dates with the other schools.
 - I met the new Headteacher of Leventhorpe, the Head of History and the new Deputy Headteacher responsible for Student Voice. They are keen to have closer community links: school council/town school council, SYPRC, town twinning and local history.
 - I have also been asked by the Town Travel Group at their last meeting to contact Leventhorpe about involvement in future travel challenge weeks. I have sent an initial email.
 - FOOTPATHS
 - Still no update on Footpath 27 from the Church to Lower Sheering Road, which has long-standing drainage issues. I note that the Amenities Committee (minutes of 16 July) is planning site visits; I would like to be involved in those please.

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- I have been in contact with the new EHDC person responsible for dog fouling and we have updated him on logged incidents (we still need to review bin locations, bin numbers, labelling of dual-purpose bins).
 - Community litter picking on Saturday 17 November 1000-1300 starting in Bell Street (organised by Corinne Lewis).
- SAWBRIDGEWORTH SPORTS ASSOCIATION
 - Next meeting is 30 October. The Chairman has asked me to brief the committee on the removal of SAWBS from the District Plan so they can discuss the implications for local clubs. As far as I know, removal of the overhanging tree branches from Sayesbury Manor is still awaiting the go-ahead from EHDC.
- SYPRC
 - Cllr Ruth Buckmaster and I attended the CDA Village Halls and Community Buildings Network meeting on 17 October at High Wych. A more formal Consortium is proposed to support East Herts halls and community buildings and maximise their efficiency and effectiveness through subscription to CDA Herts (SYPRC is already a member). We will make a presentation at the Conference on 5 December about the work of SYPRC with young people and our future plans. There will be a number of presentations on topics relevant to village halls/community buildings, plus stalls manned by companies supporting this sector.
- ECONOMIC VIBRANCY
 - Following the presentation at Full Council on 24 September by Richard Morris, founder of the Giving Machine and Giving Street, I have given information on the scheme to a number of local businesses and am gathering their feedback to see what the next steps might be.
- Cllr R Buckmaster - Sawbridgeworth Memorial Hall.
 - The AGM was held on the 4th October. An overview of all the activities held over the past year was shown and the accounts showed a very healthy account of nearly £100,000.
 - It was reported that the 'forever active' grant was coming to an end to compensate for this the cost of classes and activities would rise. EHDC will still be supporting this via grants.
 - It was also proposed that an extension could be built to the side of the hall to house the library. Meetings had been held with officers of the library service and it was thought to have been favourably received. A petition has been organised to get the public support to try and have the library moved here instead of the fire station.
- Cllr Alder - HAPTC
 - 28th September – Finance and Management Committee meeting in Kilmington when I was elected Chair. I am

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pleased to report that membership fees remain the same as this year as our population numbers have remained virtually unchanged. We also recommended to the Board an increase in staff pay.

- 23rd October – Board meeting where recommendations from the Finance Committee were approved.
- There was disappointment that the Policy Committee of NALC had not included the Hertfordshire motion regarding subsidies for rural transport to be debated at the Conference. Representations are going to be made at the Conference this week and local MPs. contacted for their support.
- Cllr Alder – STACC
 - 26th September – Attended the STACC presentation regarding flight paths in relation to the Noise Action Plan.
 - 3rd October – a presentation was given on the Stansted Transformation Project with 4 main objectives to transform the passenger experience, improve terminal processing capacity, minimise passenger disruption and deliver a sustainable design solution. Concern was again expressed regarding the taxi charges to and within the airport space. An “Away Day” is planned for 7th November to include the emerging Customer Service Strategy followed by consideration of the Committee’s future strategy.

18/88 OFFICERS REPORTS

Received and noted: The reports from:

- Town Clerk
 - SLCC National Conference
 - Revision to the EHDC PSPO
 - EHDC Town and Parish Network event on 30 Nov
 - Upcoming Peer review on 05 December at Wallfields
- Town Projects Manager

18/89 STAP & ECONOMIC DEVELOPMENT COMMITTEE

Resolved: To approve the proposed Terms of Reference for the committee revised by the chairman and commented upon by members of the committee.

[prop Cllr R Buckmaster; Secd Cllr Riches]

18/90 EAST HERTS DISTRICT PLAN

To report on any developments following the public examination of the East Herts District Plan.

It was confirmed that the Plan had been adopted at a special meeting of EHDC on 23 October and that all future planning applications to be considered would be measured against the policies contained in the Plan.

A question was raised as to the quality of construction and it was confirmed that this would be monitored by the Masterplanning process.

18/91 MEMBERS TRAINING

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To consider Members' training requirements for inclusion in the proposed budget for 2019/20

Noted: This item carried forward from 24 September. Six training forms had been returned leaving six outstanding.

18/92 ELMWOOD FOOTPATH

Resolved: To apply to Hertfordshire County Council for a Modification Order to develop the permissive footpath between Elmwood and the river into a Right of Way.

[prop Cllr Burnicz; Secd Cllr R Buckmaster]

18/93 INVITATION TO MEETINGS

Noted: That an invitation has been extended to the new Safer Neighbourhoods commander, CI Stuart Orton, to attend a meeting of the town council and that he has agreed to attend the meeting of 26 November 2018.

18/94 SAWBRIDGEWORTH YOUNG PEOPLES RECREATION CENTRE

To confirm, following the AGM of the SYPRC, the appointment of Gill Hawkins, Steve Day, Angela Alder, Ron Alder, Joanne Sargent, Gemma Felsted and Victoria Luck as Community Representatives to the management committee.

Noted: This item carried forward from 24 September,

Resolved: To defer this item until after the next meeting of the SYPRC management committee:

[prop Cllr R Buckmaster; Secd Cllr Riches]

18/95 DEPOSIT & CONSULTATION DOCUMENTS

To note receipt of any Documents for Noting and Consultation. There were none.

18/96 FINANCIAL REPORT

Noted: The current Financial Report.

18/97 ACCOUNTS FOR PAYMENT

Noted and approved: Accounts for payment.

18/98 ITEMS FOR FUTURE AGENDAS

To consider any items for inclusion on future agendas. There were none.

Meeting closed at 20:45

*Angela Alder
26th November 2018*

LAH

List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 7
by user LD

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
CREATE001 Create Identified Limited							
<i>Sweatshirts</i>	04/10/2018	WK41018STC	1	52.60	0.00	52.60	0.00
					0.00	52.60	
							Above paid on 29/10/2018 by Cheque 1857
BEST001 Best Badges Limited							
<i>Christmas Grotto Badges</i>	08/10/2018	Z26417	1	108.00	0.00	108.00	0.00
					0.00	108.00	
							Above paid on 29/10/2018 by Cheque 1858
COH001 Ricoh UK Limited							
<i>Photocopy charges</i>	07/10/2018	101208891	1	396.22	0.00	396.22	0.00
					0.00	396.22	
							Above paid on 29/10/2018 by Cheque 1859
WOODS001 Gary Woods Garden & Property Maintenance							
<i>Fence repairs - Balmead Allot</i>	07/10/2018	07102018	1	92.75	0.00	92.75	0.00
					0.00	92.75	
							Above paid on 29/10/2018 by Cheque 1860
AMEN001 Amenity Services							
<i>Grind out x12 trees stumps</i>	21/10/2018	211018	1	400.00	0.00	400.00	0.00
					0.00	400.00	
							Above paid on 29/10/2018 by Cheque 1861
SSE001 Southern Electric							
<i>Telephone Box Electricity</i>	02/10/2018	0115	1	1.63	0.00	1.63	0.00
<i>Reissue to lost cheque payment</i>	25/10/2018	0109/2	1	1.89	0.00	1.89	0.00
					0.00	3.52	
							Above paid on 29/10/2018 by Cheque 1862
LODG001 Lodge & Sons (Builders) Limited							
<i>Install outside socket</i>	11/10/2018	8905	1	155.77	0.00	155.77	0.00
<i>Power outage - server room</i>	23/10/2018	8918	1	76.80	0.00	76.80	0.00
					0.00	232.57	
							Above paid on 29/10/2018 by Cheque 1863

Continued over page

Linked to Cashbook 1

Entered Month 7
by user LD

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance	
AFFW001 Affinity Water								
<i>Final Bill</i>	04/09/2018	040918	1	44.62	0.00	44.62	0.00	
<i>Final Bill</i>	04/09/2018	040918/1	1	2.03	0.00	2.03	0.00	
<i>Final Bill</i>	04/09/2018	04092018/2	1	4.19	0.00	4.19	0.00	
<i>Final Bill</i>	04/09/2018	04092018/3	1	16.09	0.00	16.09	0.00	
<i>Water supply</i>	04/10/2018	041018	1	12.85	0.00	12.85	0.00	
					0.00	79.78		
Above paid on 29/10/2018 by Cheque 1864								
ANG001 The Anglia Sign Casting Company								
<i>OLE plaque</i>	11/10/2018	44461	1	83.81	0.00	83.81	0.00	
<i>Beecroft/McKenzie plaque</i>	25/10/2018	INV-44520	1	153.22	0.00	153.22	0.00	
<i>Grantlick plaque</i>	25/10/2018	INV-44592	1	70.61	0.00	70.61	0.00	
					0.00	307.64		
Above paid on 29/10/2018 by Cheque 1865								
SLCC001 The Society of Local Council Clerks								
<i>Reference Books</i>	22/10/2018	126844	1	127.16	0.00	127.16	0.00	
					0.00	127.16		
Above paid on 29/10/2018 by Cheque 1866								
GLAS001 Glasdon UK Limited								
<i>Sturdy bin bags</i>	23/10/2018	761462	1	71.52	0.00	71.52	0.00	
					0.00	71.52		
Above paid on 29/10/2018 by Cheque 1867								
Total Purchase Ledger Payments						0.00	9,041.57	

CONF

Non-Purchase Ledger Cheques - October 2018

Cheque No:	Payable to:	Amount:	Reason:	A/C Code:
1870	Frank Gowen	34.96	Saturday Bus Driving (27/10/18)	4045/700
1871	Adrian (Rob) Robinson	219.78	Sat Srvce 29/9&20/10 & Holiday Cover 1&2/10	4045/700
1872	CASH	81.88	Top up of petty cash	various

Total: 336.62

List of Purchase Ledger Payments

Linked to Cashbook 1

Entered Month 8
by user LD

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
ATC001 309 (Sawbridgeworth) Son Air Trading Corps							
<i>50 Plastic Chairs</i>	27/10/2018	271018	1	50.00	0.00	50.00	0.00
					0.00	50.00	
Above paid on 26/11/2018 by Cheque 1873							
SWANN001 R A Swann Ltd							
<i>Clear & Mulch RHSO</i>	14/11/2018	S0D4923	1	1,800.00	0.00	1,800.00	0.00
					0.00	1,800.00	
Above paid on 26/11/2018 by Cheque 1874							
LC001 Tree Surgery Landscaping Contractors							
<i>Cut & Fall Orchard Site</i>	13/11/2018	131118	1	1,200.00	0.00	1,200.00	0.00
					0.00	1,200.00	
Above paid on 26/11/2018 by Cheque 1875							
FROOM001 Froom & Co Limited							
<i>Skip Hire</i>	31/10/2018	35836	1	504.00	0.00	504.00	0.00
					0.00	504.00	
Above paid on 26/11/2018 by Cheque 1876							
DMOVES001 Moore & Son Ltd Was Direct Moves							
<i>Tunnel Storage</i>	01/11/2018	12700	1	105.60	0.00	105.60	0.00
					0.00	105.60	
Above paid on 26/11/2018 by Cheque 1877							
DESIGN001 Design Chambers Limited							
<i>Switch-on Leaflets</i>	07/11/2018	1664	1	597.60	0.00	597.60	0.00
<i>WW1 Book print</i>	07/11/2018	1662	1	1,417.20	0.00	1,417.20	0.00
					0.00	2,014.80	
Above paid on 26/11/2018 by Cheque 1878							
WPS001 W.P.S. Insurance Brkrs & Rsk Svcs Ltd							
<i>Insurance policy</i>	05/11/2018	34580672	1	5,626.64	0.00	5,626.64	0.00
					0.00	5,626.64	
Above paid on 26/11/2018 by Cheque 1879							

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Linked to Cashbook 1

Entered Month 8
by user LD

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
HFE001 HFE Signs Ltd							
<i>Vinyl letters for banners</i>	07/11/2018	INV20931	1	24.00	0.00	24.00	0.00
<i>Corrox signs</i>	15/11/2018	INV21107	1	118.60	0.00	118.60	0.00
					0.00	142.60	
Above paid on 26/11/2018 by Cheque 1880							
MILES001 John Miles & Son Tyre & Exhaust Cntr Ltd							
<i>Puncture Repair & Balance</i>	01/10/2018	JM603345	1	27.30	0.00	27.30	0.00
					0.00	27.30	
Above paid on 26/11/2018 by Cheque 1881							
BRZ001 Broozo Office Solutions							
<i>Paper, in pouchs, env, postlits</i>	30/10/2018	104495	1	122.90	0.00	122.90	0.00
					0.00	122.90	
Above paid on 26/11/2018 by Cheque 1882							
RBS001 Riata Business Solutions Limited							
<i>Annual Support</i>	13/11/2018	SM19616	1	585.60	0.00	585.60	0.00
					0.00	585.60	
Above paid on 26/11/2018 by Cheque 1883							
NIMB001 Nimbus Hosting Limited							
<i>Onsite backups - annual charge</i>	05/11/2018	116170	1	627.36	0.00	627.36	0.00
					0.00	627.36	
Above paid on 26/11/2018 by Cheque 1884							
SSE001 Southern Electric							
<i>Unmetered spply tel box</i>	02/11/2018	0116	1	1.76	0.00	1.76	0.00
					0.00	1.76	
Above paid on 26/11/2018 by Cheque 1885							
WDBUILD001 W D Building							
<i>There but not there plinth</i>	13/11/2018	41	1	320.00	0.00	320.00	0.00
					0.00	320.00	
Above paid on 26/11/2018 by Cheque 1886							

Continued over page

Banked to Cashbook 1

Entered Month 8

by user LD

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
WOODS001 Gary Woods Garden & Property Maintenance							
<i>Unblock drains</i>	13/11/2018	STC5	1	85.00	0.00	85.00	0.00
					0.00	85.00	
Above paid on 26/11/2018 by Cheque 1887							
LHC001 L.H. Cook Plumbing & Heating Ltd							
<i>Boiler service</i>	22/11/2018	79783	1	72.00	0.00	72.00	0.00
					0.00	72.00	
Above paid on 26/11/2018 by Cheque 1888							
4LE001 Dale, Lisa							
<i>Office cleaning</i>	22/11/2018	261118	1	185.00	0.00	185.00	0.00
					0.00	185.00	
Above paid on 26/11/2018 by Cheque 1889							
PKF001 PKF Littlejohn LLP							
<i>Audit Fees</i>	22/11/2018	SB201803481	1	1,200.00	0.00	1,200.00	0.00
					0.00	1,200.00	
Above paid on 26/11/2018 by Cheque 1890							
LODG001 Lodge & Sons (Builders) Limited							
<i>Memorial Refurb</i>	16/11/2018	8968	1	12,998.64	0.00	12,998.64	0.00
					0.00	12,998.64	
Above paid on 26/11/2018 by Cheque 1891							
JONSMITH01 Jonathan Smith							
<i>Christmas Light Supply</i>	22/11/2018	JS003STC	1	1,275.00	0.00	1,275.00	0.00
					0.00	1,275.00	
Above paid on 26/11/2018 by Cheque 1892							
ALLM001 David Allam							
<i>Maintenance RO11 & GL61</i>	07/11/2018	4411	1	527.89	0.00	527.89	0.00
<i>Safety checks</i>	21/11/2018	4415	1	276.00	0.00	276.00	0.00
					0.00	803.89	
Above paid on 26/11/2018 by Cheque 1893							

Continued over page

List of Purchase Ledger Payments

.....aked to Cashbook 1

Entered Month 8
by user LD

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance	
RIDG001 Ridgeons Ltd								
<i>Cble ties, barn paint, sealant</i>	30/10/2018	039/72548234	1	79.73	0.00	79.73	0.00	
<i>Bricks, concrete, sand</i>	05/11/2018	039/72569417	1	143.87	0.00	143.87	0.00	
<i>Tap repairs - SB Allotment</i>	08/11/2018	039/72583325	1	36.52	0.00	36.52	0.00	
<i>Bag of ballast</i>	06/11/2018	039/72574113	1	7.58	0.00	7.58	0.00	
<i>Topsoil</i>	12/11/2018	039/72594724	1	57.36	0.00	57.36	0.00	
<i>Sand & Cement</i>	13/11/2018	039/72599005	1	12.28	0.00	12.28	0.00	
<i>Work socks, filter & hoodtorch</i>	16/11/2018	039/72613023	1	44.82	0.00	44.82	0.00	
<i>Credit for Headtorch</i>	19/11/2018	039/80578637	1	-19.27	0.00	-19.27	0.00	
<i>Head torch</i>	19/11/2018	039/72619598	1	7.20	0.00	7.20	0.00	
<i>Table ties and gloves</i>	22/11/2018	039/72637474	1	57.20	0.00	57.20	0.00	
					0.00	427.20		
Above paid on 26/11/2018 by Cheque 1094								
Total Purchase Ledger Payments						0.00	30,175.38	

Non-Purchase Ledger Cheques - November 2018

Cheque No:	Payable to:	Amount:	Reason:	A/C Code:
1895	Frank Gowen	34.96	Saturday Bus Driving (17/11/18)	4045/700
1896	Adrian (Rob) Robinson	104.89	Sat Srvce 03/11 & Holiday Cover 30/10	4045/700
1897	RBL Poppy Appeal	67	Wreaths - Remembrance Day	4735/640
1898	CASH	195.85	Top up of petty cash	various
Total:		402.7		