

SAWBRIDGEWORTH TOWN COUNCIL

FINANCE AND POLICY COMMITTEE

Minutes

of the meeting of the Finance and Policy Committee held at the Council Offices, Sayesbury Manor, Bell Street, Sawbridgeworth at 7.30 pm on **Wednesday 06 January 2016**.

Those present

Cllr Sotirios Adamopoulos
Cllr Angela Alder
Cllr Eric Buckmaster

Cllr Tom Reeks
Cllr Heather Riches
Cllr Mike Shaw

In attendance:

R Bowran - Town Clerk

Ms Joanne Sargant – Town Projects Manager

F 15/14 APOLOGIES FOR ABSENCE

To receive any apologies for absence.
There were none.

F 15/15 DECLARATIONS OF INTEREST

To receive Declarations of Interest by Members.
There were none

F 15/16 MINUTES

Resolved: To approve as a correct record the minutes of the Finance and Policy Committee held on 14 September 2015 (F02)
[prop Cllr Alder; secd Cllr E Buckmaster]

F 15/17 STAFF MATTERS

To consider any matters relating to members of staff.

Resolved: That the recommendations of the Appointments and Appraisals sub-committee held on 21 December 2015 (SA08) be included in the budget for 2016-17.
[prop Cllr Riches; secd Cllr Reeks]

F 15/18 FINANCE MATTERS

To consider any matters relating to the finances and year end arrangements of the Council

A proposed budget for the year 2016-17 was considered together with a range of assumptions and alternatives. It was agreed to make amendments that will demonstrate:

1. The assumption that EHDC will not continue support for one hour free car parking
2. An amendment for the operation of Sawbobus to take account of possible changes and
3. The presentation of alternative budgets to either include or exclude provision for the preparation of a Neighbourhood Plan

Resolved: That the proposed budget be recommended for adoption by the Council at its meeting on 25 January 2016
[prop Cllr Alder; secd Cllr Shaw]

F 15/19 POLICY MATTERS

To consider any matters relating to Policy for the future development of Town Council services to the community.

Resolved: That following the abolition of the Audit Commission; to agree to follow the sector led (NALC/SLCC) procurement process for the appointment of an external auditor
[prop Cllr Alder; secd Cllr Reeks]

Meeting Closed at 21:50

The next scheduled meeting of the Committee is on Monday 14 March 2016.