

# Sawbridgeworth Town Council

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**MAYOR**

**Cllr Eric Buckmaster** BSc (Econ)

**TOWN CLERK**

**Richard Bowran** BSc.(Hons) MILCM

To all Town Councillors

## MEETING OF THE TOWN COUNCIL

You are summoned to attend the Meeting of the Town Council which will take place on **Monday 29 September** at 7.30pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

Town Clerk  
23 September 2014

## AGENDA

Welcome by the Town Mayor followed by Prayers

**14/72 APOLOGIES FOR ABSENCE**

To receive any apologies for absence

**14/73 PUBLIC FORUM**

To receive representations from members of the public on matters within the remit of the Town Council

**14/74 DECLARATIONS OF PECUNIARY INTEREST**

To receive any Declarations of Pecuniary Interest by Members

**14/75 MINUTES**

[📄] [👉]

To approve as a correct record the minutes of the Meeting of the Town Council held on 01 September 2014 (M04)

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

**14/76 PLANNING COMMITTEE**

To receive and note the minutes of the Planning Committee Meetings held on:

[📄]

- 01 September 2014 (P06)

[📄]

- 15 September 2014 (P07)

**14/77 FINANCE & POLICY COMMITTEE**

To receive and note the minutes of the Finance & Policy Committee Meeting held on:

- 15 September 2014 (F02)

- 14/78 CO-OPTION OF A PARISHIONER TO BE A MEMBER OF THE COUNCIL**  
To consider the co-option of a parishioner to serve as a Member of the Town Council to fill the current vacancy.  
[👏]
- 14/79 COUNCIL ELECTIONS 2015**  
To agree a strategy to raise awareness of the local council elections that will take place in May 2015.
- 14/80 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**  
To receive the Mayor's appointments and communications
- 14/81 REPRESENTATIVES REPORTS**  
To receive representatives reports from:
- County Councillor
  - District Councillors
  - Hertfordshire Police
  - Rivers Heritage Site and Orchard
  - Other Representatives
- 14/82 CLERK'S REPORT**  
To receive and note the Clerk's report
- Annual Audit
  - Staff Matters
  - Farmer's Market
  - Bell Street CCTV
  - Bell Street Conveniences
  - Town Green
- [📄]
- 14/83 TOWN SIGN**  
To present a proposition for the creation of a Town Sign, enlarging on the design ideas presented previously.
- 14/84 DEPOSIT & CONSULTATION DOCUMENTS**
  - None received
- 14/85 FINANCIAL REPORT**  
To note the current Financial Report
- 14/86 ACCOUNTS FOR PAYMENT**  
To note and approve accounts for payment

Members of the public and press are cordially invited to attend all meetings of the council and its committees.