

SAWBRIDGEWORTH TOWN COUNCIL

MEETING OF THE TOWN COUNCIL

Minutes

of the Meeting of Sawbridgeworth Town Council held at the The Council Offices, 49-51 Bell Street, Sawbridgeworth at 7.30 pm on **Monday 30 July 2012.**

Those present

Cllr Barry Hodges
Cllr Angela Alder
Cllr Eric Buckmaster
Cllr Derek Filler
Cllr Adam Lowe
Cllr Peter Mitchell

Cllr Will Mortimer
Cllr Brian Rochester
Cllr Joyce Vincent
Cllr Andrew Wincott
Cllr Pat Coyle

In attendance:

County Cllr Roger Beeching
PC Ray Larcombe – Herts Police
R Bowran - Town Clerk

4 members of the public
Mrs Jo Kenny – Admin Officer

Welcome by the Mayor, prayers were read by Cllr Filler

12/45 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr Tom Reeks – on a holiday, arranged before his co-option

12/46 PUBLIC FORUM

Members were addressed by Jenny Sherwen, Community Nature Officer of Hertfordshire and Middlesex Wildlife Trust on the new habitat and works to be carried out off Spellbrook Lane East.

12/47 DECLARATIONS OF INTEREST

To receive any Declarations of Pecuniary Interest by Members
Cllr Buckmaster on agenda items 12/59 and 12/60.3

12/48 MINUTES

Resolved: To approve as a correct record the minutes of the meeting of the Town Council held on 25 June 2012 (M02) [*prop Cllr Lowe; secd Cllr Wincott*]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

12/49 PLANNING COMMITTEE

Received and Noted: The minutes of the Planning Committee Meetings held on:

- 25 June 2012 (P03)
- 09 July 2012 (P04)

12/50 AMENITIES COMMITTEE

Received and Noted: The minutes of the Amenities Committee Meeting held on:

- 09 July 2012 (A01)

12/51 COMMUNICATIONS WORKING PARTY
Received and Noted: The first report of the Communications Working Party.

12/52 MAYOR'S CORRESPONDENCE/COMMUNICATIONS
To receive Mayor's appointments and communications

- 5th Art Exhibition Tudor House
- 8th Civic Service Harlow
- 8th Mandeville Fete Judging
- 10th Garden Party / Hailey Cllr Alder
- 11th Mandeville Open Afternoon
- 14th Hailey Centre Summer Fete
- 14th Chairman of Herts CC Jubilee Picnic
- 18th Spellbrook Leavers
- 25th Duckling Centre Fun Day

12/53 REPRESENTATIVES REPORTS

To receive representatives reports:

- o County Councillor Roger Beeching reported:
 - o Progress on the Local Development Scheme. Public consultation scheduled for January 2013.
 - o Consultation on steps that can be taken with a Traffic Regulation Order to relieve the parking situation on Station Road.
 - o County's new reduced lighting scheme is now being put into operation
 - o Fly posting by the Maltings has attracted a lot of complaints. Discussions taking place with EHDC Enforcement Officer.
 - o Some funding still available from his Locality Budget.
- o District Councillor Eric Buckmaster reported:
 - o Concerning the District Plan, some delays as the Regional Plan not yet abolished.
 - o Concerns about homes in Hunsden and north of Harlow are real but have to be considered although not definite.
- o District Councillor Will Mortimer reported:
 - o His appointment as vice chair of the audit committee
- o Hertfordshire Police PC Ray Larcombe reported:
 - o 14 crimes in the month
 - o 2 convictions for burglaries
 - o Liaison with Clerk for next policing priorities
- o Footpaths Officer Cllr Brian Rochester reported:
 - o Boardwalk repaired with help from the Town Ranger
- o Other Representatives
 - o Cllr Alder reported:
 - play schemes starting in the summer
 - East Herts and Broxbourne CVS used furniture scheme
 - o Cllr Mortimer reported:
 - That he would reintroduce himself to the Duckling Centre
 - o Cllr Wincott reported:
 - Progress at the Memorial Hall, windows and doors replaced; substantial work on the roof with the objective of finishing in time for the Allotments Show on 01 September.

- 12/54 FARMERS MARKET**
 To report on the progress towards the re-launch of the Sawbridgeworth Farmers' Market in September 2012. New equipment has been ordered and is scheduled to be delivered in the last week of August. Revised publicity has been arranged. One member suggested that the market should be changed to a Sunday to help retailers.
- 12/55 CIVIC CENTRE**
 To report on the progress towards the creation of a Civic Centre for the benefit of the parishioners of Sawbridgeworth. Some issues have been experienced with the infrastructure but steel work and above ground works will commence very shortly. Programme is approximately on schedule.
- 12/56 BELL STREET CAR PARK**
 To report on the progress towards the launch of the new parking scheme in the Bell Street car park on Monday 06 August 2012. All publicity and technical arrangements are now in place ready for the launch. Final road remarking and labelling is taking place immediately before the launch.
- 12/57 FLY POSTING**
 To report on the first month's operation of the agency agreement with EHDC on the regulation and removal of unauthorised Fly Posting in the town. Consistent application is being made to the task with a large degree of success.
- 12/58 CLERK'S REPORT**
- Members' Pecuniary Interests Members are reminded that they should complete the new declaration of interests form that they have, and return them to the Clerk.
 - External Audit. The Annual Return with its accompanying papers has been sent to the external auditor within the required time frame.
 - Minibuses. The small minibus has now been repaired.
 The new conditions of hire have been issued to all regular users. The Clerk is in discussion with BSMT to secure a more equitable relationship with them in respect of the Sawbobus operation. The latest quarterly review will have taken place and we are now working on the possible revision of services and schedules which may be necessary or desirable to offer an enhanced service to our parishioners.
 - CCTV. We have now received planning consent for the second of the pair of cameras from EHDC. We will now refresh the quotations received for the installation and monitoring of the system.
 - Security Cameras. Cameras recommended by Herts Police have been purchased and are waiting installation, initially at the Bullfields Centre and also at West Road. Further locations will be identified in conjunction with our neighbourhood policing team.
- 12/59 SAWBRIDGEWORTH SCOUTS**
 A presentation was made reviewing the current funding situation relating to the Scouts' proposed relocation to a site at Kecksys. The debate that followed examined the cash flow involved and the commitment of the Scouts' current landlord.

Resolved: To make a grant of £25,000 to the 1st Sawbridgeworth Scouts to be paid to them at a time directed by them to assist with their building programme. [*prop Cllr Alder; secd Cllr Vincent*]

12/60 GRANT APPLICATIONS

Grant Applications were considered:

1. **Resolved:** To make a grant of £1,500 to Bishops' Stortford & Sawbridgeworth Street Pastors [*prop Cllr Alder; secd Cllr Mitchell*]
2. **Resolved:** To make a grant of £1,203 to Bullfields Allotments Association [*prop Cllr Buckmaster; secd Cllr Alder*]
3. **Resolved:** Not to make a grant to Flying Start Montessori Nursery on this occasion
4. **Resolved:** To make a grant of £500 to the new memorial plaque at the Memorial Hall [*prop Cllr Lowe; secd Cllr Wincott*]
5. **Resolved:** Not to make a grant to Sawbridgeworth Tennis Club on this occasion

12/61 DEPOSIT & CONSULTATION DOCUMENTS

- Members were made aware of a proposal by Peter Kaufeler of DeVille Estates Ltd to develop the area next to the Rivers Hospital.

12/62 FINANCIAL REPORT

Noted: The current Financial Report

12/63 ACCOUNTS FOR PAYMENT

Noted and approved: Accounts for payment

Meeting was closed at 21:34

The next meeting of the Town Council will be held at 7.30 pm on Monday 03 September 2012 in the Council Offices at 49/51 Bell Street Sawbridgeworth