

Sawbridgeworth Town Council



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MAYOR
Cllr Dr John Stefan Burmicz

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TOWN CLERK
Richard Bowran BSc.(Hons) PLSCC

To: Cllrs Alder, E Buckmaster, R Buckmaster, Furnace, Richards and Royle
(Cllr Burmicz *ex officio*)

FINANCE AND POLICY COMMITTEE

You are invited to a meeting of this committee of the Council which will take place on **Tuesday 14 April 2020, at 4.00pm**, by remote access through Zoom, for the transaction of the following business.

Town Clerk
07 April 2020

Agenda

- F19/37 APOLOGIES FOR ABSENCE**
To receive any apologies for absence
- F19/38 DECLARATIONS OF INTEREST**
To receive any Declarations of Interest by Members
- F19/39 MINUTES**
To approve as a correct record the minutes of the Finance and Policy Committee held on 13 January 2020 (F04) *[attached]*
To attend to any matters arising from those Minutes and not dealt with elsewhere on this Agenda.
- F19/40 STAFF MATTERS**
To consider any matters relating to members of staff, including
- Advising Members of staff deployment during the Coronavirus emergency.
- F19/41 FINANCE MATTERS**
To consider any matters relating to the finances of the Council.
- Year-end arrangements
 - Delegation of Authority to the Committee Chair acting with the Clerk to make extraordinary emergency grants, not exceeding £1,000, to be reported to the committee.

F19/42 POLICY MATTERS

To consider any matters relating to policies for the future development of Town Council services to the community, including

[👏]

- Ratification of the creation of a Decision Group.

[👏]

- Conducting council and committee meetings remotely via the Zoom platform

F 19/43 ITEMS FOR FUTURE AGENDAS

To consider items for inclusion in future agendas