

Sawbridgeworth Town Council

Sayesbury Manor, Bell Street, Sawbridgeworth
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MAYOR

Clr Eric Buckmaster BSc (Econ)

TOWN CLERK

Richard Bowran BSc.(Hons) MILCM

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To: Cllrs Adamopoulos, Alder, E Buckmaster, Reeks, Riches and Shaw

FINANCE AND POLICY COMMITTEE

You are invited to attend a meeting of this committee of the Council which will take place on **Monday 14 March 2016** following the meeting of the Planning Committee at about 8:00pm, at Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

A handwritten signature in black ink, appearing to read 'Richard Bowran', written over a horizontal line.

Town Clerk
08 March 2016

Agenda

- F 15/20 APOLOGIES FOR ABSENCE**
To receive any apologies for absence
- F 15/21 DECLARATIONS OF INTEREST**
To receive any Declarations of Interest by Members
- F 15/22 MINUTES**
To approve as a correct record the minutes of the Finance and Policy Committee held on 14 September 2015 (F02)
- [📄] [👉]
- To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.
- F 15/23 STAFF MATTERS**
To consider any matters relating to members of staff.
- To receive an update on the retirement due to ill health of a staff member.
- F 15/24 FINANCE MATTERS**
To consider any matters relating to the finances of the Council
- To receive and consider the internal auditor's interim audit report carried out on 03 March 2016.
- [👉]
- [report to be tabled at the meeting of the committee]*
- F 15/25 POLICY MATTERS**
To consider any matters relating to Policy for the future development of Town Council services.
- To consider amendments to Financial Regulations as follows:
FR 8.5. amend the word "paid" to read "passed"
FR 8.5. amend the word "RFO" to read "Finance Officer"
- [👉]

Members of the public and press are cordially invited to attend all meetings of the council and its committees.