

Sawbridgeworth Town Council

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MAYOR

Cllr Eric Buckmaster BSc (Econ)

TOWN CLERK

Richard Bowran BSc.(Hons) MILCM

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To: Cllrs Adamopoulos, Alder, E Buckmaster, Reeks, Riches and Shaw

FINANCE AND POLICY COMMITTEE

You are summoned to a meeting of this committee of the Council which will take place on **Wednesday 06 January 2016** at 7:30pm, at Sayesbury Manor, Bell Street, Sawbridgeworth for the transaction of the following business.

Handwritten signature of Richard Bowran in black ink.

Town Clerk
28 December 2015

Agenda

F 15/14 APOLOGIES FOR ABSENCE

To receive any apologies for absence

F 15/15 DECLARATIONS OF INTEREST

To receive any Declarations of Interest by Members

F 15/16 MINUTES



To approve as a correct record the minutes of the Finance and Policy Committee held on 14 September 2015 (F02)

To attend to any matters arising from these Minutes and not dealt with elsewhere on this Agenda.

F 15/17 STAFF MATTERS

To consider any matters relating to members of staff.



- To receive a copy of the draft minutes of the Appointments and Appraisals sub-committee of and to recommend the inclusion of its recommendations in the budget for 2016-17.

F 15/18 FINANCE MATTERS

To consider any matters relating to the finances of the Council



- To consider a budget for the year 2016-17 and make a recommendation for its adoption by the council.

F 15/19 POLICY MATTERS

To consider any matters relating to Policy for the future development of Town Council services to the community.

- Following the abolition of the Audit Commission; to agree to follow the sector lead (NALC/SLCC) procurement process for the appointment of an external auditor.

Members of the public and press are cordially invited to attend all meetings of the council and its committees.