

# Sawbridgeworth Town Council

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**MAYOR**

**Clr Annelise Furnace**  
**TOWN CLERK**

**Richard Bowran** BSc.(Hons) PSLCC

Cllrs Alder; E Buckmaster; R Buckmaster; Burmicz; Chester;  
Coysten; Furnace; Gray; Patel; Rattey; Richards and Royle

## MEETING OF THE TOWN COUNCIL

You are summoned to attend the Annual Meeting of the Town Council which will take place by Zoom conferencing on **Monday 29 June 2020** at 6.00pm for the transaction of the following business.

A handwritten signature in black ink, appearing to read 'Richard Bowran', with a horizontal line underneath.

Town Clerk  
23 June 2020

## AGENDA

Welcome by the Town Mayor followed by Thought for the Day

**20/24 APOLOGIES FOR ABSENCE**

To receive any apologies for absence

**20/25 DECLARATIONS OF PECUNIARY INTEREST**

To receive any Declarations of Pecuniary Interest by Members

**20/26 PUBLIC FORUM**

To receive and respond to questions from members of the public, submitted to the Clerk prior to the meeting, on matters within the remit of the Town Council

**20/27 MINUTES**






To approve as a correct record the minutes of the Annual Meeting of the Town Council held on 18 May 2020 (M01) *[Attached]*

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

**20/28 PLANNING COMMITTEE**

To receive and note the minutes of the Planning Committee held on 26 May 2020 (P01) *[Attached]*

To receive and note the draft minutes of the Planning Committee held on 15 June 2020 (P02) *[Attached]*

- 20/29 ECONOMIC DEVELOPMENT AND STAP COMMITTEE**  
To receive and note the draft minutes of the Economic Development and STAP Committee on 26 May 2020 (E00) *[Attached]*
- 20/29 FINANCE & POLICY COMMITTEE**  
To receive and note the draft minutes of the Finance and Policy Committee held on 26 May 2020 (F01) *[Attached]*
- 20/29 AMENITIES COMMITTEE**  
To receive and note the draft minutes of the Amenities Committee held on 15 June 2020 (A01) *[Attached]*
- 20/30 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**  
To receive Mayor's report *[Forwarded separately]*
- 20/29 REPRESENTATIVES REPORTS**  
To receive representatives reports from:
- County Councillor E Buckmaster *[Forwarded separately]*
  - District Councillor Alder
  - District Councillor R Buckmaster *[Forwarded separately]*
  - District Councillor Burmicz
  - Hertfordshire Police
  - Other Representatives
    - Cllr Royle - Footpaths; Schools; Town Twinning; and VJ Day *[Forwarded separately]*
    - Cllr R Buckmaster – *RHSO; SYPRC [Forwarded separately]*
- 20/30 OFFICERS REPORTS**  
 To receive Officers' reports for the month of May 2020 *[Attached]*
- 20/31 SYPRC CONSTITUTION**  
  To approve the additions to the Constitution of the SYPRC proposed by the management committee on 21 May 2020. These are the inclusion of a Mission Statement, the requirement for DBS checks and a change to the reporting limit for expenditure. *[Attached]*
- 20/32 HERTS CC SPEED MANAGEMENT STRATEGY**  
To note the Herts CC Speed management Strategy and consider the town council's response indicating the specific areas that members would wish to be considered as an integral part of the town traffic management plan.
- 20/33 SAWBRIDGEWORTH RETURN TO WORK**  
To note the current measures in place and being proposed for the social distancing and safety of people as retail and commercial premises are allowed to re-open.
- 20/34 DEPOSIT & CONSULTATION DOCUMENTS**  
To note receipt of any Documents for Noting and Consultation
- 20/35 FINANCIAL REPORT**  
To note the current Financial Report
- 20/36 ACCOUNTS FOR PAYMENT**  
To note and approve accounts for payment

**20/37**

**ITEMS FOR FUTURE AGENDAS**

To note any items for future agendas

**Members of the Public and the Press are cordially invited to attend all meetings of the Council and its Committees.**