

Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth
Hertfordshire CM21 9AN
Tel: 01279 724537



MAYOR
Cllr Ruth Buckmaster
TOWN CLERK

e-mail: info@sawbridgeworth-tc.gov.uk
web: www.sawbridgeworth-tc.gov.uk

Richard Bowran BSc.(Hons) MILCM

MEETING OF THE TOWN COUNCIL

You are summoned to attend the Meeting of the Town Council which will take place on **Monday 25 September 2017** at 7.30pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, appearing to read 'Richard Bowran', with a horizontal line underneath.

Town Clerk
19 September 2017

AGENDA

Welcome by the Town Mayor followed by Prayers

17/65 APOLOGIES FOR ABSENCE

To receive any apologies for absence

17/66 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Interest by Members

17/67 CO-OPTION TO FILL THE VACANCY ON THE TOWN COUNCIL

To invite interest persons to make a short presentation to Members relating to their interest in being co-opted to serve as a councillor.

[📄]

[written representations received attached as Appendix A]

[👤]

To appoint, if it is so wished, a person to serve as a town councillor.
To invite the appointee to sign the Declaration of Acceptance of Office and join Members at the council table.

17/68 PUBLIC FORUM

To receive a petition relating to the proposed co-location of Sawbridgeworth Library with the Fire Service at the Station Road site.

To receive other representations from members of the public on matters within the remit of the Town Council

- 17/69 MINUTES**
To approve as a correct record the minutes of the Meeting of the Town Council held on 24 July 2017 (M03) *[Appendix B]*
- To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- 17/70 PLANNING COMMITTEE**
To receive and note the minutes of the Planning Committee Meetings held on:
- 24 July 2017 (P04) *[Appendix C]*
 - 11 September (P05) including delegated decisions made in the month of August *[Appendix D]*
- 17/71 FINANCE & POLICY COMMITTEE**
To receive and note the minutes of the Finance and Policy Committee Meeting held on:
- 11 September (F02) *[Appendix E]*
- To consider and approve Guidance, discussed at this committee meeting and subsequently amended, for those Members who are in the role of Champion. *[Appendix F]*
- 17/72 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**
To receive the Mayor's appointments and communications
- 17/73 REPRESENTATIVES REPORTS**
To receive representatives reports from:
- County Councillor
 - District Councillors
 - Hertfordshire Police
 - Other Representatives
- 17/74 POLICE PRIORITIES**
To liaise with Herts Police, to receive Members suggestions and agree areas for priority action
- 17/75 PROPOSED LIBRARY RELOCATION**
To receive a report by the Town Clerk following a meeting with representatives of Hertfordshire library services about the response made to the proposal to relocate the Library to the fire station site.
- 17/76 TOWN CLERK'S REPORT**
To receive and note the Town Clerk's report for the months of August and September 2017 *[Appendix G]*
- 17/77 TOWN PROJECT MANAGER'S REPORT**
To receive and note the Town Project Manager's report for the months of August and September 2017 *[Appendix H]*
- 17/78 TOWN TWINNING WITH MOOSBURG**
To receive a proposal from the town of Moosburg an der Isaar for a town twinning agreement. *[Appendix I]*
- To determine whether to authorise the mayor to sign the agreement and present an application for twinning at her visit to Moosburg in October 2017.

- 17/79 EAST HERTS DISTRICT PLAN**
To report on any information received relating to the public examination of the East Herts District Plan.
- To discuss the town council's response to any current topic open for public examination
- 17/80 DEPOSIT & CONSULTATION DOCUMENTS**
To note receipt of any Documents for Noting and Consultation
- 17/81 FINANCIAL REPORT**
To note the current Financial Report
- 17/82 ACCOUNTS FOR PAYMENT**
To note and approve accounts for payment
- 17/83 ITEMS FOR FUTURE AGENDAS**
To consider any items for inclusion on future agendas.

Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.