

# Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth  
Hertfordshire CM21 9AN  
Tel: 01279 724537  
Fax: 01279 726966



**MAYOR**  
Cllr Mrs Angela Alder

e-mail: [info@sawbridgeworth-tc.gov.uk](mailto:info@sawbridgeworth-tc.gov.uk)  
web: [www.sawbridgeworth-tc.gov.uk](http://www.sawbridgeworth-tc.gov.uk)

**TOWN CLERK**  
Richard Bowran BSc.(Hons) MILCM

To all Town Councillors

## **MEETING OF THE TOWN COUNCIL**

You are summoned to attend the Meeting of the Town Council which will take place on **Monday 30 September 2013** at 7.30pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, reading "Richard Bowran", with a horizontal line underneath.

Town Clerk  
24 September 2013

## **AGENDA**

Welcome by the Town Mayor followed by Prayers

- 13/67 APOLOGIES FOR ABSENCE**  
To receive any apologies for absence
- 13/68 ELECTION OF NEW MEMBER**  
To welcome Ruth Buckmaster a member of the Town Council and having signed the Declaration of Acceptance of Office, to take her place at the council table.
- 13/69 PUBLIC FORUM**  
To receive representations from members of the public on matters within the remit of the Town Council
- 13/70 DECLARATIONS OF PECUNIARY INTEREST**  
To receive any Declarations of Pecuniary Interest by Members
- 13/71 MINUTES**  
To approve as a correct record the minutes of the Meeting of the Town Council held on 02 September 2013 (M04)
- [📄] [👉]
- To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

- 13/72 PLANNING COMMITTEE**  
To receive and note the minutes of the Planning Committee Meeting held on:
- [📄]
  - 02 September 2013 (P06)
- 13/73 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**  
To receive Mayor's appointments and communications
- 13/74 REPRESENTATIVES REPORTS**  
To receive representatives reports from:
- County Councillor
  - District Councillors
  - Hertfordshire Police
  - Other Representatives
- 13/75 CLERK'S REPORT**
- [📄]
  - Farmer's Market
  - Bell Street Conveniences
  - Citizens Advice Service
  - Town Action Plan 2014-18
  - Allotments
- 13/76 DEPOSIT & CONSULTATION DOCUMENTS**  
There are none to table at this meeting
- 13/77 FINANCIAL REPORT**  
To note the current Financial Report
- 13/78 ACCOUNTS FOR PAYMENT**  
To note and approve accounts for payment