

# Sawbridgeworth Town Council

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**MAYOR**

**Cllr Eric Buckmaster** BSc (Econ)

**TOWN CLERK**

**Richard Bowran** BSc.(Hons) MILCM

To all Town Councillors

## MEETING OF THE TOWN COUNCIL

You are summoned to attend the Meeting of the Town Council which will take place on **Monday 30 June 2014** at 7.30pm at The Council Office, Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

Town Clerk  
24 June 2014

## AGENDA

Welcome by the Town Mayor followed by Prayers

**14/26 APOLOGIES FOR ABSENCE**

To receive any apologies for absence

**14/27 PUBLIC FORUM**

To receive representations from members of the public on matters within the remit of the Town Council

**14/28 DECLARATIONS OF PECUNIARY INTEREST**

To receive any Declarations of Pecuniary Interest by Members

**14/29 MINUTES**



To approve as a correct record the minutes of the Annual Meeting of the Town Council held on 27 May 2014 (M01)

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

**14/30 PLANNING COMMITTEE**

To receive and note the minutes of the Planning Committee Meetings held on:



- 27 May 2014 (P01)







- 09 June 2014 (P02)


**14/31 FINANCE & POLICY COMMITTEE**

To receive and note the minutes of the Finance & Policy Committee Meeting held on:



- 09 June 2014 (F01)

- 14/32 FINANCIAL REGULATIONS**  
To adopt amendments to Financial Regulations as Recommended by the Finance and Policy Committee and as contained in Minute F14/07.1 of their meeting dated 09 June 2014.
- 14/33 STANDING ORDERS**  
To adopt amendments to Standing Orders as Recommended by the Finance and Policy Committee and as contained in Minute F14/07.2 of their meeting dated 09 June 2014.
- 14/34 ANNUAL ACCOUNTS AND ANNUAL RETURN 2013/14**  
   
   
  1. To approve the Annual Accounts and Annual Return for 2013/14
  2. To sign the Certificate of Governance.
  3. To note the actions recommended following the report of the internal auditor.

The Recommendations of the Finance and Policy Committee are contained in Minute F14/06.2 of their meeting dated 09 June 2014.
- 14/35 MAYOR'S CORRESPONDENCE/COMMUNICATIONS**  
To receive Mayor's appointments and communications
- 14/36 REPRESENTATIVES REPORTS**  
To receive representatives reports from:
- County Councillor
  - District Councillors
  - Hertfordshire Police
  - Rivers Heritage Site and Orchard
  - Other Representatives
- 14/37 PERCEPTION OF COUNCILLORS' ROLE**  
To discuss how the role and activities of Councillors can be promoted so that parishioners can gain a better understanding of the role that they play in the community, representing parishioners and taking council initiatives.
- 14/38 CLERK'S REPORT**  

  - HAPTC Executive
  - Newsletter
  - Farmer's Market
  - Sawbobus
  - Mark Prisk MP
  - Bell Street Conveniences
  - Town Green
- 14/39 HOSPITAL DIAL-A-RIDE**  
To present a proposal to extend the Community Bus Services in Sawbridgeworth to include a Hospital "Dial-a-Ride" service
- 13/40 DEPOSIT & CONSULTATION DOCUMENTS**  
There are none to table at this meeting
- 13/41 FINANCIAL REPORT**  
To note the current Financial Report
- 13/42 ACCOUNTS FOR PAYMENT**  
To note and approve accounts for payment