

Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth
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MAYOR
Cllr David Royle

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TOWN CLERK
Richard Bowran BSc.(Hons) MILCM

MEETING OF THE TOWN COUNCIL

You are summoned to attend the Meeting of the Town Council which will take place on **Monday 05 September 2016** at 7.30pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, appearing to read 'Richard Bowran', with a horizontal line underneath.

Town Clerk
30 August 2016

AGENDA

Welcome by the Town Mayor followed by Prayers

16/55 APOLOGIES FOR ABSENCE

To receive any apologies for absence

16/56 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Interest by Members

16/57 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Town Council

16/58 MINUTES

[📄] [👉]

To approve as a correct record the minutes of the Meeting of the Council held on 25 July 2016 (M03) [Appendix A]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

Agenda Item 16/43. Following a request for the establishment of dates for Working Party meetings, a revised Schedule of Council Meetings 2016/17 is attached.

16/59 PLANNING COMMITTEE

[📄]

To note the comments of the delegated Planning Committee Meeting held on 12 August 2016 [Appendix B]

- 16/60 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**
To receive Mayor's appointments and communications
- To advise Tuesday 13 September at 19:00 as the date for Councillor Training by HAPTC.
- 16/61 REPRESENTATIVES REPORTS**
To receive representatives reports from:
- County Councillor Roger Beeching
 - District Councillor Eric Buckmaster
 - District Councillor Angela Alder
 - District Councillor Will Mortimer
 - Hertfordshire Police
 - Other Representatives
- 16/62 TOWN CLERK'S REPORT**
[📎] Report for August 2016 *[Attached as Appendix C]*
- 16/63 TOWN PROJECT MANAGER'S REPORT**
[📎] Report for August 2016 *[Attached as Appendix D]*
- 16/64 DISTRICT PLAN**
To advise members of the meeting with the Leader and CEO of EHDC on 18 August; to take note of the developments discussed at the District Plan Panel meeting held on 25 August relating to the revised Chapter 8 of the District Plan; and to agree preliminary response that should be submitted to and will be considered at the Executive meeting of EHDC on 19 September.
- 16/65 NEIGHBOURHOOD PLAN**
To advise members of the timetable for the District Plan and now to determine whether the Town Council should prepare a full or reduced scope Neighbourhood Plan in order to express the will of the parishioners of Sawbridgeworth.
- 16/66 AIR QUALITY IN SAWBRIDGEWORTH**
To advise members of the meeting held by the mayor with Cllr McAndrew and officer Cerys Williams of EHDC on 12 August to discuss matters which could lead to the Town Council's response to the consultation on air quality as far as it affects the parish of Sawbridgeworth.
- 16/67 RIVERS HERITAGE SITE & ORCHARD**
To advise members of the meeting with volunteers of the RHSO Group on 11 August at which it was suggested that a Steering Group be established.
To advise members of the date of 07 September at which the outgoing committee will be asked to resolve to cede the administration of the RHSO Group to the Steering Group.
- 16/68 BELL STREET CONVENIENCES**
Following receipt on 01 August of a Draft Lease and Service Level Agreement from EHDC, to advise members of the current situation concerning the proposed refurbishment of the Bell Street public conveniences and to decide, taking into account current circumstances, the course of action to be followed.

- 16/69 ROTARY CLUB PROPOSAL**
To advise members of the proposal by Sawbridgeworth Rotary Club to provide a bus shelter at a site in London Road adjacent to the Information Kiosk (formerly the K6 Telephone Box). To seek members approval to engage with the project.
- 16/70 DEPOSIT & CONSULTATION DOCUMENTS**
To note receipt of any Documents for Noting and Consultation
- “East Hertfordshire District Council (East Herts District) (Off-Street Parking Places) (Amendment) Order 2016”. *Order already forwarded to members for consultation as responses due by 02 September.*
- 16/71 FINANCIAL REPORT**
To note the current Financial Report
- 16/72 ACCOUNTS FOR PAYMENT**
To note accounts for payment

Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.