

Sawbridgeworth Town Council

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MAYOR
Cllr Dr John Stefan Burmicz
TOWN CLERK
Richard Bowran BSc.(Hons) PSLCC

MEETING OF THE TOWN COUNCIL

You are summoned to attend a Meeting of the Town Council which will take place on **Monday 29 July 2019** at 7.30pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, appearing to read 'Richard Bowran', written over a horizontal line.

Town Clerk
23 July 2019

AGENDA

Welcome by the Town Mayor followed by Prayers

18/42 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

18/43 DECLARATIONS OF PECUNIARY INTEREST

To receive any Declarations of Interest by Members.

18/44 PUBLIC FORUM

To receive representations from members of the public on matters within the remit of the Town Council.

18/45 MINUTES

[📄] [👉]

To approve as a correct record the minutes of the Meeting of the Town Council held on 24 June 2019 (M02) [Appendix A]

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

18/46 PLANNING COMMITTEE

To receive and note the minutes of the Planning Committee Meeting held on:

[📄]

- 24 June 2019 (P03) [Appendix B]

To receive and note the draft minutes of the Planning Committee Meeting held on:

[📄]

- 15 July 2019 (P04) [Appendix C]

18/47 FINANCE & POLICY COMMITTEE

To receive and note the draft minutes of the Finance and Policy Committee Meeting held on:



- 15 July 2019 (F01A) [Appendix D]

18/48 ECONOMIC DEVELOPMENT AND SAWBRIDGEWORTH TOWN ACTION PLAN COMMITTEE

To receive and note the draft minutes of the Economic Development and Sawbridgeworth Town Action Plan Committee Meeting held on:



- 15 July 2019 (E01) [Appendix F]

To approve the Terms of Reference for the Economic Development and Sawbridgeworth Town Action Plan Committee as recommended by the committee. [Appendix G]



18/49 MAYOR'S CORRESPONDENCE/COMMUNICATIONS

To receive Mayor's appointments and communications.

18/50 REPRESENTATIVES REPORTS

To receive representatives reports from:

- County Councillor
- District Councillors
- Hertfordshire Police
- Other Representatives & Champions
 - Cllr Royle – Dep Mayor, Schools and Footpaths [Appendix H]



18/51 GRANT APPLICATIONS

Grant applications have been received from:

Herts police	Uniforms for mini-police	£500
Aspects (Crucial Crew)	Contribution to programme.	£500 - £800
Jacobs Neurocentre	Table tennis table for disabled persons	£500



[Appendix I]

18/52 SAWBRIDGEWORTH TRUST

Nominations are sought from council members to fill the vacancy that has occurred for trustees of the Sawbridgeworth Trust.



18/53 SAWBRIDGEWORTH ALLOTMENTS

One year's notice has to be given of any increase proposed in allotment rents. Recommendations are normally made by the Amenities Committee. However renewal letters have to be sent out in September before the next meeting of the committee.

Allotment rents were last raised in October 2018. In discussion with my Allotments Officer and to provide for an increasing amount of remedial work that has to be carried out it is recommended that the fees for allotments should be increased from the current £5.00 per rod to £6.00 per rod with effect from 01 October 2020.



It is further recommended that the discount for pensioners and unemployed tenants should be 33.3%, i.e. a rent of £4.00 per rod.



- 18/54 DISTRICT PLAN**
To report on latest information relating to the following proposed developments:
- Gilston Villages
[Planning Ref: 3/19/1045/OUT]
 - Land north of Sawbridgeworth (SAWB4)
[Planning Ref: 3/18/2735/FUL]
- 18/55 OFFICERS REPORTS**
To receive and note officers' reports:
- Town Clerk
[Appendix J]
 - Town Projects Manager
[Appendix K]
- 18/56 DEPOSIT & CONSULTATION DOCUMENTS**
To note receipt of any Documents for Noting and Consultation.
- Countryside Developments consultation on the housing development north of Sawbridgeworth, known as SAWB4. Consultation open to 05 August.
- 18/57 FINANCIAL REPORT**
To note the current Financial Report.
- 18/58 ACCOUNTS FOR PAYMENT**
To note and approve accounts for payment.
- 18/59 ITEMS FOR FUTURE AGENDAS**
To consider any items for inclusion on future agendas.

Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.